

NOTICE AND AGENDA OF PUBLIC MEETING OF THE TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS SPECIAL MEETING

Pursuant to KRS 96.A, the Lextran Board of Directors is to meet monthly. The next meeting will be: **September 27, 2024, at 3:30 p.m. EST.**

Meeting location:

**Lextran – Room 110
200 West Loudon Avenue
Lexington, KY 40508**

Pursuant to KRS 61.810, the Board may enter into Closed Session, but shall not take any action in a Closed Session.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Emily Elliott at 859-255-7756. Requests made as early as possible will allow time to arrange accommodation.

MEETING INSTRUCTIONS

The September 2024 Board of Directors Special Meeting will be held in person.

The livestream is available on Youtube at:

<http://bit.ly/lextranmeeting>

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LEXTRAN BOARD OF DIRECTORS MEETING

September 27, 2024

3:30 p.m.

MEETING AGENDA

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|------|---|-------------|
| I. | Call to Order & Roll Call | 3:30 |
| II. | Public Comment on Agenda Items | 3:30 – 3:35 |
| III. | Action Items | 3:35 – 3:40 |
| | A. Board Resolution 2024-24 Task Order for a Microtransit Feasibility Study | |
| IV. | Adjournment | 3:40 |

The next business meeting of the Board of Directors is scheduled for October 23, 2024, at 10:00 a.m.

MEMORANDUM

September 27, 2024

TO: Lextran Board of Directors**FROM: Fred Combs, General Manager****SUBJECT: Task Order with Kersey and Kersey Architects – Microtransit Feasibility Study**

Resolution 2024-24, attached, requests approval to proceed with a task order for Kersey and Kersey Architects and their subcontractor, Nelson\Nygaard, for a Microtransit Feasibility Study.

Lextran published RFP 1904 for Architectural and Engineering Services on May 6, 2019. In September of 2019, the Board of Directors approved Resolution 2019-22, awarding a contract to Kersey and Kersey Architects for Architecture and Engineering Services. The contract with Kersey and Kersey outlined the following general deliverables related to this project:

- Case studies of microtransit services in similar cities
- Existing conditions analysis and a microtransit assessment in Lexington
- Service guidelines, design, and delivery recommendations
- Funding and implementation strategies

The Microtransit Feasibility Study will consist of case studies of successful and unsuccessful microtransit programs of agencies and communities similar to Lextran and Lexington, and compiling the data gathered into a comprehensive report on the feasibility of a microtransit program within Lexington/Fayette County. The work to be performed will be scheduled starting in October 2024 with a target completion date of April 2025 (approximately 30 weeks). The lump-sum price for the completion of this task order is \$74,985.

The source of funding for this procurement is as follows:

- Section 5307 federal grant funds (80%): \$59,988.
- State funding match (20%): \$14,997.

If you have any questions, please contact me at 859.255.7756.

RESOLUTION 2024-24**TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT****SEPTEMBER 27, 2024**

WHEREAS, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) issued RFP 1904 for Architectural and Engineering Services on May 6, 2019; and

WHEREAS, the Board of Directors approved Resolution 2019-22, awarding a contract to Kersey and Kersey Architects for Architectural and Engineering Services; and

WHEREAS, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) has a need to gather information regarding the policies, technology, and processes needed to implement a successful microtransit program;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a task order with Kersey and Kersey Architects for a Microtransit Feasibility Study. The work to be performed will be scheduled starting in October 2024 with a target completion date of April 2025 and the lump-sum cost of the project is \$74,985.

MOTION

SECOND

CHAIRPERSON

DATE