

# **NOTICE AND AGENDA OF PUBLIC MEETING OF THE TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS**

Pursuant to KRS 96.A, the Lextran Board of Directors is to meet monthly. The next meeting will be:  
**April 23, 2025, at 10:00 a.m. EST.**

Meeting location:

**Lextran – Room 110  
200 West Loudon Avenue  
Lexington, KY 40508**

Pursuant to KRS 61.810, the Board may enter into Closed Session but shall not take any action in a Closed Session.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Emily Elliott at 859-255-7756. Requests made as early as possible will allow time to arrange accommodation.

## **MEETING INSTRUCTIONS**

**The March 2025 Board of Directors meeting will be held in person.**

**The livestream is available on YouTube at:**

<http://bit.ly/lextranmeeting>

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**LEXTRAN BOARD OF DIRECTORS MEETING**

April 23, 2025

10:00 a.m.

**MEETING AGENDA**

I.	Call to Order & Roll Call	10:00
II.	Public Comment on Agenda Items	10:00 – 10:05
III.	Approval of Minutes	10:05 – 10:10
	A. March 2025	
	B. April 2025 Work Session	
IV.	Chair's Report (Dowell)	10:10 – 10:15
V.	General Manager's Report-Transit Center Renovation Update	10:15 – 10:20
VI.	Lextran Monthly Performance Report & Financials	10:20 – 10:40
VII.	Action Items	10:40 – 10:55
	A. FY2026 Budget and 5-Year Capital Plan	
	B. Purchase of 10 Paratransit Cutaway Vehicles	
	C. HVAC Maintenance Services	
VIII.	Change Order Report	10:55 – 11:00
IX.	Old Business	11:00
X.	New Business	11:00
XI.	Proposed Agenda Items	11:00
	A. DBE Goal Setting and Report	
	B. Microtransit Feasibility Study Update	
	C. FY2026 Meeting Schedule	
XII.	Closed Session	11:00
XIII.	Adjournment	11:00

The next business meeting of the Board of Directors is scheduled for May 28, 2025, at 10:00 a.m.

# **TRANSIT AUTHORITY OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS MEETING MINUTES**

March 26, 2025 – 10:00 am

Board Meeting Livestream: <https://www.youtube.com/live/R02D1H140bY?si=juEATM6kZ0tVeY-y>

## **Board Members Present**

Harding Dowell, Chair  
Jamie Rodgers, Vice-Chair (Virtual)  
Dr. Akakpo (Late Arrival)  
Paul Schoninger  
George Ward

## **Board Members Absent**

Leidy Borges-Gonzalez  
Judge Lindsay Hughes Thurston

## **Staff Present**

Fred Combs, General Manager  
Randolph Williams, Assistant General Manager  
Addison Lowery, General Counsel  
Jason Dyal, Director of Operations  
Emily Elliott, Director of Planning & Community Development  
Nikki Falconbury, Director of Finance  
Chris Withrow, Director of Maintenance  
Gregory Butler, Planning & Community Development Manager  
Alan Jones, Information Technology Manager  
Allie Jones, Finance Manager  
Dale Stone, Operations Manager

## **Guests Present**

Pastor Adam Jones, BUILD  
Kat Goetz, BUILD  
Angela Milroy, RATP Dev

## **I. CALL TO ORDER**

Chair Harding Dowell called the meeting to order at 10:00 a.m. and performed the roll call. Dr. Akakpo arrived later, establishing a quorum.

## **II. PUBLIC COMMENT**

Mr. Adam Jones (BUILD/Open Door Church) provided comment expressing support for Lextran's ongoing microtransit study. He shared that constituents are looking forward to further updates and to scheduling a follow-up meeting with Mr. Butler and Mr. Combs.

## **III. APPROVAL OF MINUTES**

Approval of February 2025 and March 2025 Special Meeting Minutes were postponed until quorum was achieved. Once Dr. Akakpo arrived, a quorum was established, and the minutes were approved.

Mr. Schoninger motioned to approve the minutes with no changes. The motion was seconded by Mr. Ward, which passed unanimously.

## **IV. CHAIR'S REPORT**

There was no Chair's Report.

## **V. GENERAL MANAGER'S REPORT**

General Manager Fred Combs provided three operational updates to the Board.

First, he discussed the upcoming relocation of operations to High Street in preparation for the Transit Center renovation. Communications and marketing related to the move are underway, with operations set to begin at the new location on April 7. Mr. Combs noted that the relocation will last through the duration of construction. Lextran is working in coordination with LFUCG Traffic Engineering, Kentucky Utilities, and LexPark to finalize permitting and operational details. Once finalized, communications will be sent out to the public. He cautioned that the change in location, coupled with the loss of signal priority on Vine Street, could result in reduced on-time performance.

Second, Mr. Combs addressed the Disadvantaged Business Enterprise (DBE) program updates. Due to changes in federal regulations, Lextran was recategorized as a Tier I agency, meaning the organization spends more than \$670,000 annually on federally funded contracts. As a result, Lextran's DBE program update deadline has been moved from October to June 1. A public meeting with current and prospective vendors will be held on April 24 to solicit feedback on DBE goals, and findings will be presented at the May Board meeting.

Mr. Combs also noted an active federal case—Mid America Milling Co. v. DOT—which has resulted in a preliminary injunction preventing DBE requirements in contracts involving that plaintiff. The potential impact of that case on future DBE programming was being monitored closely.

Third, Mr. Combs provided a summary of federal grant activity and anticipated funding changes. On March 11, the U.S. Department of Transportation was directed to reevaluate competitive grants to ensure alignment with the new administration's priorities on climate change, equity, gender-specific alternatives, and environmental justice. Mr. Combs reassured the Board that Lextran anticipated continued access to formula funding and noted that two previously awarded low/no-emission bus grants had completed federal review and were proceeding as planned.

Mr. Ward asked whether operational schedules would be adjusted to account for restroom breaks and travel delays resulting from the High Street relocation. Mr. Combs responded that adjustments were being evaluated, and that ensuring restroom access remained a concern. When asked whether schedule changes would account for delayed departure times from High Street, Mr. Combs confirmed that minor changes might be necessary depending on route performance.

Mr. Dowell sought clarification on whether future grants might eliminate low/no-emission requirements and, if so, whether Lextran would consider diesel vehicle procurement if that increased competitiveness. Mr. Combs stated that while Lextran remains committed to compressed natural gas (CNG), funding availability will drive procurement strategies. If funding shifts toward diesel vehicles, the agency would consider those options for fleet replacement.

Ms. Rodgers added that although a recent state bill proposed to eliminate preferential treatment in contracting, the measure did not pass. She asked if Lextran would continue DBE compliance if it remained a federal requirement. Mr. Combs affirmed that Lextran would continue to comply with federal DBE rules.

## **VI. LEXTRAN PERFORMANCE REPORT AND FINANCIALS - JANUARY**

### **LEXTRAN PERFORMANCE REPORT**

Emily Elliott, Director of Planning and Community Development, presented the fixed-route performance report. She began by highlighting that Lextran hosted the LFUCG Council Budget Retreat on February 6 for the second consecutive year, which was open to the public and well-attended. She also noted that from February 6–8, Transdev's regional HR director conducted a human resources audit, which Lextran passed successfully. On February 11, the snow plan was implemented briefly but lifted by midafternoon.

Ms. Elliott shared that Lextran partnered with LFUCG to collect plastic bags for the TREX recycling program, which awards a composite bench once one thousand pounds of plastic is collected. As of February's end, Lextran had already collected 799 pounds, far ahead of the projected September completion. She added that Kroger and Publix also accept plastic bags, and Lextran was utilizing these drop-off sites to help manage overflow.

Lextran's February ridership totaled approximately 282,930 trips, representing an increase from January but remaining below the prior year's figures. Inclement weather and the return of the University of Kentucky's spring semester impacted this increase. The month recorded two preventable accidents and a decrease in worker compensation claims compared to earlier in the fiscal year. Preventive maintenance inspections were completed at 100 percent, and vehicles averaged 15,927 miles between road calls.

Mr. Ward asked how much physical space is needed to store one thousand (1,000) pounds of plastic bags. Ms. Elliott responded that it was significantly more than expected and noted that many submissions contained trash, complicating the process.

## **PARATRANSIT PERFORMANCE REPORT**

Randolph Williams, Assistant General Manager, reported that paratransit ridership for February was 12,839. He noted that weekday service was down approximately one percent compared to the prior fiscal year, while weekend service saw a reduction of approximately 2,000 trips. Although revenue hours and miles are increasing, overall trip count remains slightly below prior-year levels, indicating that trips are becoming longer in duration.

He noted that trips per hour remained consistent at approximately two trips per hour. Three preventable accidents were reported for February—up from zero the previous month—prompting weekly safety meetings and corrective action planning.

Paratransit on-time performance (OTP) was reported at 76 percent, though an internal audit of Ecolane software data showed a lower actual performance. Mr. Williams explained that OTP fluctuates due to variables such as weather, construction, and traffic. He noted that RATP-Dev's target staffing goal of 49 operators had been achieved, and seven new vehicles were placed into service in February.

## **FINANCIAL REPORT**

Ms. Falconbury presented the February financial report and noted that February property tax revenue was posted late, and confirmed it was received in March. Federal grant reimbursements totaling \$4.8 million were received for preventive maintenance and paratransit, addressing previously delayed disbursements.

On the expense side, wages were slightly over budget as anticipated. Fringe benefits and professional services remained under budget, although she noted that professional services may increase in the spring due to seasonal needs such as window and carpet cleaning. Materials and parts costs were over budget, but fuel pricing remained favorable. Utilities were still under budget despite colder weather in January and February, and paratransit operations remained under budget overall.

Chair Dowell asked for clarification regarding the high federal funding number. Ms. Falconbury responded that these were backlogged payments from the previous fiscal year now reconciled in February.

## **VII. CHANGE ORDER REPORT**

There were no change orders.

## **VIII. OLD BUSINESS**

No old business was discussed.

## **IX. NEW BUSINESS**

No new business was discussed.

## **X. PROPOSED AGENDA ITEMS**

Mr. Combs noted the following items for upcoming meetings:

- A. FY2026 Budget & Capital Plan
- B. HVAC Services Contract: Scheduled for review and renewal in April.
- C. DBE Program Update: Planned for the May meeting.

## **XI. CLOSED SESSION**

There was no closed session.

## **XII. ADJOURNMENT**

Mr. Harding Dowell adjourned the meeting at 10:29 am



# TRANSIT AUTHORITY OF THE LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS WORK SESSION MINUTES

April 16, 2025 – 10:00 am

Board Meeting Livestream: <https://www.youtube.com/live/Zjkl0KLTkVk?si=u8YZNxyfXpQV8dHO>

## Board Members Present

Harding Dowell, Chair  
Leidy Borges-Gonzalez (Virtual)  
Dr. Koffi Akakpo  
Judge Lindsay Hughes Thurston  
Paul Schoninger  
George Ward

## Board Members Absent

Jamie Rodgers, Vice-Chair

## Staff Present

Fred Combs, General Manager  
Randolph Williams, Assistant General Manager  
Addison Lowery, General Counsel  
Jason Dyal, Director of Operations  
Steve Rohde, Interim Director of Safety & Security  
Nikki Falconbury, Director of Finance  
Allie Jones, Finance Manager  
Alan Jones, Information Technology Manager

## I. CALL TO ORDER AND ROLL CALL

Chair Harding Dowell called the meeting to order at 10:00 am.

## II. PUBLIC COMMENT

There was no public comment.

## III. REVIEW FISCAL YEAR 2026 LEXTRAN OPERATING BUDGET & CAPITAL PLAN

Mr. Dowell introduced the agenda item and invited comments from the Finance Committee. Mr. Ward confirmed that the committee had thoroughly reviewed the proposed budget and noted staff had incorporated their suggestions.

Mr. Combs presented a comprehensive overview of Fiscal Year 2025 highlights including,

- Transit Center interior renovations underway
- Completion of a three-year collective bargaining agreement

- Ongoing microtransit feasibility study and strategic planning efforts
- Service improvements were implemented in December for on-time performance
- Completion of CNG fueling infrastructure and advancement of maintenance safety upgrades
- Progress on the Avail and TSI technology upgrades
- Significant improvement in operator staffing levels
- Addition of ten (10) paratransit and six (6) fixed route vehicles

For FY26, Lextran will focus on completing the major projects already underway and implementing:

- Paratransit on-time performance improvements with recently added vehicles
- Two key FTA program updates: DBE and Title VI
- Installation of operator barriers over two years
- Fixed route service improvements, particularly on-time performance and Kearney Ridge coverage
- Continued community engagement on microtransit and a potential downtown circulator
- Incorporation of new vehicles, particularly for paratransit

Mr. Combs also introduced a new capital program document to improve transparency, support grant writing, and communicate both funded and unfunded priorities.

Mr. Combs discussed smoothing fleet replacement and highlighted the importance of maintaining a five to seven vehicle annual replacement pace. Paratransit fleet goals included increasing the capacity per vehicle while replacing a significant number of vehicles. Mr. Williams responded to questions about wheelchair and mobility device usage, confirming demand supports a shift to larger vehicles

Ms. Falconbury presented the draft FY26 operating budget. She noted:

- Passenger fare and UK agreement revenue were held constant
- Advertising revenue increased from \$320,000 to \$335,000 per contractual terms
- Property tax revenue was forecasted with a 3.5% increase
- Federal and state funding structured to match capital and maintenance costs
- Miscellaneous revenue sources include fuel tax refunds, vending, and interest earned

Mr. Dowell sought clarification on overlapping federal and state funding between operating and capital budgets. Ms. Falconbury explained that federal 5307 funds are used for both capital and operating expenses, depending on match and usage.

Other major operating costs included:

- Professional services: audits, legal, security, and contract maintenance
- Parts and supplies, especially for electric buses
- Fuel costs
- Utilities, insurance (increased to \$1.2M), and fuel taxes
- Paratransit costs, including per trip cost of \$26.38 and older vehicle repairs

Mr. Dowell confirmed that paratransit costs had increased significantly from \$5.4M two years ago.

Ms. Falconbury emphasized the importance of property tax revenue in stabilizing Lextran's budget and confirmed the FY26 budget was balanced without using reserve funds.

Ms. Falconbury then presented the capital plan. Notable items included:

- Four (4) cutaway vehicles for the proposed downtown circulator funded via carbon reduction program and local match
- Use of 5339 funds for paratransit vehicle replacement
- Additional \$300,000 local match for ten (10) paratransit vehicles
- ITS technology warranty and software services
- Non-revenue vehicle purchase for maintenance
- Transit enhancements (shelters, benches, trash cans) increased to \$75,000
- Hardware/software upgrades, shop tools, and equipment purchases

Judge Thurston inquired about the scope of security funding, to which Ms. Falconbury confirmed it covered all assets—buildings and buses.

Mr. Dowell asked when the budget would become a resolution, and Mr. Combs confirmed it would be at next week's meeting. Mr. Dowell asked if any updates were anticipated. Mr. Combs confirmed that the label for the \$600,000 CNG bus line item will be corrected to the Capital Plan, reflecting cutaway vehicles not powered by CNG.

Mr. Dowell confirmed that the capital request involved four (4) cutaway vehicles for the proposed downtown circulator project which was contingent on a funding partner. Mr. Combs responded in the affirmative and that there was a real possibility of partnership support.

#### **IV. ADJOURNMENT**

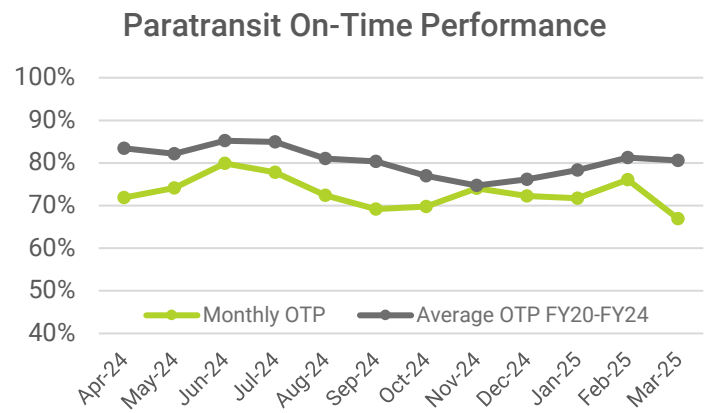
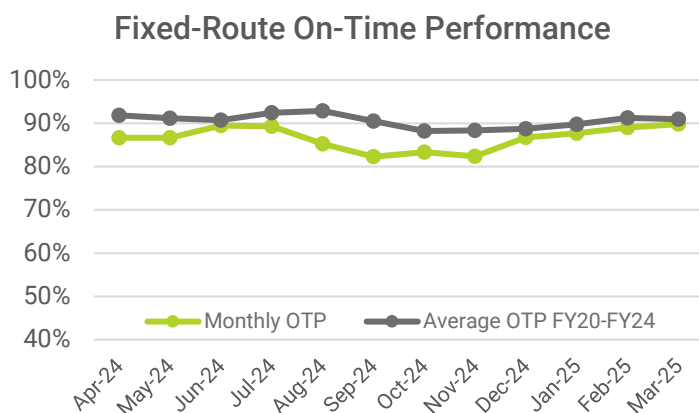
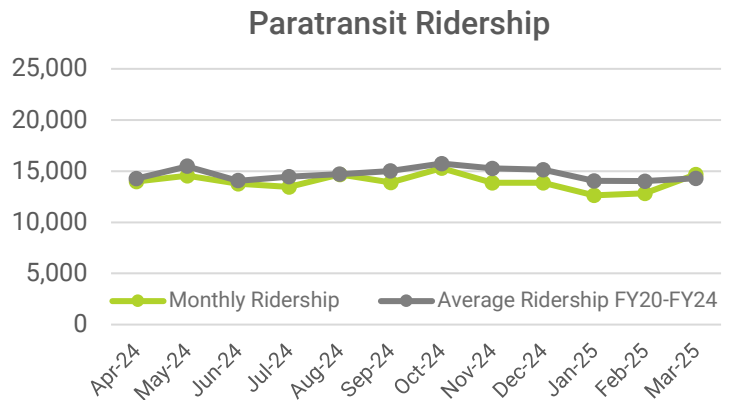
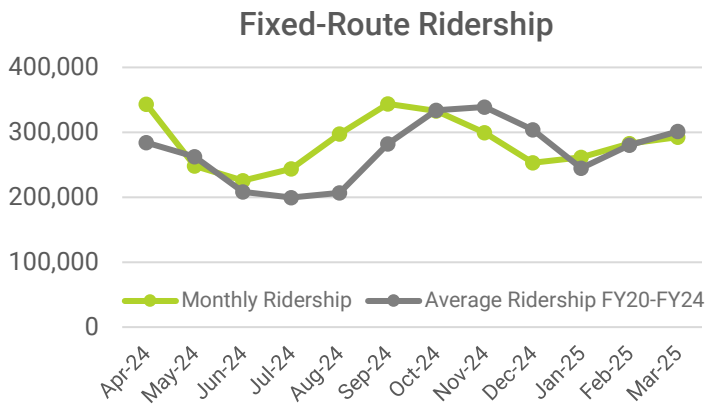
Dr. Akakpo announced his resignation from the Board of Directors. Mr. Dowell offered his appreciation to Dr. Akakpo for his insight and service to the Board. Mr. Dowell concluded the discussion and moved to adjourn the meeting. The meeting was adjourned at 10:48 am.

## LEXTRAN MONTHLY PERFORMANCE REPORT – MARCH 2025

We serve people and our community with mobility solutions.

In March, several key initiatives supported Lextran’s commitment to safety, workforce development, and community engagement. The Maintenance CNG Upgrade Project officially began on March 10, focusing on enhancing shop safety and infrastructure. During the week of March 17, over 100 operations staff members completed Smith System defensive driving training, reinforcing our safety-first culture. On March 18, Lextran celebrated Transit Employee Appreciation Day by providing box lunches to all staff in recognition of their hard work and service. That same week, four Paratransit Listening Sessions were held in collaboration with RATP-Dev to engage directly with customers and gather feedback.

### DEMONSTRATE VALUE TO THE COMMUNITY



Performance Indicator	Fixed Route System			Paratransit (Wheels)		
System Production	This Month	FY25YTD	FY24YTD	This Month	FY25YTD	FY24YTD
Total Ridership	292,777	2,607,657	2,945,298	14,665	125,172	125,906
Weekday Ridership	255,013	2,261,936	2,557,820	12,148	104,126	103,028
Saturday Ridership	21,775	196,618	217,250	1,414	11,062	11,471
Sunday Ridership	15,989	137,217	156,455	1,103	8,101	9,511
Total Revenue Miles	170,430	1,433,190	1,422,553	84,493	773,910	763,507
Total Revenue Hours	16,423	145,265	148,165	7,023	62,413	57,036
Trips per Mile	1.72	1.82	2.07	0.17	0.16	0.16
Trips per Hour	17.83	17.95	19.88	2.09	2.01	2.21

- Fixed route ridership in March was higher than last month's February 2025 ridership, while overall ridership remains down in FY25.
- Paratransit ridership increased in March 2025 compared to February 2025 and remains just below FY24's overall ridership.
- Trips per Mile and Trips per hour have decreased on fixed route reflective of the overall decrease in ridership.

## LEXTRAN IN THE MEDIA

- March 17 – [Lexington's Downtown Transit Center to undergo renovations](#) (Spectrum News)
- March 17 – [Lextran set to renovate downtown transit center next month](#) (WEKU)
- March 19 – [Changes in the works for Lextran hub: What's getting upgraded, and what to know during construction](#) (Fox56)
- March 19 – [Lextran modernizing Downtown Transit Center](#) (Lane Report)
- March 19 – [Lextran Downtown Transit Center will close April 7 for 8-month renovation project](#) (WUKY)
- March 19 – [Lextran to launch interior renovations at Downtown Transit Center](#) (Mass Transit Magazine)
- March 19 – [Lextran to renovate East Vine Street transit center](#) (WTVQ)

**COMMUNITY INVOLVEMENT AND OTHER MEETINGS**

- March 4 – Travel Training – Optimal Living Services
- March 5 – Travel Training – Optimal Living Services
- March 6 – Travel Training – Optimal Living Services
- March 6 – UK College of Communication & Information Intern Fair
- March 6 – Vulnerable Road Users Meeting
- March 6 – Kentucky Clean Fuels Coalition Meeting
- March 7 – Community Resources - BCTC
- March 7 – Senior Services Commission Meeting
- March 12 – Office of Homelessness Prevention and Intervention Board Meeting
- March 13 – Travel Training – New Vista
- March 13 – Travel Training – Self Referred
- March 17 – Paratransit Listening Session – Christian Towers
- March 18 – Providence Montessori City Study Sessions
- March 19 – Paratransit Listening Session – Briarwood Apartments
- March 19 – Access Lexington Commission Meeting
- March 19 – Meeting with Councilmember Boone
- March 19 – Travel Training – Kappa Boys Club
- March 20 – VRUCK
- March 20 – US 27 Project Meeting
- March 20 – Paratransit Listening Session – Black and Williams Center
- March 20 – Job Fair – FCPS
- March 20 – LFUCG STREEET Task Force
- March 21 – Travel Training – UK Population Health
- March 21 – Paratransit Listening Session – McLeod's
- March 21 – BGCAP Transit Public Meeting – Frankfort Public Transit Coordination
- March 23 – Keep Lexington Beautiful 2025 Litter Index
- March 25 – Kentucky Public Transportation Association Meeting
- March 25 – Keep Lexington Beautiful
- March 26 – VisitLex Community Champions Program
- March 26 – Meeting with Councilmember Beasley
- March 27 – Vulnerable Road Users Meeting
- March 28 – Mayor's Staff Update

**DELIVER A HIGH-QUALITY PRODUCT**

Performance Indicator	Fixed Route						Paratransit (Wheels)					
Service Quality	This Month		FY25 YTD		FY24 YTD		This Month		FY25 YTD		FY24 YTD	
On-Time Performance	89.80%		85.74%		88.10%		66.91%		67.32%		72.25%	
Farebox Recovery	4.75%		5.61%		6.15%		N/A		N/A		N/A	
Operating Expenses	\$1,944,248		\$17,019,156		\$15,223,089		\$565,042		\$5,239,437		\$5,876,656	
Per Mile	\$3.41		\$3.40		\$3.57		N/A		N/A		N/A	
Per Hour	\$83.00		\$84.12		\$68.67		N/A		N/A		N/A	
Customer Service	This Month		FY25 YTD		FY24 YTD		This Month		FY25 YTD		FY24 YTD	
	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate	Count	Rate
Customer Feedback Totals per 100k Trips	51	17.42	351	26.92	364	26.14	26	177.29	245	195.73	181	143.76
Commendations	1	0.34	46	1.76	31	1.05	1	6.82	83	66.31	12	9.53
Discourtesy	17	5.81	90	3.45	110	3.73	1	6.82	20	15.98	52	41.30
Late or Early	3	1.02	33	1.27	19	0.65	16	109.10	77	61.52	36	28.59
Safety	10	3.42	58	2.22	68	2.31	2	13.64	17	13.58	38	30.18
Passed Boarding /Missed Trips (Wheels)	13	4.44	52	1.99	68	3.02	0	0.00	0	0.00	6	4.77
Information and Service Requests	2	0.68	17	0.08	22	0.75	0	0.00	0	0.00	16	12.71
Other	5	1.71	55	2.11	46	1.56	6	40.91	48	38.35	21	16.68
Call Length	0:59		0:58		1:04		1:49		1:39		1:34	
Time to Abandon	0:13		0:15		0:17		3:24		2:57		3:09	

**MANAGE AND SUSTAIN RESOURCES**

Performance Indicator	Fixed Route System			Paratransit (Wheels)		
Safety	This Month	FY25 YTD	FY24 YTD	This Month	FY25 YTD	FY24 YTD
Preventable Accidents	1	44	26	4	13	14
Preventable Accidents per 100,000 miles	0.53	2.85	1.75	3.83	1.37	1.52
Days with No Preventable Accidents	30	230	241	27	260	259
Workers Compensation Claims	0	6	16	N/A	N/A	N/A
Injury Frequency Rate	0.00	3.98	10.81	N/A	N/A	N/A
Days of Lost Time	93	473	254	N/A	N/A	N/A

- Fixed route had one preventable accident in March, with zero workers compensation claims.
- Paratransit had four preventable accidents in March and remains lower overall for FY25 from FY24.

Performance Indicator	Fixed Route System		
Maintenance	This Month	FY25YTD	FY24YTD
Miles between Road Calls	13,110	11,375	12,370
Percent of Preventive Maintenance Inspections on Schedule	100%	100%	100%

- In March the maintenance department reported 13,110 miles between road calls.
- Maintenance completed 100 percent (62 of 62) of preventive maintenance inspections on schedule in March.

Performance Indicator	Fixed Route System	
Training Activities	This Month	FY25YTD
Smith System Training	100	159
Drug & Alcohol Awareness and Reasonable Suspicion Training	24	24
New Employee Training	9	128
Electric Bus Training	8	77
Operator Farebox Training	8	78
Lockout/Tagout Training	2	5
Accident Remedial	1	45
Return to Work	1	11

<b>Hiring and Recruiting</b>	<b>This Month</b>	<b>Interviews</b>	<b>New Hires</b>
Open Positions	18	35	0
Operations	10	25	0
Maintenance	6	6	0
Administration	2	4	0

<b>Procurements</b>	
Uniforms – Maintenance	Open
Fasteners & Other Shop Supplies	Upcoming
Hybrid Battery Replacement	Upcoming
Janitorial Supplies	Upcoming

## FINANCIALS

### BALANCE SHEET

as of March 31, 2025

	CURRENT YEAR-TO-DATE	LAST YEAR-TO-DATE
<b>ASSETS</b>		
Current assets		
Operating Cash	\$37,030,726	\$40,202,184
Accounts receivable*	(\$161,915)	\$305,789
Inventory	\$794,986	\$938,394
Work in process	\$5,828,529	\$10,794,371
Prepaid	\$472,142	\$451,115
Total Current Assets	<u>\$43,964,468</u>	<u>\$52,691,852</u>
Long term asset - Pension	<u>\$3,278,791</u>	<u>\$2,472,657</u>
Total Long Term Assets	<u>\$3,278,791</u>	<u>\$2,472,657</u>
Net capital and related assets	\$40,408,931	\$34,589,820
<b>TOTAL ASSETS</b>	<u><u>\$87,652,189</u></u>	<u><u>\$89,754,329</u></u>
<b>LIABILITIES</b>		
Current liabilities		
Accounts payable	\$1,692,496	\$5,858,898
Payroll liabilities	<u>\$926,717</u>	<u>\$666,522</u>
Total Current Liabilities	<u>\$2,619,213</u>	<u>\$6,525,421</u>
Long term liability - Pension	<u>\$590,272</u>	<u>\$747,248</u>
Total Long Term Liabilities	<u>\$590,272</u>	<u>\$747,248</u>
<b>NET POSITION</b>	\$84,442,704	\$82,481,661
<b>TOTAL LIABILITIES AND NET POSITION</b>	<u><u>\$87,652,189</u></u>	<u><u>\$89,754,329</u></u>

\*Accounts receivable will show a credit until the year end adjustment for work in process is made.

## STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION

March 2025

	FY2025 ACTUAL	FY2025 BUDGET	FY2025 VARIANCE	FY 2024 ACTUAL
<b>REVENUES</b>				
Property taxes	\$23,111,519	\$22,913,978	\$197,541	\$22,649,699
Passenger revenue	\$955,546	\$961,114	(\$5,568)	\$936,940
Federal funds	\$4,880,000	\$4,213,099	\$666,901	\$786,356
Advertising revenue	\$320,000	\$300,000	\$20,000	\$260,000
Other revenue	\$2,152,766	\$2,019,003	\$133,763	\$2,020,808
<b>TOTAL REVENUES</b>	<b>\$31,419,831</b>	<b>\$30,407,194</b>	<b>\$1,012,637</b>	<b>\$26,653,802</b>

<b>EXPENSES</b>				
Wages	\$9,772,239	\$9,418,054	\$354,186	\$8,472,018
Fringe benefits	\$5,114,056	\$5,409,614	(\$295,558)	\$4,285,894
Professional services	\$1,194,473	\$1,430,701	(\$236,227)	\$1,088,023
Materials and supplies	\$1,245,369	\$1,133,625	\$111,744	\$1,051,304
Fuel-Diesel	\$417,888	\$758,531	(\$340,643)	\$648,659
Fuel-Other	\$383,654	\$670,188	(\$286,534)	\$408,740
Utilities	\$249,828	\$371,472	(\$121,645)	\$290,395
Insurance	\$834,680	\$735,287	\$99,393	\$722,010
Fuel taxes	\$154,181	\$172,500	(\$18,319)	\$165,136
Paratransit Expenses	\$5,639,020	\$6,050,939	(\$411,918)	\$6,130,605
Vanpool Expenses	\$0	\$0	\$0	\$16,423
Dues and subscriptions	\$49,554	\$46,750	\$2,804	\$54,795
Travel, training and meetings	\$118,474	\$187,636	(\$69,162)	\$72,538
Media advertising	\$68,618	\$175,875	(\$107,257)	\$150,447
Miscellaneous	\$48,200	\$64,050	(\$15,850)	\$47,393
Leases and rentals	\$2,184	\$2,184	\$0	\$2,184
Depreciation	\$3,191,538	\$3,191,538	(\$0)	\$2,874,966
<b>TOTAL EXPENSES</b>	<b>\$28,483,955</b>	<b>\$29,818,944</b>	<b>(\$1,334,989)</b>	<b>\$26,481,530</b>

<b>CHANGE IN NET POSITION</b>	<b>\$2,935,876</b>	<b>\$588,249</b>	<b>\$2,347,627</b>	<b>\$172,272</b>
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Monthly Average Diesel Cost:	\$2.35
YTD Average Diesel Cost:	\$2.39
CNG Diesel Gallon Equivalent:	\$1.35

**MEMORANDUM**

April 23, 2025

**TO:** Lextran Board of Directors

**FROM:** Fred Combs, General Manager

**SUBJECT:** Resolution to Approve the Lextran Fiscal Year 2026 Operating Budget and Capital Plan

Attached for your consideration is Resolution 2025-09, requesting Board approval of Lextran's Fiscal Year 2026 Operating Budget and Capital Plan.

Lextran remains committed to our mission to "serve people and the community with mobility solutions." The proposed FY2026 Operating Budget totals \$37,968,279, and the Capital Plan includes \$10,160,602 in capital investments.

The Budget and Capital Plan were reviewed by the Lextran Finance Committee on April 11, 2025, and presented to the full Board at the work session on April 16, 2025. The Budget includes expected revenues from federal sources, such as Section 5307 and Section 5339 formula funds for capital maintenance and paratransit expenses. The Section 5307 formula funds represent a transfer of approximately 51 percent of the total capital budget to the operating budget.

I look forward to working with the Board and staff in FY2026 to advance our mission and deliver quality service to our community.

If you have any questions, please contact me at 859.255.7756.

**RESOLUTION 2025-09****TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT  
APRIL 23,2025**

**WHEREAS**, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) has established the FY2026 Operating Budget and Capital Plan as presented; and

**WHEREAS**, the total FY2026 Operating Budget includes expenses of \$37,968,279 and the Capital Plan totals \$10,160,602; and

**WHEREAS**, the Finance Committee of the Lextran Board of Directors reviewed the proposed budget during a public finance committee meeting held on April 11, 2025, and the Board reviewed the budget during a public work session on April 16, 2025;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby adopts the FY2026 Operating Budget, which is attached hereto and incorporated herein by reference, and directs the staff to advance any grant and/or agreement to maximize non-local funding. The General Manager is authorized to enter into contracts for health insurance, workers compensation insurance, and property and liability insurance for the amounts included in the budget.

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**MOTION**

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**SECOND**

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**CHAIRPERSON**

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**DATE**

**MEMORANDUM**

April 23, 2025

**TO:** Lextran Board of Directors

**FROM:** Fred Combs, General Manager

**SUBJECT:** Resolution to Purchase Ten (10) Paratransit Cutaway Vehicles

Attached is a resolution requesting authority to purchase up to ten (10) cutaway vehicles from Tesco Specialty Vehicles LLC.

The Kentucky Public Transit Association (KPTA) published Bid #11 for the purchase of cutaway vehicles for multiple agencies that was awarded to Tesco Specialty Vehicles LLC on March 7, 2024. Lextran was not named in the original bid for purchases, however we have requested options from other named agencies for ten cutaway vehicles. KPTA has confirmed that options remain in the contract for the specified cutaways and are available for Lextran to purchase.

This purchase is contingent upon the receipt of an approval letter from the Kentucky Transportation Cabinet. Lextran is currently in the process of securing this letter of approval.

This vehicle purchase has a not to exceed budget of \$1,342,739.

The source of the funding is as follows:

- Federal 5339 funds           \$604,909
- Federal 5307 funds         \$286,603
- State Match                 \$151,227
- Local Match                 \$300,000

If you have any questions, please contact me at 859.255.7756.

**RESOLUTION 2025-10****TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT****APRIL 23,2025**

**BE IT RESOLVED** that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to purchase up to ten cutaway vehicles from Tesco Specialty Vehicles LLC for a total cost not to exceed \$1,342,739 contingent upon the receipt of a letter of approval from the Kentucky Transportation Cabinet.

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**MOTION**

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**SECOND**

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**CHAIRPERSON**

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**DATE**

**MEMORANDUM**

April 23, 2025

**TO: Lextran Board of Directors****FROM: Fred Combs, General Manager****SUBJECT: Resolution to Award a Contract for HVAC Maintenance Services**

Attached is a resolution requesting authority to award a contract for the provision of HVAC Maintenance Services.

RFP 2025-01 was issued January 17, 2025, with proposals received on March 21, 2025. A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. A responsive proposal was received from three (3) qualified proposers:

- Alpha Mechanical Service, Inc.
- Comfort Process & Solutions
- Madison HVAC/R

The proposal from Alpha Mechanical Service, Inc. received the highest evaluation score, therefore Alpha Mechanical Service Inc. is recommended to provide HVAC Maintenance Services for Lextran. The term of the contract awarded will be for one (1) year with two (2) options to extend for 1 year each, for a total of three (3) possible contract years.

Pricing will be as follows:

- \$103.50 Straight Time
- \$155.25 Overtime
- \$207.00 Double Time/Holiday

Straight Time Hours: Monday through Friday, 7:00 AM to 4:00 PM

Overtime: Monday through Friday, after 4:00 PM and all-day Saturday

Double Time: All day Sunday and Holidays

Truck/Fuel Charge: \$120 (per truck, per trip)

The source of funding for this procurement is (federal) Section 5307 Formula-Preventive Maintenance with a State match.

If you have any questions, please contact me at 859.255.7756.

**RESOLUTION 2025-11****TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT  
APRIL 23,2025**

**WHEREAS**, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) issued RFP 2025-01 for HVAC Maintenance Services; and

**WHEREAS**, RFP 2025-01 resulted in proposals from three (3) qualified proposers; and

**WHEREAS**, the proposal from Alpha Mechanical Service, Inc. was determined to be responsive and responsible;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a contract with Alpha Mechanical Service, Inc. to provide HVAC Maintenance Services per the terms as set forth in RFP 2025-01 and the proposal submitted by Alpha Mechanical Service, Inc., which are incorporated herein by reference. The term of the contract awarded will be for one (1) year with two (2) options to extend for 1 year each, for a total of three (3) possible contract years.

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**MOTION**

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**SECOND**

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**CHAIRPERSON**

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**DATE**

## CHANGE ORDER REPORT - APRIL 2025

Contractor	Type of Service	Original Price	Change	Reason for Change	Prior Change Orders
DC ELEVATOR	Facility maintenance	\$490.12 annually	An additional \$77.24 annually	Increased cost of labor and supplies.	One (1)
Tekton Construction	Construction	\$378,000.00 total project cost.	Increase by \$759.02 New project cost is \$378,759.02	Necessary change to specifications to increase door height to allow for safe forklift clearance.	None (0)