

NOTICE AND AGENDA OF PUBLIC MEETING OF THE TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS

Pursuant to KRS 96.A, the Lextran Board of Directors is to meet monthly. The next meeting will be: **July 24, 2024, at 10:00 a.m. EST.**

Meeting location:

**Lextran – Room 110
200 West Loudon Avenue
Lexington, KY 40508**

Pursuant to KRS 61.810, the Board may enter into Closed Session, but shall not take any action in a Closed Session.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Emily Elliott at 859-255-7756. Requests made as early as possible will allow time to arrange accommodation.

MEETING INSTRUCTIONS

The July 2024 Board of Directors meeting will be held in person.

The livestream is available on Youtube at:

<http://bit.ly/lextranmeeting>

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LEXTRAN BOARD OF DIRECTORS MEETING

July 24, 2024

10:00 a.m.

MEETING AGENDA

I.	Call to Order & Roll Call	10:00
II.	Public Comment on Agenda Items	10:00 – 10:05
III.	Approval of Minutes – June 2024	10:05 – 10:10
IV.	Chair’s Report (Dowell)	10:10 – 10:15
V.	Lextran Monthly Performance Report & Financials – June	10:15 – 10:30
VI.	Action Items	10:30 – 10:35
	A. Report from Nominating Committee – Election of Chair and Vice Chair	
	B. Resolution 2024-20 Electric Motors	
VII.	Change Order Report	10:35
VIII.	Old Business	10:35
IX.	New Business	10:35 – 11:05
	A. Presentation – Lexington Area Metropolitan Planning Organization	
X.	Proposed Agenda Items	11:05 – 11:10
	A. Resolution – Committee Appointments	
	B. Resolution – Paratransit Vehicles	
	C. Resolution – Fuel	
XI.	Closed Session	11:10 – 11:30
XII.	Adjournment	11:30

The next business meeting of the Board of Directors is scheduled for August 28, 2024, at 10:00 a.m.

BOARD OF DIRECTORS MEETING

BOARD MINUTES

June 26, 2024

MEMBERS PRESENT

Jamie Rodgers, Board Vice Chair
Jessica Berry
Paul Schoninger
Judge Lindsay Hughes Thurston (virtual)
Leidy Borges-Gonzalez (virtual)

ABSENT

George Ward
Harding Dowell, Board Chair
Dr. Koffi Akakpo

STAFF PRESENT

Fred Combs, General Manager
Randolph Williams, Assistant General Manager
Chris Withrow, Director of Maintenance
Nikki Falconbury, Director of Finance and Human Resources
Emily Elliott, Director of Planning and Community Development
Alan Jones, IT Manager
Deanna Istre, Purchasing Manager
Ta'Ziyah Bakara, Capital Planner
Catherine Moran, Compliance Specialist
Jessica Pence, Executive Administrative Assistant
Gregory Butler, Planning and Community Development Manager
Tyler Maynard, Transit Analyst
Dale Stone, Operations Manager
Isaiah Barron, Operations Manager

OTHERS PRESENT

Addison Lowry, Lextran Counsel
Kuantaze Cooper, RATP Dev
Byron Robinson, RATP Dev

I. CALL TO ORDER

Ms. Jamie Rodgers called the meeting to order at 10:03 a.m. and performed a roll call. Quorum was achieved.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES

Ms. Rodgers called for a motion to approve the minutes for the May 2024 Board of Directors Meeting. Mr. Schoninger made a motion to approve the minutes with an amendment to add Joey David to the present list and Ms. Berry seconded that motion. The motion passed.

IV. CHAIR'S REPORT

There was no Chair's report.

V. ACTION ITEMS

A. Resolution 2024-19– Resolution to Award a Contract for Microsoft Office 365

Mr. Combs presented Resolution 2024-19, requesting the Board's approval to award a contract for Microsoft Office 365. RFP 2024-06 was issued April 12, 2024, with proposals received on May 17, 2024. A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. A responsive proposal was received from six (6) qualified proposers, Advizex Technologies LLC, Communication Square LLC, Golden Five LLC, HexaCorp LLC, Next Century Technologies LLC, and Zones LLC.

The proposal from Next Century Technologies LLC received the highest evaluation score and was recommended to provide Microsoft Office subscriptions for Lextran. The term of the contract awarded will be for five (5) years with two (2) options to extend for 1 year each, for a total of seven (7) possible contract years. The first-year cost is \$17,070 that will cover the existing level of licensing for Exchange Online Plan 1, MS365 Business Standard, MS Teams Audio, and MS Planner 1. The first year is under the spending authority threshold for the General Manager, but based on the length of the contract it was presented to the Board for approval.

The source of funding for this procurement is Federal 5307 formula funds and the local Mass Transit account. Mr. Schoninger made the first motion for approval. Judge Thurston made the second motion for approval, and the motion was passed.

VI. LEXTRAN PERFORMANCE REPORT & FINANCIALS

Mr. Fred Combs made several announcements. Paratransit Listening Sessions have been scheduled for July 8th, July 10th, July 11th. A safety audit was conducted with Transdev that provided additional perspective on our safety efforts. The human resources team had a wonderful idea to conduct on-site interviews weekly and those have gone beyond expectation. There were 14 interviews 3 weeks ago, 19 interviews last week, and 14 interviews yesterday. We will be looking forward to one of the largest trainee classes Lextran has had.

Ms. Emily Elliott presented the Monthly Performance Report for May 2024, which can be found on pages 9-14 of the June 2024 board packet.

HIGHLIGHTS FOR MAY 2024:

- Lextran completed its Triennial Review with the Federal Transit Administration between May 1st-3rd.
- General Manager Fred Combs presented the proposed FY25 budget to the City Council on May 14th.
- Lextran held its annual Safety Awards banquet on May 19th recognizing staff for the safe practices over the last year.
- Construction on the upgraded CNG fueling station infrastructure began in May and will continue throughout the summer.
- Supervisors and managers engaged in training sessions conducted by New Horizons, Lextran's new training provider.

Ms. Elliott reviewed the May key performance indicators. There was a nine percent increase in ridership over FY23 on both fixed-route and paratransit. New vans were released to service, with one for fixed-route and four for paratransit. There were seven travel trainings completed with five separate referral sources. The Student Success partnership with Lexington Public Library began on 5/30 providing free rides for youth for the summer. Ms. Elliott expressed her congratulations to John James, George Higgins, and Miguel Vivanco for being selected as May's Top Performers.

Ms. Rodgers asked about main goals of the Student Success program. Ms. Elliott responded that the main goal of the program was to offer flexibility to youth for access to library services. It was intended to ensure youth had access to the library and give them the opportunity to get out of their houses and neighborhoods during the summer months.

FINANCIAL REPORT

Ms. Nikki Falconbury presented the May Financial Report which can be found on pages 15-16. Property taxes were received at a four percent increase over the last year. Passenger revenue continued to increase with about \$90,000 over last year. Advertising Revenue was budgeted at \$260,000 and we received about \$40,000 in the month of June.

Ms. Rodgers asked about the timing of receiving federal funds and what happens if they are not received until the next fiscal year. Ms. Falconbury responded that funds would show in the next fiscal year.

VII. CHANGE ORDER REPORT

Mr. Combs presented two change orders. First, Crowe, who provides independent auditing services requested an adjustment to their contract due to a change in auditing standards. The change order for Crowe's contract added \$1,000 per year for the next three years. The second change order was

related to the contract with Shelcon for bus stop enhancements to add additional shelter replacements and trash receptacle placements. The Shelcon change order added an additional \$25,258 totaling a new contract cost of \$246,608. Neither change order required action by the Board.

Ms. Rodgers asked for clarification on the Shelcon change order and Mr. Combs responded that the change order reflected the continuation of the RAMP program to replace shelters in the community.

VIII. OLD BUSINESS

There was no old business.

IX. NEW BUSINESS

There was no new business.

X. CLOSED SESSION

There was no closed session.

XI. PROPOSED AGENDA ITEMS

- A. Nominating Committee Report - Election of Chair and Vice Chair
- B. Presentation - Lexington Area Metropolitan Planning Organization
- C. Resolution - Electric Motors

XII. ADJOURNMENT

Ms. Rodgers declared the meeting adjourned at 10:31 a.m.

LEXTRAN MONTHLY PERFORMANCE REPORT – JUNE 2024

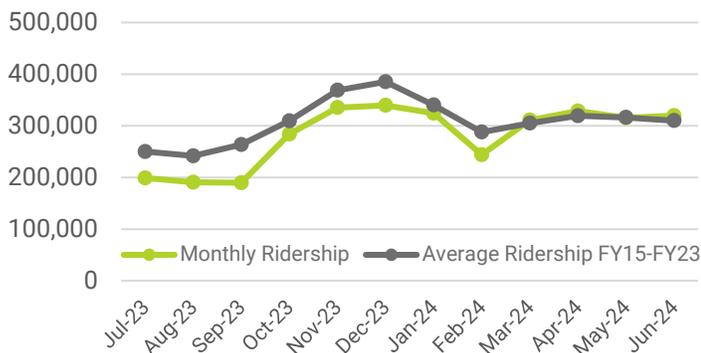
We serve people and our community with mobility solutions.

Lextran held open interviews each Tuesday in June totaling 50 of the 59 interviews conducted for the month. Avail Technologies was onsite the second week of June working with staff on discovery for the CAD/AVL implementation project. On June 18th, art contest winner, Mercedes Harn’s mural was installed at the former Bottle Stop on Versailles Rd. Juneteenth was observed on June 19th with no modifications to service. Lextran participated in Lexington Emergency Management’s Heat Plan multiple days in June to provide free rides for people experiencing homelessness to cool centers.

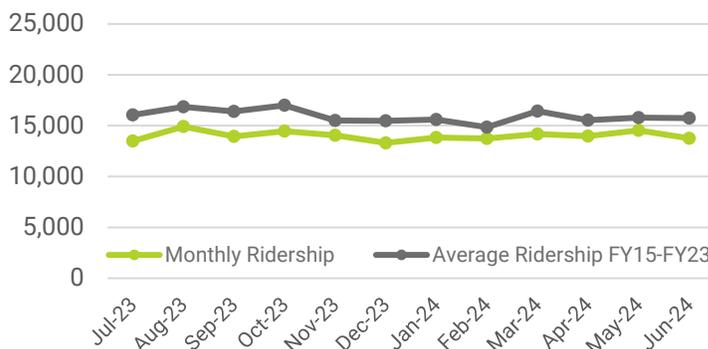
DEMONSTRATE VALUE TO THE COMMUNITY



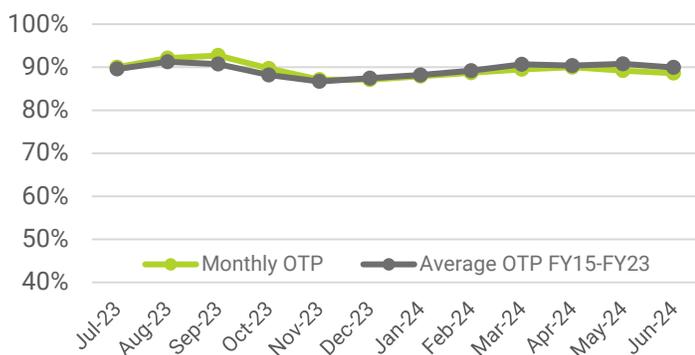
Fixed-Route Ridership



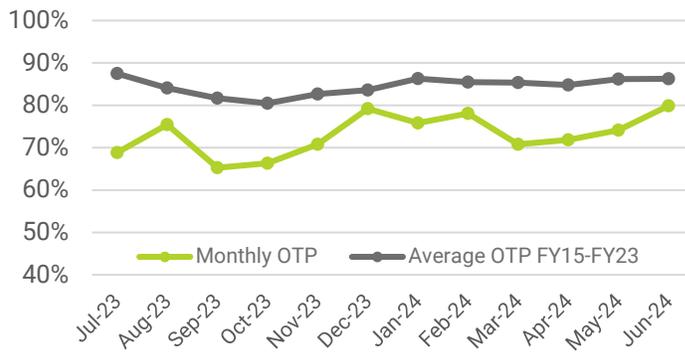
Paratransit Ridership



Fixed-Route On-Time Performance



Paratransit On-Time Performance



Performance Indicator	Fixed Route System			Paratransit (Wheels)		
	This Month	FY24YTD	FY23YTD	This Month	FY24YTD	FY23YTD
System Production						
Total Ridership	225,679	3,762,622	3,462,146	13,762	168,184	155,006
Weekday Ridership	184,658	3,258,983	3,004,125	10,421	135,984	124,295
Saturday Ridership	24,256	282,684	259,856	1,319	14,873	13,458
Sunday Ridership	16,765	203,503	182,815	964	12,095	11,322
Total Revenue Miles	138,318	1,874,878	1,876,327	86,740	1,019,035	903,972
Total Revenue Hours	14,130	196,950	197,061	6,172	76,273	72,617
Trips per Mile	1.63	2.01	1.85	0.16	0.17	0.17
Trips per Hour	15.97	19.10	17.57	2.23	2.21	2.13

- Fixed-route and paratransit ridership had neither an increase or decrease when compared to June 2023.
- Fixed-route ridership for FY24YTD was nine percent higher than ridership for FY23YTD.
- Paratransit ridership for FY24YTD was nine percent higher than ridership for FY23YTD.
- Trips per Mile and Hour for FY24YTD continue to exceed those of FY23YTD on both systems.

LEXTRAN IN THE MEDIA

- June 4 – The team behind transportation: Lextran’s partnership with UK is seen all around campus
<https://kykernel.com/102985/news/the-team-behind-transportation-lextrans-partnership-with-uk-is-seen-all-around-campus/>
- June 7 – Good Question: What is the large item covered by a blue tarp on High Street in Lexington?
<https://www.wkyt.com/2024/06/07/good-question-what-is-large-item-covered-by-blue-tarp-high-street-lexington/>
- June 17 – Lexington Emergency Management issues Phase 1 Heat Alert
<https://www.wkyt.com/2024/06/17/lexington-emergency-management-issues-phase-1-heat-alert/>
- June 17 – Phase 1 Heat alert extended for Lexington area, cooling stations available
<https://www.lex18.com/news/covering-kentucky/phase-1-heat-alert-issued-for-lexington-area-cooling-stations-available>
- June 17 – Emergency Management issues Phase I Heat Alert
<https://www.lexingtonky.gov/news/06-17-2024/emergency-management-issues-phase-i-heat-alert>
- June 18 – Lexington could break a record temperature this week as heat wave continues
<https://www.kentucky.com/news/weather-news/article289325230.html>

- June 19 - Here are 7 things to know during the ongoing extreme heat in Lexington
<https://www.kentucky.com/news/local/counties/fayette-county/article289363590.html>
- June 28 - City of Lexington implements Phase One of Heat Plan due to heat index
<https://www.lex18.com/news/city-of-lexington-implements-phase-one-heat-plan-due-to-heat-index>
- June 28 - Lexington Emergency Management implements Phase One Heat Plan
<https://www.wkyt.com/2024/06/28/lexington-emergency-management-implementing-phase-one-heat-plan/>

COMMUNITY INVOLVEMENT AND OTHER MEETINGS

- June 3 – Community Travel Training – Self Referral
- June 4 – ‘How to Ride’ – Optimal Living
- June 5 – 7 – Training for New to Transit with Federated Transportation of the Bluegrass
- June 5 – ‘How to Ride’ – Optimal Living
- June 6 – Lexington Forum
- June 6 – ‘How to Ride’ – Optimal Living
- June 7 – Senior Services Commission Meeting
- June 7 – Cultural Orientation – Kentucky Refugee Ministries
- June 7 – Lexington Area MPO Bicycle and Pedestrian Advisory Committee Meeting
- June 7 – ‘Welcome Summer’ Career and Education Fair – Housing Authority of Georgetown
- June 10 – Winburn Community Partners Meeting
- June 10 – Community Travel Training – Self Referral
- June 11 – US 27 Project Management Meeting
- June 13 – Kentucky Refugee & Immigrant Inclusion Summit
- June 13 – Teacher’s Environmental Academy – LFUCG Environmental Quality and Public Works
- June 13 – Lexington Area MPO Meeting
- June 14 – BPAC Residents Advocates Meeting
- June 14 – Community Travel Training – HealthFirst Bluegrass
- June 14 – First Year Orientation – BCTC
- June 17 – Bike and Pedestrian Safety Panel Discussion – CivicLex
- June 18 – Versailles Rd Stop Press Conference and Art Reveal with Councilmember Reynolds
- June 20 – Veteran’s Resource United of Central/Southeastern KY Meeting
- June 20 – Public Transit Funding Discussion – TARC/TANK
- June 23 – 26 – National SHRM Conference
- June 24 – Corridors Commission Meeting
- June 26 – Kentucky Employed Job Fair
- June 26 – Winburn Public Safety Day
- June 26 – Transportation Policy Committee
- June 26 – Kentucky Women’s Summit

DELIVER A HIGH-QUALITY PRODUCT

Performance Indicator	Fixed Route						Paratransit (Wheels)					
	This Month		FY24 YTD		FY23 YTD		This Month		FY24 YTD		FY23 YTD	
Service Quality	This Month		FY24 YTD		FY23 YTD		This Month		FY24 YTD		FY23 YTD	
On-Time Performance	89.50%		87.90%		89.22%		79.90%		71.60%		61.92%	
Farebox Recovery	5.39%		6.02%		5.93%		N/A		N/A		N/A	
Operating Expenses	\$1,971,171		\$20,913,612		\$19,644,612		\$656,057		\$7,865,166		\$6,831,895	
Per Mile	\$5.06		\$3.72		\$3.86		N/A		N/A		N/A	
Per Hour	\$89.97		\$71.30		\$63.30		N/A		N/A		N/A	
Customer Service	This Month		FY24 YTD		FY23 YTD		This Month		FY24 YTD		FY23 YTD	
	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate
Customer Feedback Totals per 100k Trips	39	17.28	531	14.11	531	15.34	47	314.52	268	159.35	340	240.92
Commendations	6	2.66	57	1.34	55	1.59	27	196.19	48	28.54	4	2.83
Discourtesy	13	25.76	146	3.59	132	3.81	5	36.33	68	40.43	32	22.68
Late or Early	1	0.44	22	0.58	46	1.33	7	50.86	53	31.51	135	95.66
Safety	4	1.77	92	2.34	94	2.72	3	21.80	43	25.57	49	34.72
Passed Boarding /Missed Trips (Wheels)	9	3.99	115	2.98	97	2.80	2	14.53	6	3.57	38	26.93
Information and Service Requests	1	0.44	28	0.79	40	1.16	0	0.00	16	9.51	0	0.00
Other	5	2.22	71	1.70	71	1.94	3	21.80	34	20.22	82	58.10
Call Length	0:59		1:03		1:12*		1:43		1:35		1:36	
Time to Abandon	0:13		0:16		1:48*		2:39		2:56		2:48	

*FY23 YTD Data for calls remains unchanged from May. Data was not accurately reported due to the phone system transition that occurred in June 2023.

MANAGE AND SUSTAIN RESOURCES

Performance Indicator	Fixed Route System			Paratransit (Wheels)		
	This Month	FY24 YTD	FY23 YTD	This Month	FY24 YTD	FY23 YTD
Safety						
Preventable Accidents	3	35	33	1	16	27
Preventable Accidents per 100,000 miles	2.08	1.79	1.68	0.97	1.30	2.57
Days with No Preventable Accidents	27	323	332	29	348	337
Workers Compensation Claims	2	19	21	N/A	N/A	N/A
Injury Frequency Rate	9.33	9.52	11.20	N/A	N/A	N/A
Days of Lost Time	38	309	688	N/A	N/A	N/A

- From May to June, the total number of preventable accidents decreased on fixed-route and one preventable accidents on paratransit services.
- The injury frequency rate increased to 9.33 due to two OSHA-reportable workplace injury for the month.

Performance Indicator	Fixed Route System		
	This Month	FY24YTD	FY23YTD
Maintenance			
Miles between Road Calls	10,640	12,175	9,772
Percent of Preventive Maintenance Inspections on Schedule	100%	99.9%	100%

- In June, the maintenance department reported 10,640 miles between road calls.
- Maintenance completed 100 percent (58 of 58) of preventive maintenance inspections on schedule in April.

Performance Indicator	Fixed Route System	
	This Month	FY24YTD
Training Activities		
New Horizons Customer Service Training Part 1	50	50
Electric Bus Training	11	25
Customer Service Orientation	10	27
Maintenance Orientation	10	16
Operator Orientation	10	32
New Horizons Customer Service Manager/Supervisor Training	4	27
Accident Remedial	2	21
Return to Work	2	11

Hiring and Recruiting	This Month	Interviews	New Hires
Open Positions	30	59	10
Operations	20	41	7
Maintenance	8	17	3
Administration	2	1	0

Procurements	
Electric Motors	July Resolution
Fuel	August Resolution
Bus Cameras	Open
A&E Services	Upcoming
Janitorial Supplies	Upcoming
Office Supplies	Upcoming
Transit Center Renovation	Upcoming

FINANCIALS
STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION

June 2024

UNAUDITED

	FY2024 ACTUAL	FY2024 BUDGET	FY2024 VARIANCE	FY 2023 ACTUAL
REVENUES				
Property taxes	\$23,867,207	\$22,418,240	\$1,448,967	\$22,738,002
Passenger revenue	\$1,259,439	\$1,207,223	\$52,216	\$1,165,813
Federal funds	\$786,356	\$8,761,413	(\$7,975,057)	\$23,760,809
State funds	\$0	\$1,216,025	(\$1,216,025)	\$1,559,509
Advertising revenue	\$301,359	\$260,000	\$41,359	\$355,271
Other revenue	\$2,706,436	\$2,677,604	\$28,832	\$7,630,798
TOTAL REVENUES	\$28,920,797	\$36,540,505	(\$7,619,708)	\$57,210,201
EXPENSES				
Wages	\$11,302,548	\$11,590,429	(\$287,881)	\$10,985,467
Fringe benefits	\$5,636,835	\$6,418,880	(\$782,045)	\$5,534,684
Professional services	\$1,512,707	\$1,979,735	(\$467,028)	\$1,847,689
Materials and supplies	\$1,585,885	\$1,428,500	\$157,385	\$1,749,284
Fuel-Diesel	\$793,476	\$1,488,500	(\$695,024)	\$1,221,174
Fuel-Other	\$530,065	\$785,150	(\$255,085)	\$625,596
Utilities - Facilities	\$377,498	\$416,500	(\$39,002)	\$403,393
Utilities - Electric Bus	\$81	\$86,000	(\$85,919)	\$7,501
Insurance	\$1,023,733	\$870,515	\$153,218	\$896,677
Fuel taxes	\$216,846	\$200,000	\$16,846	\$197,625
Paratransit Expenses	\$8,155,910	\$8,080,000	\$75,910	\$7,836,104
Vanpool Expenses	\$16,423	\$72,000	(\$55,577)	\$42,732
Dues and subscriptions	\$59,415	\$40,000	\$19,415	\$14,179
Travel, training and meetings	\$155,002	\$199,799	(\$44,797)	\$145,310
Media advertising	\$195,641	\$230,000	(\$34,359)	\$96,582
Miscellaneous	\$63,779	\$75,400	(\$11,621)	\$58,027
Leases and rentals	\$2,184	\$2,184	\$0	\$2,184
Depreciation	\$3,964,481	\$3,964,481	\$0	\$3,308,349
TOTAL EXPENSES	\$35,592,510	\$37,928,073	(\$2,335,562)	\$34,972,557
CHANGE IN NET POSITION	(\$6,671,714)	(\$1,387,568)	(\$5,284,146)	\$22,237,644

Monthly Average Diesel Cost: \$2.53

YTD Average Diesel Cost: \$2.80

CNG Diesel Gallon Equivalent: \$1.08

BALANCE SHEET

as of June 30, 2024

UNAUDITED

	CURRENT YEAR-TO-DATE	LAST YEAR-TO-DATE
ASSETS		
Current assets		
Operating Cash	\$31,738,878	\$38,270,317
Accounts receivable*	(\$600,399)	\$6,484,088
Inventory	\$870,564	\$834,812
Work in process	\$11,284,520	\$0
Prepaid	\$27,460	\$27,460
Total Current Assets	<u>\$43,321,023</u>	<u>\$45,616,677</u>
Long term asset - Pension	<u>\$2,472,657</u>	<u>\$2,472,657</u>
Total Long Term Assets	<u>\$2,472,657</u>	<u>\$2,472,657</u>
Net capital and related assets	\$33,500,305	\$37,464,786
TOTAL ASSETS	<u><u>\$79,293,985</u></u>	<u><u>\$85,554,120</u></u>
LIABILITIES		
Current liabilities		
Accounts payable	\$433,282	\$365,281
Payroll liabilities	\$935,461	\$878,826
Total Current Liabilities	<u>\$1,368,742</u>	<u>\$1,244,106</u>
Long term liability - Pension	<u>\$747,248</u>	<u>\$747,248</u>
Total Long Term Liabilities	<u>\$747,248</u>	<u>\$747,248</u>
NET POSITION	\$77,177,995	\$83,562,766
TOTAL LIABILITIES AND NET POSITION	<u><u>\$79,293,985</u></u>	<u><u>\$85,554,120</u></u>

*6/30/24 adjusting entries to be made

MEMORANDUM

July 24, 2024

TO: Lextran Board of Directors

FROM: Fred Combs, General Manager

SUBJECT: Resolution to Award a Contract for Electric Motors for Transit Buses

Attached is a resolution requesting authority to award a contract for the provision of electric motors for transit buses.

RFP 2024-08 was issued May 17, 2024, with proposals received on July 02, 2024. A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. A responsive proposal was received from three (3) qualified proposers:

- Kirks Automotive
- Muncie Transit Supply
- The Aftermarket Parts Company

The proposal from Kirks Automotive received the highest evaluation score and is recommended to provide Electric Motors for Transit Buses for Lextran. The term of the contract awarded will be for two (2) years with two (2) options to extend for 1 year each, for a total of four (4) possible contract years.

Pricing will be as follows:

Kirk's Part Number	Description	Unit Price	Core Price	Warranty
KRK10479228	Remanufactured Starter	\$305.00	\$25.00	One Year from the Date of Installation
KHPKST4205	New Starter	\$305.00	Not Applicable	One Year from the Date of Installation
KRK10459123	Remanufactured Alternator	\$675.00	\$500.00	One Year from the Date of Installation
KHPK300HIPRO	New Alternator	\$995.00	Not Applicable	One Year from the Date of Installation
KRKC703	Remanufactured Alternator	\$1,220.00	\$500.00	One Year from the Date of Installation
C703	New Alternator	\$2,315.49	Not Applicable	One Year from the Date of Installation
KRKC706	Remanufactured Alternator	\$1,175.00	\$200.00	One Year from the Date of Installation
C706	New Alternator	\$2,160.33	Not Applicable	One Year from the Date of Installation
KRKC803D	Remanufactured Alternator	\$1,450.00	\$500.00	One Year from the Date of Installation
C803D	New Alternator	\$3,338.70	Not Applicable	One Year from the Date of Installation
104-323	Remanufactured Evaporator Motor	\$525.00	\$250.00	One Year from the Date of Installation
104-476	Remanufactured Condenser Motor	\$475.00	\$100.00	One Year from the Date of Installation
104-740	Remanufactured Condenser Motor	\$585.00	\$250.00	One Year from the Date of Installation
104-792	Remanufactured Evaporator Motor	\$995.00	\$500.00	One Year from the Date of Purchase
1040792	New Evaporator Motor	\$3,900.00	Not Applicable	One Year from the Date of Purchase

The source of funding for this procurement is (federal) Section 5307 Formula-Preventive Maintenance.

If you have any questions, please contact me at 859.255.7756.

RESOLUTION 2024-20**TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT****JULY 24, 2024**

WHEREAS, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) issued RFP 2024-08 for Electric Motors for Transit Buses; and

WHEREAS, RFP 2024-08 resulted in proposals from three (3) qualified proposers; and

WHEREAS, the proposal from Kirks Automotive was determined to be responsive and responsible;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a contract with Kirks Automotive to provide Electric Motors for Transit Buses per the terms as set forth in RFP 2024-08 and the proposal submitted by Kirks Automotive, which are incorporated herein by reference. The term of the contract awarded will be for Two (2) years with two (2) options to extend for 1 year each, for a total of four (4) possible contract years.

MOTION

SECOND

CHAIRPERSON

DATE

CHANGE ORDER REPORT - JULY 2024

Contractor	Type of Service	Original Term/Cost	Change	Reason for Change	Prior Change Orders		
Cummins	Rebuilt Engines	Part	Current Price	New Price	Percent Difference	The contract for Rebuilt Engines allows for price escalation for the parts offered, if needed, not-to-exceed 15% of the parts' base cost. Such price changes may only be approved if adequate evidence of market increase is provided by the contractor, and can be verified by Lextran personnel via Independent Cost Estimate and/or Price Analysis.	None
		46412595	\$34,193.13	\$35,902.78	5%		
		46533240	\$31,350.86	\$35,556.25	13%		
		46805498	\$42,233.13	\$44,344.78	5%		
		73011656	\$28,163.13	\$30,087.50	7%		
		73013055	\$28,163.13	\$30,087.50	7%		
		73223920	\$30,157.42	\$31,665.29	5%		
		73219053	\$44,243.13	\$46,455.28	5%		
		73436375	\$44,243.13	\$46,455.28	5%		
		73428884	\$30,157.42	\$31,665.29	5%		
		73658246	\$42,028.98	\$45,712.50	9%		
		73949987	\$50,647.54	\$53,179.92	5%		
		74204885	\$50,647.54	\$53,179.92	5%		
		74526157	\$62,303.28	\$65,418.44	5%		
74721128	\$65,494.83	\$65,418.44	0%				
Crowe (Correction from June Report)	Independent auditors	Original Audit fee for 2024 was \$47,000, 2025 was \$47,500, 2026 was \$48,000	Additional \$3,000 for the first year's audit and \$1,000 for each subsequent audit, for a total contract increase of \$5,000. 2024 is now \$50,000, 2025 is now \$48,500, 2026 is now \$49,000	Crowe is required to adopt Statements on Auditing Standards (SAS) 143 (Auditing Accounting Estimates and Related Disclosures), SAS 144 (Amendments to AU-C Sections 501, 540, and 620 Related to the Use of Specialists and the Use of Pricing Information Obtained From External Information Sources) and SAS 145 (Understanding the Entity and Its Environment and Assessing the Risks of Material Misstatement) in the current year. Additional work will be required to adopt the new auditing standard updates.	None		