

NOTICE AND AGENDA OF PUBLIC MEETING OF THE TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS

Pursuant to KRS 96.A, the Lextran Board of Directors is to meet monthly. The next meeting will be:
Wednesday, July 26, 2023 at 10:00 a.m. EST

Meeting location:

**Lextran – Room 110
200 West Loudon Avenue
Lexington, KY 40508**

Pursuant to KRS 61.810, the Board may enter into Closed Session, but shall not take any action in a Closed Session.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Emily Elliott at 859-255-7756. Requests made as early as possible will allow time to arrange accommodation.

MEETING INSTRUCTIONS

The July 2023 Board of Directors meeting will be held in person.

The livestream is available on Youtube at:

<http://bit.ly/lextranmeeting>

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BOARD OF DIRECTORS MEETING

July 26, 2023

10:00 a.m.

MEETING AGENDA

- | | | |
|-------|--|---------------|
| I. | Call to Order & Roll Call | 10:00 |
| II. | Public Comment on Agenda Items / Public Hearing | 10:05 – 10:10 |
| III. | Approval of Minutes – June 2023 Meeting | 10:10 – 10:15 |
| IV. | Chair’s Report (Dowell) | 10:15 – 10:20 |
| V. | Lextran Monthly Performance Report & Financials – June | 10:20 – 10:35 |
| VI. | Action Items | 10:35 – 10:40 |
| | A. Report from Nominating Committee – Election of Chair & Vice-Chair | |
| VII. | Change Order Report | 10:40 |
| VIII. | Old Business | 10:40 – 10:45 |
| IX. | New Business | 10:45 – 10:50 |
| X. | Proposed Agenda Items | 10:50 – 10:55 |
| | A. Resolution – Kentucky Deferred Comp, Updated Joinder Agreement | |
| | B. Resolution – Committee appointments | |
| | C. Resolution – Drug & Alcohol Policy Update | |
| | D. RAMP Program Update | |
| XI. | Final Remarks – General Manager | 10:55 |
| XII. | Closed Session | |
| XIII. | Adjournment | |

The next business meeting of the Board of Directors is scheduled for August 23, 2023 at 10 a.m.

BOARD OF DIRECTORS MEETING**BOARD MINUTES**

June 28, 2023

MEMBERS PRESENT

Harding Dowell, Board Chair
George Ward
Paul Schoninger
Leidy Borges-Gonzalez
Christian Motley
Judge Lindsay Hughes Thurston
Dr. Koffi Akakpo (arrived during Old Business)

ABSENT

Jamie Rodgers, Vice Board Chair

STAFF PRESENT

Jill Barnett, General Manager
Chris Withrow, Director of Maintenance
Jason Dyal, Director of Operations
John Givens, Director of Risk Management
Fred Combs, Director of Planning, Technology and Community Relations
Nikki Falconbury, Director of Finance and Human Resources
Deanna Istre, Purchasing Coordinator
Dale Stone, Schedule & Service Manager
Alan Jones, Systems Administrator
Jessica Pence, Capital Planner

OTHERS PRESENT

Addison Lowry, McBrayer, Lextran Counsel
Jonas Bastien, McBrayer, Lextran Counsel

I. CALL TO ORDER

Board Chair Harding Dowell called the June 28, 2023 meeting of the Lextran Board of Directors to order at 10:03 a.m. Mr. Dowell performed a roll call to determine which members were present. Quorum was achieved.

II. PUBLIC COMMENT

There was no public comment.

III. APPROVAL OF MINUTES

Mr. Dowell called for a motion to approve the minutes from the May 24, 2023 meeting of the Lextran Board of Directors. Mr. Ward made a motion to approve the minutes and Judge Thurston seconded. The motion passed unanimously.

IV. CHAIR'S REPORT

Mr. Dowell named a nominating committee consisting of Ms. Borges-Gonzalez and Judge Thurston. Board officer elections will be an agenda item in July.

V. LEXTRAN PERFORMANCE REPORT & FINANCIALS

Jill Barnett congratulated Board member Dr. Akakpo on his new position as the president of Kentucky State University.

Fred Combs presented the Monthly Performance Report for May 2023, which can be found on pages 8-13 of the June 2023 board packet.

HIGHLIGHTS FOR MAY:

- Jill Barnett presented Lextran's FY2024 budget to the Lexington-Fayette Urban County Council on May 23, 2023.
- Lextran held a Job Fair on May 18th and conducted more than ten interviews.
- Wheels on-time performance increased to its highest level since March 2022.
- Lextran held a Pension Committee Meeting on May 9th.

Mr. Combs shared two commendations from customers, of the five commendations received for the month. There were roughly 245,000 fixed-route trips in May. Fixed-route ridership increased by about 45,000 in May 2023 compared to May 2022. Paratransit ridership was 13,390 trips, which was the most since September of 2022 and the highest ridership for paratransit since the transition to RATP Dev. There was a decrease of about 2,000 trips since the previous May, but ridership is trending upwards from December 2022 to May 2023. Paratransit on-time performance reached its highest level since the transition to RATP Dev and this fiscal year at 77 percent. System productivity for fixed-route was up about 700,000 trips in FY23 YTD. System productivity for paratransit was down about 19,000 trips in FY23 YTD. Revenue miles and hours were as expected.

Preventable accidents were at 2.41 per 100,000 miles in the fixed-route system. The injury frequency rate was 19.69 due to three OSHA reportable injuries for the month. The preventable accident KPI remained less than the FY22 YTD amount. Paratransit had 1.15 preventable accidents per 100,000 miles for the month of May. Lextran operated 9,928 miles between road calls in May. Maintenance completed 58 of the 58 scheduled preventative maintenance inspections on time.

FINANCIAL REPORT

Ms. Nikki Falconbury presented the May 2023 Finance Report, found on pages 14-15 of the June 2023 board packet.

Ms. Falconbury reported operating cash for May was at a very good point for the year. The accounts receivable had some entries that will be recorded prior to the end of the fiscal year. There were also some audit adjustments that will be recorded. Property tax revenue exceeded the total annual budget by \$1.6 million thus far. Advertising revenue will likely be close to \$300,000 by the end of June. Wages and fringe benefits were within budget. There were active hiring efforts that have added to the number of operators. Materials and Supplies were slightly over budget due to the cost of maintenance parts. Diesel fuel was under budget and the CNG fuel was over budget however these differences level each other out. Diesel fuel was on average \$2.60 for the month of May, which was lower than the YTD average cost of \$3.40. The budgeted amount was \$4.25. CNG diesel gallon equivalent was \$1.66. Paratransit expenses were as expected with the new contract.

Mr. Ward asked if paratransit expenses included start-up costs. Ms. Falconbury said this number includes everything. She will provide the amount of start-up costs. Lextran pays a fixed fee plus cost per trip each month.

VI. ACTION ITEMS

A. **Resolution 2023-09 – Resolution to Adopt Updated Procurement Policies and Procedures**

Ms. Barnett presented Resolution 2023-09, requesting the Board's approval of updated Procurement Policies and Procedures.

Lextran is required to comply with the requirements of any local, state or federal agency which provides funding for a Lextran procurement, including Federal Transit Administration (FTA) Circular 4220.1F. As the FTA updates this circular, Lextran shall likewise update its policy to ensure continued compliance with FTA requirements. Lextran also abides by the Kentucky Revised Statutes Chapter 45A Kentucky Model Procurement Code and will update the policy to reflect any state level modifications as well.

Resolution 2023-09 updates the threshold for small purchases and formal procurements from \$30,000 to \$40,000, in accordance with House Bill 522 (signed on March 31, 2023,

and effective on June 29, 2023), which applies in the policy in Section 1 General Provisions, Section 5.01 Formal Advertising, Section 5.02 Quotes. In addition, there was language cleanup regarding purchase orders, which seemed to indicate a minimum of \$200 for a purchase order. There is no minimum for a purchase order, so the update clarified the language as well as corrected other typographical errors.

Mr. Dowell asked what types of purchases might fall under the new \$40,000 threshold that would have exceeded \$30,000. Ms. Barnett stated that some contracts may qualify, such as consulting services or marketing and communications services. Additionally, some maintenance jobs may be under that threshold. This update changes the threshold for when formal advertisements are needed.

Judge Thurston made a motion to approve Resolution 2023-09, seconded by Leidy Borges Gonzales. The motion passed unanimously.

VII. CHANGE ORDER REPORT

Ms. Barnett shared one change order for information, with no board action required. Lextran extend the contract with Adsposeure for one additional year. An extension will allow for the time needed to conduct an RFP before the contract with Adsposeure ends.

OLD BUSINESS

Mr. Combs presented a capital projects update. The Bus Canopy Phase I will construct a bus canopy at Lextran's maintenance facility that will provide cover for 14 electric vehicles and chargers, along with constructing a new electrical room and implementing a new generator. A categorical exclusion was granted from the FTA for this project and schematic design has been completed. Geotechnical quotes are being evaluated and construction documents are underway.

The Transit Center renovation will occur in two phases, interior and exterior. The first is the exterior that is partially funded by a Transportation Alternatives Program (TAP) grant award administered by KYTC. The regulations set forth by the State require Lextran to use the Invitation for Bid (IFB) process instead of a Request for Proposal (RFP) process for the exterior phase of the project. Lextran needs final approval from the State in order to put the project out for bid. Design and construction documents are completed for both phases.

Mr. Motley asks whether there was a renovation of the area used by Greyhound. Ms. Barnett stated that the area previously requested by Greyhound was no longer needed as Greyhound was no longer providing customer-facing transactions in Lexington.

The CNG Facilities and Fleet project aims to improve the CNG-related infrastructure located at Lextran's maintenance garage. This project is part of a federal Bus and Bus Facilities grant award. The project will add two CNG compressors and related equipment near the existing fuel island, increasing our capacity to fuel vehicles. There will also be needed improvements to the

maintenance bays, such as a methane gas detection system and air exchanges. An application for a Categorical Exclusion is ready for submission to the FTA. Zeit Energy was preparing cost estimates for the fueling equipment and installation. Lextran is currently reviewing a fee proposal for Kersey and Kersey Architects to provide construction documents and administration services for the maintenance facility upgrades.

Mr. Ward asked where the canopy will be located. Mr. Combs identified the area for the Board.

The RAMP program aims to improve accessibility and passenger amenities at bus stop locations. Lextran staff has shortlisted 24 stops for improvement under RAMP Phase III. These projects include 15 shelter replacements, 10 new shelter installations, and 11 stops with new, improved, or repaired boarding pads. Proposed projects have been submitted for design and engineering quotes.

Mr. Motley asks about stops that may involve collaboration. Mr. Combs identified a collaboration with a book bench. Capital Planner Jessica Pence noted that there are some stops where LFUCG is participating in road and curb work at bus stops. Ms. Borges-Gonzales asked if there was an assessment to determine the location of the new improvements. Mr. Combs stated that there was a transit facilities inventory performed at the beginning of the RAMP project which evaluated all of the bus stops. Ridership trends and location were also considered. Ms. Borges-Gonzales requested a copy of the proposed locations of the RAMP bus stops.

The CAD/AVL system, along with related software, creates the technological foundation that supports key business functions across the organization. This system provides bus location and status which are used to manage the operations of the bus system. The data is used in Planning as well as connecting documentation for Finance and Procurement with Maintenance. Lextran's current CAD/AVL vendor is AVAIL which was implemented in 2010. Lextran's primary existing support contract ends in December 2024. With assistance from Arcadis IBI Group, Lextran is preparing to release a request for proposals that include CAD/AVL technology, Enterprise resource planning, and scheduling and data management.

Ms. Barnett stated that even though the options will be explored, AVAIL may still win the contract. Lextran wants to explore the market to ensure that the service being provided is the best possible.

Mr. Ward asked how state-of-the-art Lextran's technology was versus similar sized transit authorities. Ms. Barnett stated that Lextran does pretty well with our on-board systems. She adds that there was always room for improvement and always new things coming out in the industry.

VIII. NEW BUSINESS

Ms. Barnett stated that the former Assistant General Manager, Byron Robinson, had departed Lextran and will begin as the General Manager of RATP Dev on July 5th. Ms. Barnett has had

conversations with TransDev regarding a replacement. The job had been posted and Ms. Barnett had spoken to one applicant.

IX. PROPOSED AGENDA ITEMS

- A. Board Officer Elections
- B. Committee Appointments
- C. Resolution – Drug and Alcohol Policy Update
- D. Capital Projects Update
- E. RAMP Program Presentation

X. CLOSED SESSION

There was no closed session.

XI. ADJOURNMENT

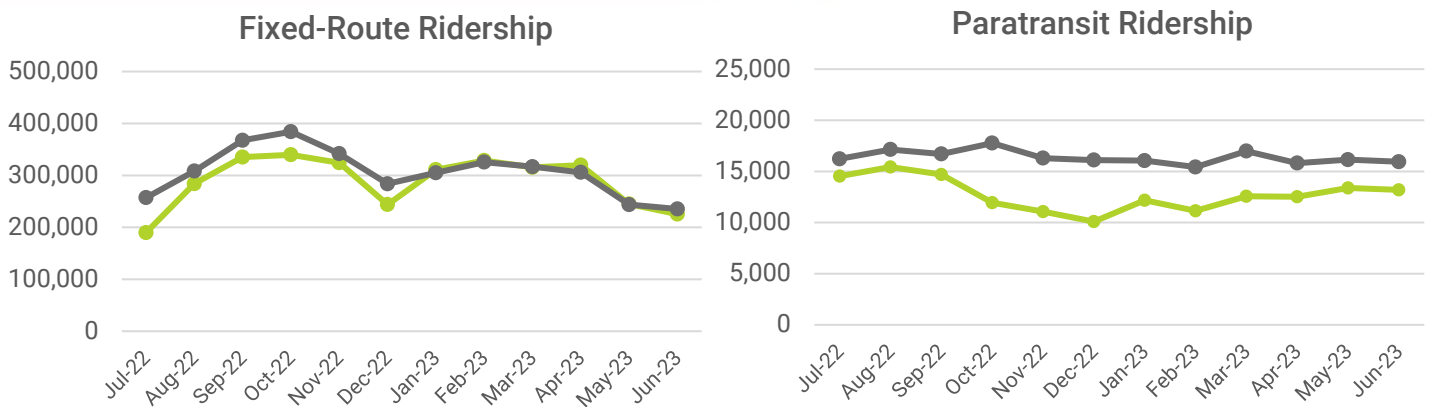
Mr. Dowell declared the meeting adjourned. The meeting adjourned at 10:36 a.m.

LEXTRAN MONTHLY PERFORMANCE REPORT – JUNE 2023

We serve people and our community with mobility solutions.

Lextran closed out fiscal year 2023 with a total fixed-route ridership of more than 3.4 million trips, an increase of 28 percent compared to FY2022. On June 9th, Lextran’s Operations and Risk Management Departments hosted an employee cookout. Lextran staff participated in the Lexington Area MPO’s certification review process with representatives from the Federal Transit Administration, including a tour of major transportation projects in the region. Lextran deployed an updated version of Avail’s CAD/AVL software on June 24th.

DEMONSTRATE VALUE TO THE COMMUNITY



Performance Indicator	Fixed Route System			Paratransit (Wheels)		
	This Month	FY23	FY22	This Month	FY23	FY22
System Production						
Total Ridership*	225,485	3,462,146	2,725,430	13,191	152,773	174,412
Weekday Ridership	194,865	3,004,125	2,357,030	10,440	124,295	146,320
Saturday Ridership	17,826	259,856	206,567	1,028	13,458	14,929
Sunday Ridership	12,794	182,815	149,328	840	11,322	12,018
Total Revenue Miles	144,030	1,876,327	1,791,973	78,208	903,972	1,206,504
Total Revenue Hours	14,819	197,061	195,100	6,382	72,617	92,139
Trips per Mile	1.57	1.85	1.52	0.17	0.17	0.14
Trips per Hour	15.22	17.57	13.97	2.07	2.10	1.89

*Due to the Avail system upgrade, the ridership numbers for June 2023 presented here are approximates, and thus are subject to change.

- Fixed-route ridership increased by 18 percent in June 2023 compared to June 2022, and FY23 ridership increased by 28 percent compared to FY22.
- Paratransit ridership was about 15 percent lower in June 2023 compared to June 2022 and about one percent lower when compared to the previous month.
- Trips per Mile and Hour in FY23 eclipsed those numbers from FY22 for each month.
- Fixed-route service was four percent less than the average June ridership.

LEXTRAN IN THE MEDIA

- June 8 – Fun all summer long with the Lexington Public Library
<https://spectrumnews1.com/ky/louisville/human-interest/2023/06/08/kids-and-families-in-lexington-offered-dozens-of-summer-long-events-with-the-library>
- June 26 – Neighbors upset after artwork disappears from Lexington bus stop
<https://www.wkyt.com/2023/06/26/neighbors-upset-after-artwork-disappears-lexington-bus-stop/>

COMMUNITY INVOLVEMENT AND OTHER MEETINGS

- June 2 – Senior Services Commission Meeting
- June 2 – Cultural Orientation – Kentucky Refugee Ministries
- June 2 – Soft Skills Refresher - Summer Youth Job Training Program
- June 2 – BCTC New Student Orientation
- June 7 - Career Fair – Passport by Molina HealthCare
- June 8 – West End Community Partners Meeting
- June 10 – Summer Kick Off – FoodChain
- June 12 – Winburn Community Partners Meeting
- June 13 – Kentuckians for Better Transportation Board of Directors Meeting
- June 14 – Kentuckians for Better Transportation Mid-Year Luncheon
- June 14 – Teacher’s Environmental Academy Session 1
- June 14 – Cardinal Valley Community Partners Meeting
- June 15 – Veterans Resources United of Central/Southeastern KY Meeting
- June 16 – Kentucky Refugee & Immigrant Inclusion Summit
- June 16 – BCTC New Student Orientation
- June 20 – Corridors Commission Subcommittee Meeting
- June 21 – Empower Lexington
- June 22 – St. Martin’s Village Summer Camp – Community Inspired Lexington
- June 23 – MPO Certification Review Listening Session
- June 23 – BCTC New Student Orientation
- June 26 – American Public Transportation Association (APTA) Small Ops Committee
- June 27 – MPO Certification Review
- June 27 – Community Travel Training
- June 28 – Transportation Policy Committee Meeting
- June 28 – Access Lexington Meeting
- June 28 – Lunch and Learn Presentation – Bluegrass Council of Blind
- June 28 – Project Elevate
- June 29 – Meeting with CM Hannah LeGris
- June 29 – Community Travel Training
- June 29 – “How to Ride” – UK Orientation and Mobility Students
- June 30 – Community Art Mural Transit Center Outreach

DELIVER A HIGH-QUALITY PRODUCT

Performance Indicator	Fixed Route System			Paratransit (Wheels)		
	This Month	FY23	FY22	This Month	FY23	FY22
Service Quality						
On-Time Performance	92.22%	89.22%	90.03%	80.60%	62.66%	76.59%
Farebox Recovery	5.54%	5.93%	4.79%	N/A	N/A	N/A
Operating Expenses	\$1,829,401	\$19,644,522	\$20,306,416	\$646,729	\$6,831,895	\$4,339,396
Per Mile	\$5.02	\$3.86	\$3.70	N/A	N/A	N/A
Per Hour	\$74.66	\$63.30	\$69.96	N/A	N/A	N/A
Customer Service	This Month	FY23	FY22	This Month	FY23	FY22
Customer Feedback Totals per 100k Trips	15.52	15.34	23.56	38.59	226.17	197.65
Commendations	2.22	1.59	2.46	0.00	2.62	12.59
Discourtesy	5.32	3.81	5.36	7.72	21.63	71.76
Late or Early	0.44	1.33	2.05	0.00	88.50	37.14
Safety	2.22	2.72	3.08	23.15	34.09	73.02
Passed Boarding	1.33	2.80	5.65	7.72	25.57	0.00
Information and Service Requests	2.22	1.16	1.76	0.00	0.00	0.00
Other	1.77	1.94	3.19	0.00	53.76	3.15
Call Length*	-	1:12*	1:12	1:40	1:36	1:19
Time to Abandon*	-	1:48*	1:01	7:07	2:48	0:50

*Call data was lost in June during a migration of the phone system.

- Fixed-route on-time performance increased by three percent from the previous month but decreased by one percent from June 2022.
- Overall, fixed-route on-time performance decreased by less than one percent.
- Paratransit on-time performance reached its highest level since the transition to RATP Dev and this fiscal year at 81 percent.
- On fixed-route, the total number of Discourtesy complaints increased from the previous month, while the total number of Safety and Passed Boardings complaints decreased. The number of Late/Early complaints remained the same as the previous month.
- Overall, fixed-route service in FY23 experienced a 16 percent reduction in number of complaints when compared to FY22.
- The total number of received paratransit complaints decreased by 10 percent when compared to FY22.

MANAGE AND SUSTAIN RESOURCES

Performance Indicator	Fixed Route System			Paratransit (Wheels)		
	This Month	FY23	FY22	This Month	FY23	FY22
Safety						
Preventable Accidents per 100,000 miles	1.99	1.68	1.82	4.25	2.57	1.38
Injury Frequency Rate	14.27	11.20	7.46	N/A	N/A	N/A
Days with No Preventable Accidents	27	332	326	26	337	346
Days of Lost Time	68	688	584	N/A	N/A	N/A
Workers Compensation Claims	2	21	14	N/A	N/A	N/A

- From May to June, the total number of preventable accidents decreased by one for fixed-route and increased by three for paratransit.
- The injury frequency rate decreased by 28 percent when compared to the previous month.
- Days of lost time on fixed-route decreased by 25 percent between May and June.
- Overall, Lextran decreased the number of preventable accidents per 100,000 miles by eight percent and experienced three percent fewer preventable accidents, leading to a two percent increase in number of days with no preventable accidents.

Performance Indicator	Fixed Route System		
	This Month	FY23	FY22
Maintenance			
Miles between Road Calls	9,602	9,429	8,770
Percent of Preventive Maintenance Inspections on Schedule	100%	100%	99%

- In June, the maintenance department reported 9,602 miles between road calls, a three percent decrease from the previous month, and a 21 percent decrease from June 2022.
- Maintenance completed 100 percent (57 of 57) of scheduled preventive maintenance inspections in June.

Performance Indicator	Fixed Route System	
	This Month	FY23
Training Activities		
Customer Service Orientation	10	27
Dispatch, Maintenance, Union Orientation	10	30
Electric Bus Training	4	22
Incident Remedial	4	30
Smith System Training	4	34
Accident Remedial	3	31
Workman's Injury Remedial	2	6
Positive Energy to Drive Service Excellence (Part 1)	37	37
We Take Pride in What We Do (Part 2)	64	64

Hiring and Recruiting	This Month	Interviews	New Hires
Open Positions	22	7	7
Operations	12	2	7
Maintenance	7	4	0
Administration	3	1	0

Procurements	
Customer Service Training	Upcoming (pending RFI results)
Janitorial Services	Upcoming
Paratransit Eligibility Assessments	Upcoming
Paratransit Services	Upcoming
CAD/AVL Intelligent Transportation & ERP System	Upcoming
Electrician Services	Open RFP
Hybrid Battery Replacement	Open RFP

FINANCIALS
BALANCE SHEET

as of June 30, 2023

UNAUDITED

	CURRENT YEAR-TO- DATE	LAST YEAR-TO- DATE
ASSETS		
Current assets		
Operating Cash	\$38,270,317	\$24,114,877
Accounts receivable	\$878,811	\$2,165,190
Inventory	\$834,812	\$815,230
Work in process	\$3,809,439	\$407,029
Prepaid	\$27,460	\$27,460
Total Current Assets	<u>\$43,820,838</u>	<u>\$27,529,785</u>
Long term note - Lextran Foundation Inc.	\$0	\$8,355,000
Long term asset - Pension	<u>\$1,962,500</u>	<u>\$1,962,499</u>
Total Long Term Assets	\$1,962,500	\$10,317,499
Net capital and related assets	\$34,724,412	\$24,687,058
TOTAL ASSETS	<u><u>\$80,507,750</u></u>	<u><u>\$62,534,342</u></u>
LIABILITIES		
Current liabilities		
Accounts payable	\$833,339	\$647,246
Payroll liabilities	\$880,626	\$723,724
Total Current Liabilities	<u>\$1,713,964</u>	<u>\$1,370,970</u>
Long term liability - Pension	<u>\$464,607</u>	<u>\$464,607</u>
Total Long Term Liabilities	\$464,607	\$464,607
NET POSITION	\$78,329,179	\$60,698,766
TOTAL LIABILITIES AND NET POSITION	<u><u>\$80,507,750</u></u>	<u><u>\$62,534,342</u></u>

June 2023

UNAUDITED

	FY2023 ACTUAL	FY2023 BUDGET	FY2023 VARIANCE	FY 2022 ACTUAL
REVENUES				
Property taxes	\$22,738,002	\$20,949,543	\$1,788,459	\$21,029,258
Passenger revenue	\$1,165,813	\$986,917	\$178,896	\$972,803
Federal funds	\$18,499,015	\$17,918,641	\$580,374	\$7,739,280
State funds	\$1,216,025	\$1,216,025	\$0	\$1,213,668
Advertising revenue	\$355,271	\$260,000	\$95,271	\$296,764
Other revenue	\$3,512,812	\$2,490,746	\$1,022,066	\$2,663,643
Gain/Loss on Investments*	\$4,520,394	\$0	\$4,520,394	\$0
TOTAL REVENUES	\$52,007,332	\$43,821,872	\$8,185,460	\$33,915,416
EXPENSES				
Wages	\$10,987,267	\$11,413,706	(\$426,439)	\$10,627,403
Fringe benefits	\$5,762,200	\$6,277,465	(\$515,265)	\$4,556,837
Professional services	\$1,244,043	\$1,826,663	(\$582,620)	\$1,489,686
Materials and supplies	\$1,647,283	\$1,349,500	\$297,783	\$1,230,220
Fuel-Diesel	\$1,221,174	\$1,456,284	(\$235,110)	\$1,068,281
Fuel-Other	\$625,596	\$425,200	\$200,396	\$458,313
Utilities - Facilities	\$403,393	\$385,932	\$17,461	\$390,136
Utilities - Electric Bus	\$7,501	\$86,000	(\$78,499)	\$26,065
Insurance	\$896,677	\$851,166	\$45,511	\$878,291
Fuel taxes	\$197,625	\$200,000	(\$2,375)	\$182,746
Paratransit Expenses	\$7,836,104	\$5,200,000	\$2,636,104	\$4,952,787
Vanpool Expenses	\$42,732	\$20,000	\$22,732	\$22,863
Dues and subscriptions	\$14,179	\$40,000	(\$25,821)	\$70,216
Travel, training and meetings	\$145,310	\$183,625	(\$38,315)	\$60,609
Media advertising	\$96,582	\$233,000	(\$136,418)	\$109,242
Miscellaneous	\$58,027	\$67,900	(\$9,873)	\$45,302
Leases and rentals	\$2,184	\$0	\$2,184	\$208,704
Depreciation	\$3,309,267	\$3,309,267	\$0	\$3,029,140
TOTAL EXPENSES	\$34,497,145	\$33,325,708	\$1,171,438	\$29,406,838
CHANGE IN NET POSITION	\$17,510,186	\$10,496,164	\$7,014,022	\$4,508,577
Monthly Average Diesel Cost:	\$2.51			
YTD Average Diesel Cost:	\$3.33			
CNG Diesel Gallon Equivalent:	\$1.69			

*New Markets Tax Credit transaction

CHANGE ORDER REPORT - JULY 2023

Contractor	Type of Service	Original Price	Change	Reason for Change	Prior Change Orders
Paycom	Payroll/HRIS	\$81,403 annually	An additional \$5,200 annually	New "Beti" platform that allows new payroll features on Employee Self-Serve application	Two (2)