

NOTICE AND AGENDA OF PUBLIC MEETING OF THE TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS

Pursuant to KRS 96.A, the Lextran Board of Directors is to meet monthly. The next meeting will be:
February 26, 2025, at 10:00 a.m. EST.

Meeting location:

**Lextran – Room 110
200 West Loudon Avenue
Lexington, KY 40508**

Pursuant to KRS 61.810, the Board may enter into Closed Session but shall not take any action in a Closed Session.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Emily Elliott at 859-255-7756. Requests made as early as possible will allow time to arrange accommodation.

MEETING INSTRUCTIONS

The February 2025 Board of Directors meeting will be held in person.

The livestream is available on YouTube at:

<http://bit.ly/lextranmeeting>

TABLE OF CONTENTS

AGENDA	2
MINUTES	3
MONTHLY PERFORMANCE REPORT	10
FINANCIALS	16
ACTION ITEMS	18

LEXTRAN BOARD OF DIRECTORS MEETING

February 26, 2025

10:00 a.m.

MEETING AGENDA

I.	Call to Order & Roll Call	10:00
II.	Public Comment on Agenda Items	10:00 – 10:05
III.	Approval of Minutes	10:05 – 10:10
	A. January 2025	
IV.	Chair’s Report (Dowell)	10:10 – 10:15
V.	Lextran Monthly Performance Report & Financials – November	10:15 – 10:35
VI.	Closed Session	10:35 – 11:00
VII.	Action Items	11:00 – 11:20
	A. Board Resolution 2025-07 Contracting Services for the Transit Center Interior Renovation	
	B. Board Resolution 2025-08 Strategic Planning Task Order	
VIII.	Change Order Report	11:20
IX.	Old Business	11:20
X.	New Business	11:20
XI.	Proposed Agenda Items	11:20
XII.	Adjournment	11:20

The next business meeting of the Board of Directors is scheduled for March 26, 2025, at 10:00 a.m.

LEXINGTON TRANSIT AUTHORITY (LEXTRAN) BOARD OF DIRECTORS MEETING MINUTES

January 22, 2025

Board Meeting Livestream: <https://youtu.be/vG78l2YiGf8>

Members Present

Harding Dowell, Board Chair
Jamie Rodgers, Board Vice Chair
Leidy Borges-Gonzalez (Virtual)
Paul Schoninger
George Ward

Members Absent

Judge Lindsay Hughes Thurston
Dr. Koffi Akakpo

Staff Present

Fred Combs, General Manager
Emily Elliott, Director of Planning and Community Development
Nikki Falconbury, Director of Finance and Human Resources
Chris Withrow, Director of Maintenance
Gregory Butler, Planning and Community Development
Manager Deanna Istre, Purchasing Manager
Alan Jones, IT Manager
Allie Jones, Finance Manager
Catherine Moran, Compliance Specialist
Jessica Pence, Executive Administrative Assistant

Guests in Attendance

Byron Robinson, RATP Dev
Steve Sherrer, RATP Dev
Jacquelyn Spence, RATP Dev
Jarod Varner, Transdev
Joey David, Lexington Area MPO
Addison Lowry, Lextran Counsel

I. CALL TO ORDER

Mr. Harding Dowell called the meeting to order at 10:00 a.m. and performed the roll call.

II. PUBLIC COMMENT

There was no public comment.

III. CHAIR'S REPORT

Mr. Harding Dowell made a statement regarding the last couple of weeks and the extreme weather that we had been dealing with. He was immensely proud to see that even when the streets were empty the Lextran buses were still out working and running. Mr. Dowell said it gave him chills to know that our city could still rely on Lextran to give riders the service that was needed and he thanked staff, operators, and mechanics for doing a stand-up job.

IV. RATP-DEV PROGRESS REPORT

The entirety of the RATP-Dev progress report can be viewed here:

<https://youtu.be/vG78l2YiGf8?t=274>

Mr. Fred Combs introduced Byron Robinson, Steve Sherrer, and Jacqueline Spence. Mr. Sherrer began the presentation with a discussion of paratransit on-time performance and actions that have been taken to date to improve service:

- Increased operators and a new work bid
- Ecolane system updates
- Process improvements
- Additional revenue vehicles

Ms. Spence added detail to the actions taken by RATP-Dev toward improving on-time performance. Mr. Robinson shared data on how late cancelations and no-show trips impact overall service quality and pending clarifications in the Rider Guide to manage late cancelations and no-shows. Mr. Dowell asked for clarification on the current policy around late cancelations and no-shows and Ms. Rodgers asked for a distinction between Lextran policy and federal requirements. Further discussion was held around the practice of scheduling trips in advance and how that practice impacts no-shows and late cancelations.

V. LEXTRAN PERFORMANCE REPORT & FINANCIALS - DECEMBER

Ms. Emily Elliott presented the Monthly Performance Report for December 2024, which can be found on pages 8-13 of the January 2025 Board packet.

PARATRANSIT PERFORMANCE REPORT

December ridership on paratransit was just shy of 14,000 trips, about 100 trips ahead of last year. Ms. Elliott stated that ridership was low ridership on Christmas, which was not uncommon. Ms. Jamie Rodgers asked about ridership on paratransit before the pandemic, and it was confirmed that a typical month would be above 20,000.

Ms. Elliott referred back to the on-time performance chart, which you will continue to see at every meeting. Because of data inconsistencies you will see the on-time performance audited and the monthly on-time performance are switching and moving around. We are still seeing some data inconsistencies and RATP- Dev presentation illuded to that. The manual audits are getting us to the numbers.

Ms. Jamie Rodgers asked how much of Mr. Randolph Williams' time was spent on paratransit each month. Mr. Combs responded by stating that Mr. Williams spends a significant amount of time on oversight of paratransit. Ms. Rodgers asked about a full-time employee to help support paratransit; Mr. Combs responded that Catherine Moran has taken on that responsibility.

LEXTRAN PERFORMANCE REPORT

Highlights for December 2024:

- On December 3rd, Lextran celebrated customer appreciation with free riders to Southern Lights.
- Avail was onsite the second week of the month for Training and Implementation.
- Administrative Staff served hot drinks and donuts to customers on December 19th at the Transit Center.
- December service improvements took effect on December 22nd.
- Staff working on Christmas Day were provided with a meal and limited Sunday service for the Community.

Ms. Elliott reviewed fixed-route ridership for December, which was comparable to past years at about 250,000 trips. On-time performance for December was 87.6 percent, however the data showed an increase in on-time performance after the December service improvements went into effect.

FINANCIAL REPORT

Ms. Nikki Falconbury presented the December Financial Report and stated that the Balance Sheet looked similar to the previous year. Ms. Jamie Rodgers asked why there was more operating cash last year and Ms. Falconbury responded by stating it was because of COVID money. Ms. Falconbury stated that she and Ms. Elliott had investigated passenger revenue and passes as pass sales were significantly higher this year compared to last year.

Ms. Rodgers asked for clarification on federal funds for paratransit and preventive maintenance, Ms. Falconbury responded that there were no issues, Lextran was waiting to receive the funds.

Ms. Rodgers asked for clarification on why wages were over budget, Ms. Falconbury stated that a higher wage was negotiated during the recent Union contract negotiations than was budgeted.

Mr. George Ward asked about passenger revenue being up while ridership was down. Ms. Falconbury responded that it was because of bulk pass sales. Mr. Ward asked if that trend would be similar year to year. Ms. Falconbury stated that Lextran has sold more passes this year than expected.

VI. ACTION ITEMS

A. RESOLUTION 2025-01- RESOLUTION TO AWARD PLUMBING SERVICES

Ms. Falconbury presented the Resolution 2024-01, requesting the Board's award contract for plumbing services.

RFP 2024-13 was issued September 23, 2024, with proposals received on November 21, 2024. A staff evaluation committee reviewed and approved the proposal for compliance and responsiveness. A responsive proposal was received from one (1) qualified proposer.

- Alpha Mechanical Service, Inc.

Alpha Mechanical Service, Inc, was deemed responsive and responsible, and received a high evaluation score. Therefore, Alpha Mechanical Service, Inc was recommended for a contract award to provide Plumbing Services for Lextran. The term of the contract awarded will be for two (2) years with three (3) options to extend for one (1) year each, for a total of five (5) possible contract years.

Pricing will be as follows:

- Hourly Rates Regular \$103.50
- After Hours/Overtime \$155.25
- Weekend/Holidays \$207.00
- Fees Truck/Deployment Fee \$120.00

Mr. George Ward made the first motion to approve. Mr. Paul Schoninger seconded that motion. The motion was passed.

B. RESOLUTION 2025-02- RESOLUTION TO AWARD CONTRACT FOR OFFICE SUPPLIES

Ms. Falconbury presented the Resolution 2024-02, requesting the board approval to award contract for office supplies.

RFP 2024-12 was issued September 23, 2024, with proposals received on November 21, 2024. A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. A responsive proposal was received from four (4) qualified proposers:

- Action Business Suppliers, Inc
- Baumann Paper Company
- Office 360
- The SOS Team

Office 360 received the highest-ranking evaluation score and is recommended for contract award to provide Office Supplies for Lextran. The term of the contract awarded will be for three (3) years with two (2) options to extend for 1 year each, for a total of five (5) possible contract years.

The pricing sheet provided by Office 360 is attached to resolution and incorporated for reference. The prices quoted are guaranteed for a minimum of six (6) months with the exception of copy paper, and ink and toner, which are subject to quarterly adjustment based on document industry fluctuation.

Additionally, Office360 pledges 10% of all profits from each customer to philanthropy, in conjunction with their customers and supporting customer events.

Mr. Paul Schoninger made the first motion to approve. Ms. Leidy Borges-Gonzalez seconded that motion. The motion was passed.

C. RESOLUTION 2025-03- RESOLUTION TO AWARD CONTRACT FOR ARCHITECTURAL, ENGINEERING, AND TRANSIT PLANNING SERVICES

Mr. Fred Combs presented the Resolution 2025-03, requesting the board approval to award contract for Architectural, Engineering, and Transit Planning Services.

Attached is a resolution requesting authority to execute a Multiple Award Task Order Contract for the provision of on-call architectural, engineering, and transit planning services.

RFP 2024-11 was issued August 16, 2024, with proposals received on October 22, 2024. Procurement staff reviewed all proposals for compliance and responsiveness. A responsive proposal was received from two (2) qualified proposers:

- Kersey & Kersey Architects
- SRF Consulting Group

The evaluation committee determined that both proposers were qualified to perform the work described in the RFQ and therefore elected to award the contract to both firms. The Multiple Award Task Order Contract will allow Lextran to select the firm most qualified to complete each task order issued in relation to this contract by utilizing the Mini Brooks Act procedure.

The term of the contract awarded will be for two (2) years with three (3) options to extend for 1 year each, for a total of five (5) possible contract years.

Mr. George Ward made the first motion to approve. Ms. Jamie Rodgers seconded that motion. The motion was passed.

D. RESOLUTION 2025-04-RESOLUTION TO AWARD CONTRACT FOR MAINTENANCE BUILDING CNG IMPROVEMENTS

Mr. Fred Combs presented the Resolution 2025-04, requesting the board approval to award contract for Maintenance Building CNG Improvements.

RFP 2024-14 was issued October 10, 2024, with proposals received on December 18, 2024, A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. A responsive proposal was received from two (2) qualified proposers:

- Shelcon Construction Co., LLC
- Tekton Construction, LLC

The proposal from Tekton Construction, LLC received the highest evaluation score and is recommended to provide general contacting services for this project. The term of the contract awarded will be 120 days from the notice to proceed with construction.

Th expected cost of this construction shall not exceed \$378,000

The source of funding for this procurement is as follows:

- FFY 2022 5339 Low or No Emissions Grant- \$302,400.00

- KYTC State Match- \$75,600.00

Ms. Jamie Rodgers made a motion to approve. Mr. George Ward seconded that motion. The motion was passed.

E. RESOLUTION 2025-05-RESOLUTION TO RESCIND AND REPLACE RESOLUTION 2016-17 FOR THE KYTC TOWN BRANCH COMMONS CORRIDOR PROJECT

Mr. Fred Combs presented the Resolution 2025-05, requesting the board approval to rescind and replace Resolution 2016-17. For KYTC Town Branch Commons Corridor Project.

On June 15, 2016, the Lextran Board of Directors approved Resolution 2016-17 to enter into a contract with LFUCG to work collectively toward the completion of the Town Branch Common Corridor (TBCC) project. Resolution 2016-17 states that Lextran was to receive \$428,000 of the federal TAP grant allocated to this project, and Lextran was to provide \$107,000,000 in local match funds.

The purpose of Resolution 2025-05 is to report the recent update to the allocated funds made available to Lextran for this project. The new fund allocations are:

- Federal TAP Grant \$523,430.23
- Local Match \$130,858.00

Ms. Jamie Rodgers made a motion to approve. Mr. George Ward seconded that motion. The motion was passed.

F. RESOLUTION 2025-06-RESOLUTION TO APPROVE LEXTRAN'S 2025 AGENCY SAFETY PLAN

Mr. Fred Combs presented the Resolution 2025-06, requesting the board approval of Lextran's 2025 Agency Safety Plan.

This plan is requirement of the United States Code, Title 49 Transportation, Subtitle III General and Intermodal Programs, Chapter 53 Public Transportation, Section 5307 Urbanized Area Formula Grants provides that public transportation agencies prepare and maintain an agency safety plan.

On July 19, 2018, Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule, which requires certain operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants to develop safety plans that include the processes and procedures to implement Safety Management Systems (SMS).

This plan builds on previous versions of Lextran's Safety Management System and Health and Safety Mission Statement. The regulations require the designations of an Accountable Executive and Chief Safety Officer. Resolution 2025-06 designates Fred Combs, General Manager, as the Accountable Executive and Randolph Williams, Assistant General Manager, as the Chief Safety Officer.

The plan is to be approved annually by January 31.

Mr. Paul Schoninger made a motion to approve. Mr. Leidy Borges-Gonzalez seconded that motion. The motion was passed.

VII. APPROVAL OF MINUTES

A. NOVEMBER 2024

B. DECEMBER 2024

The November minutes were approved. Edits were made with Jason Dyal to be moved to Staff Absent for the December 2024 meeting. Mr. Paul Schoninger made a motion to approve the minutes. Mr. Ward seconded that motion. The minutes were approved.

VIII. CHANGE OF ORDER REPORT

No change of order report.

IX. OLD BUSINESS

There was no old business.

X. NEW BUSINESS

There was no new business.

XI. PROPOSED AGENDA ITEMS

Mr. Fred Combs presented the proposed agenda items for upcoming meetings.

- A. Strategic Planning Committee Meeting Report
- B. Transit Center Renovation

XII. ADJOURNMENT

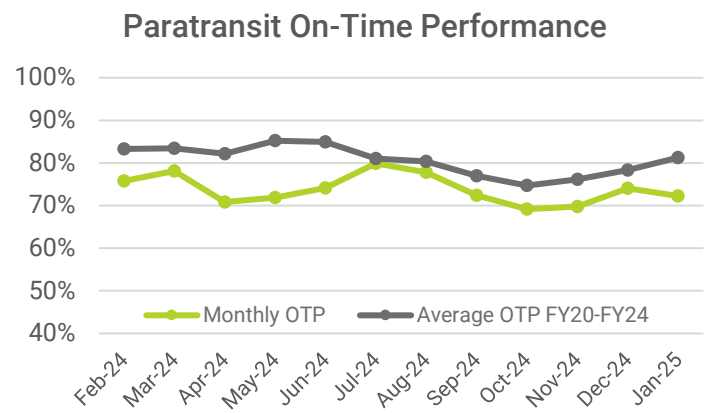
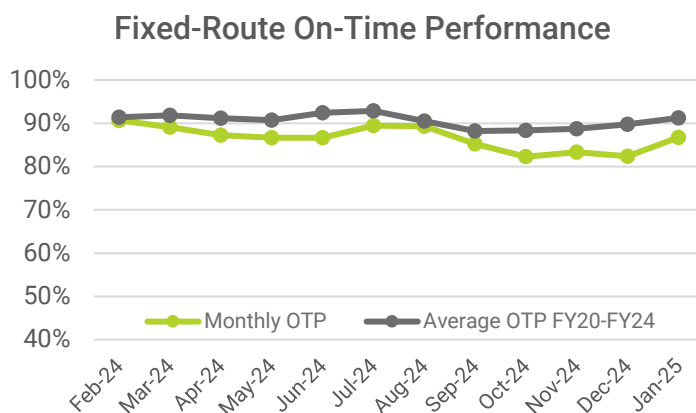
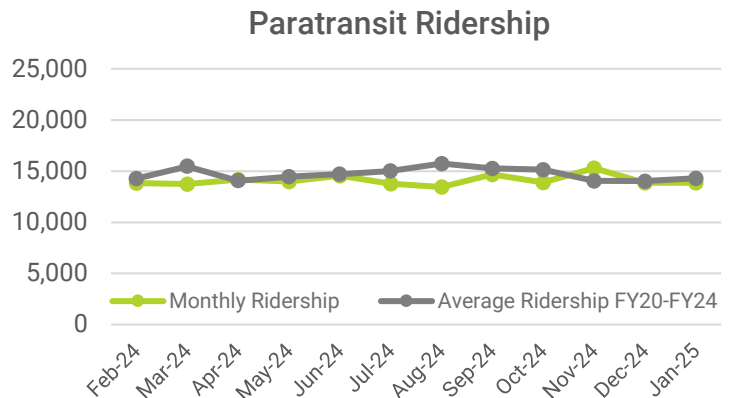
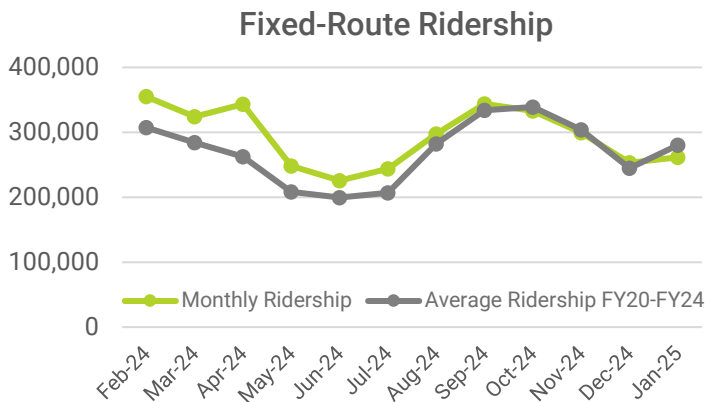
Mr. Harding Dowell adjourned the meeting at 11:34 a.m.

LEXTRAN MONTHLY PERFORMANCE REPORT – JANUARY 2024

We serve people and our community with mobility solutions.

Snow and ice were impactful in January causing a two-hour service delay on Monday, January 6th and multiple days operating on snow plan. Lextran celebrated staff for their dedication during the winter weather with a coffee truck, a grilled cheese truck, and hot chocolate throughout the month. The microtransit feasibility study made strides during the month with five peer agency interviews for case studies. Several staff attended the Mayor’s State of the City and County Address. Lextran collaborated with CivicLex on citizen engagement and attended the Unsung Heroes Awards. The Strategic Planning Committee, staff, and Transdev representatives met on January 23rd to kick off the planning process for the year.

DEMONSTRATE VALUE TO THE COMMUNITY



Performance Indicator	Fixed Route System			Paratransit (Wheels)		
System Production	This Month	FY25YTD	FY24YTD	This Month	FY25YTD	FY24YTD
Total Ridership	261,717	2,032,192	2,266,496	12,635	97,668	97,994
Weekday Ridership	230,979	1,756,029	1,958,034	10,911	81,235	80,637
Saturday Ridership	15,645	157,036	173,985	1,054	8,481	8,892
Sunday Ridership	12,675	107,241	120,704	536	6,069	7,578
Holiday Ridership	2,418	11,886	13,773	134	791	887
Total Revenue Miles	168,597	1,103,489	1,105,961	76,908	616,426	587,845
Total Revenue Hours	15,957	113,514	114,998	6,138	49,373	44,471
Trips per Mile	1.55	1.84	2.05	0.16	0.16	0.17
Trips per Hour	16.40	17.90	19.71	2.06	1.98	2.20

- Fixed route ridership in January was slightly higher than last month's December 2024 ridership, while overall ridership remains down in FY25.
- Paratransit ridership dropped slightly in January 2025 compared to December 2024 and remains just below FY24's overall ridership.
- Trips per Mile and Trips per hour have decreased on fixed route reflective of the decrease in ridership.

LEXTRAN IN THE MEDIA

- January 3 – [Lextran prepares to serve community ahead of winter weather threat](#) (Fox56)
- January 3 – [Lexington officials discuss winter weather preparations](#) (WKYT)
- January 5 – [Lextran expected to run amid winter storm: Limited stops, longer travel time](#) (Fox56)
- January 7 – [What's open? What's closed? Here are non-school closures for Central Kentucky](#) (Lexington Herald Leader)
- January 10 – [Gorton, city officials give update on Lexington's winter weather response](#) (WKYT)
- January 11 – [Lexington remains under a snow emergency: What to know as temps begin to increase](#) (Fox56)

COMMUNITY INVOLVEMENT AND OTHER MEETINGS

- January 3 – Lexington Area MPO Bicycle and Pedestrian Advisory Committee Meeting
- January 3 – Senior Services Commission Meeting
- January 10 – Meeting with BUILD
- January 14 – US 27 Project Management Meeting
- January 15 – Access Lexington Commission Meeting
- January 15 – Meeting with VisitLex
- January 15 – Kentucky Refugee Ministries Travel Training
- January 16 – Corridors Commission Meeting
- January 17 – Kentucky Refugee Ministries Travel Training

COMMUNITY INVOLVEMENT AND OTHER MEETINGS (CONTINUED)

- January 22 – Lexington Area MPO Project Coordination Team Meeting
- January 22 – CivicLex Fireside Chat – Citizen Engagement with City Boards & Commissions
- January 25 – Lexington Heroes Awards Ceremony
- January 28 – Keep Lexington Beautiful Meeting
- January 28 – Mayor’s 2025 State of the City and County Address
- January 28 – Situation Table Meeting
- January 29 – Kentucky Refugee Ministries Travel Training
- January 30 – CivicLex Fireside Chat – Citizen Engagement with City Boards & Commissions

DELIVER A HIGH-QUALITY PRODUCT

Performance Indicator	Fixed Route						Paratransit (Wheels)					
Service Quality	This Month		FY25 YTD		FY24 YTD		This Month		FY25 YTD		FY24 YTD	
On-Time Performance	87.70%		85.27%		87.96%		71.76%		67.62%		71.64%	
Farebox Recovery	3.83%		5.74%		6.38%		N/A		N/A		N/A	
Operating Expenses	\$2,100,937		\$13,312,970		\$11,647,837		\$546,386		\$4,132,099		\$4,552,011	
Per Mile	\$3.35		\$3.41		\$3.58		N/A		N/A		N/A	
Per Hour	\$96.27		\$84.71		\$67.19		N/A		N/A		N/A	
Customer Service	This Month		FY25 YTD		FY24 YTD		This Month		FY25 YTD		FY24 YTD	
	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate
Customer Feedback Totals per 100k Trips	29	11.08	269	26.47	288	27.18	22	174.12	192	196.58	140	142.87
Commendations	4	1.53	44	2.17	21	0.93	7	55.40	79	80.89	0	0.00
Discourtesy	8	3.06	64	3.15	93	4.10	5	39.57	17	17.41	43	43.88
Late or Early	2	0.76	24	1.18	14	0.62	4	31.66	50	51.19	26	26.53
Safety	5	1.91	43	2.12	54	2.38	0	0.00	14	14.33	32	32.66
Passed Boarding /Missed Trips (Wheels)	7	2.67	33	1.62	54	3.26	0	0.00	0	0.00	6	6.12
Information and Service Requests	2	0.76	15	0.10	22	0.97	0	0.00	0	0.00	16	16.33
Other	1	0.38	46	2.26	30	1.32	6	47.49	32	32.76	17	17.35
Call Length	1:01		0:58		1:02		1:33		1:38		1:33	
Time to Abandon	0:19		0:15		0:19		4:22		2:57		3:19	

MANAGE AND SUSTAIN RESOURCES

Performance Indicator	Fixed Route System			Paratransit (Wheels)		
Safety	This Month	FY25 YTD	FY24 YTD	This Month	FY25 YTD	FY24 YTD
Preventable Accidents	8	41	19	0	6	11
Preventable Accidents per 100,000 miles	4.44	3.53	1.64	0.00	0.80	1.56
Days with No Preventable Accidents	23	174	188	31	208	202
Workers Compensation Claims	2	4	15	N/A	N/A	N/A
Injury Frequency Rate	13.50	3.37	12.76	N/A	N/A	N/A
Days of Lost Time	75	248	189	N/A	N/A	N/A

- Fixed route had eight preventable accidents in January, with two workers compensation claims. The injury frequency rate was lower overall for FY25 from FY24.
- Paratransit had no preventable accidents in January and remains lower overall for FY25 from FY24.

Performance Indicator	Fixed Route System		
Maintenance	This Month	FY25YTD	FY25YTD
Miles between Road Calls	12,969	10,713	13,011
Percent of Preventive Maintenance Inspections on Schedule	100%	100%	100%

- In January, the maintenance department reported 12,969 miles between road calls.
- Maintenance completed 100 percent (67 of 67) of preventive maintenance inspections on schedule in January.

Performance Indicator	Fixed Route System	
Training Activities	This Month	FY25YTD
New Employee Training	8	107
CDL Permit Training	5	58
Accident Remedial	4	42

Hiring and Recruiting	This Month	Interviews	New Hires
Open Positions	22	35	8
Operations	12	23	7
Maintenance	6	7	0
Administration	4	5	1

Procurements

Strategic Plan Development Support	February Resolution
Transit Center Renovation-Customer Service (RFP)	February Resolution
HVAC Maintenance Services	Open
Microsoft Office 365	Open
Janitorial Services	Upcoming
Transit Center Exterior Renovation (IFB)	Upcoming
Uniforms – Maintenance	Upcoming

FINANCIALS
BALANCE SHEET

as of January 31, 2025

	CURRENT YEAR-TO-DATE	LAST YEAR-TO-DATE
ASSETS		
Current assets		
Operating Cash	\$36,514,612	\$43,186,990
Accounts receivable	\$378,747	\$817,084
Inventory	\$817,776	\$911,403
Work in process	\$4,432,314	\$5,711,814
Prepaid	\$768,596	\$700,880
Total Current Assets	<u>\$42,912,045</u>	<u>\$51,328,171</u>
Long term asset - Pension	<u>\$3,278,791</u>	<u>\$2,472,657</u>
Total Long Term Assets	<u>\$3,278,791</u>	<u>\$2,472,657</u>
Net capital and related assets	\$41,125,043	\$35,281,415
TOTAL ASSETS	<u><u>\$87,315,878</u></u>	<u><u>\$89,082,243</u></u>
LIABILITIES		
Current liabilities		
Accounts payable	\$926,648	\$1,472,395
Payroll liabilities	\$861,251	\$570,408
Total Current Liabilities	<u>\$1,787,899</u>	<u>\$2,042,803</u>
Long term liability - Pension	<u>\$590,272</u>	<u>\$747,248</u>
Total Long Term Liabilities	<u>\$590,272</u>	<u>\$747,248</u>
NET POSITION	\$84,937,707	\$86,292,192
TOTAL LIABILITIES AND NET POSITION	<u><u>\$87,315,878</u></u>	<u><u>\$89,082,243</u></u>

STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION

January 2025

	FY2025 ACTUAL	FY2025 BUDGET	FY2025 VARIANCE	FY 2024 ACTUAL
REVENUES				
Property taxes	\$22,673,261	\$21,981,260	\$692,001	\$21,327,902
Passenger revenue	\$768,355	\$752,422	\$15,933	\$742,979
Federal funds	\$0	\$3,276,855	(\$3,276,855)	\$0
State funds	\$0	\$0	\$0	\$0
Advertising revenue	\$320,000	\$300,000	\$20,000	\$260,000
Other revenue	\$1,619,787	\$1,570,336	\$49,452	\$1,613,380
TOTAL REVENUES	\$25,381,403	\$27,880,873	(\$2,499,470)	\$23,944,261

EXPENSES				
Wages	\$7,753,865	\$7,325,153	\$428,712	\$6,614,084
Fringe benefits	\$4,054,170	\$4,207,478	(\$153,307)	\$3,481,089
Professional services	\$944,089	\$1,112,767	(\$168,678)	\$817,831
Materials and supplies	\$923,094	\$846,608	\$76,486	\$777,287
Fuel-Diesel	\$378,471	\$624,969	(\$246,497)	\$528,731
Fuel-Other	\$267,177	\$521,257	(\$254,081)	\$326,207
Utilities	\$239,055	\$288,923	(\$49,868)	\$232,582
Insurance	\$648,997	\$571,890	\$77,107	\$527,608
Fuel taxes	\$122,016	\$134,167	(\$12,151)	\$127,695
Paratransit Expenses	\$4,458,318	\$4,706,286	(\$247,968)	\$4,818,293
Vanpool Expenses	\$0	\$0	\$0	\$16,423
Dues and subscriptions	\$47,416	\$41,250	\$6,166	\$48,807
Travel, training and meetings	\$110,482	\$145,939	(\$35,457)	\$42,500
Media advertising	\$67,539	\$136,792	(\$69,252)	\$123,457
Miscellaneous	\$48,496	\$49,817	(\$1,321)	\$40,559
Leases and rentals	\$2,184	\$2,184	\$0	\$2,184
Depreciation	\$2,475,425	\$2,475,425	\$0	\$2,183,371
TOTAL EXPENSES	\$22,540,795	\$23,190,905	(\$650,109)	\$20,708,705

CHANGE IN NET POSITION	\$2,840,608	\$4,689,968	(\$1,849,360)	\$3,235,556
-------------------------------	--------------------	--------------------	----------------------	--------------------

Monthly Average Diesel Cost:	\$2.45
YTD Average Diesel Cost:	\$2.39
CNG Diesel Gallon Equivalent:	\$1.28

MEMORANDUM

February 26, 2025

TO: Lextran Board of Directors**FROM:** Fred Combs, General Manager**SUBJECT:** Resolution to Execute a Task Order for Strategic Planning Services

Attached is a resolution requesting authority to execute a Task Order with a contracted consultant to provide Strategic Planning Services. The chosen consultant is one of two architectural and engineering firms who hold the contract for Architectural, Engineering, and Transit Planning Services as a result of RFQ 2024-11.

Following the Brooks Act procedure, Lextran solicited a proposal from both contractors, Kersey & Kersey Architects Inc., and SRF Consulting Group Inc. and selected SRF Consulting Group, Inc. as the firm most qualified to perform the scope outlined for this Task Order.

The cost of this Task Order shall not exceed \$150,000

The source of funding for this procurement is Local Mass Transit Funds.

If you have any questions, please contact me at 859.255.7756.

RESOLUTION 2025-08**TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT****February 26, 2025**

WHEREAS, SRF Consulting Group, Inc. was one of two firms awarded the contract for Architectural and Engineering and Transit Planning Services as a result of RFQ 2024-11; and

WHEREAS, SRF Consulting Group, Inc. was determined to be the firm most qualified to perform this Task Order; and

WHEREAS, Lextran has a need for consultation in the development of a comprehensive strategic plan to guide the organization's operations, goals, and initiatives with a five-to-ten-year horizon;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a Task Order with SRF Consulting Group, Inc. to provide strategic planning services per the terms as set forth in the Task Order Scope of Work and the proposal submitted by SRF Consulting Group, Inc., which are incorporated herein by reference.

MOTION

SECOND

CHAIRPERSON

DATE