

## **NOTICE AND AGENDA OF PUBLIC MEETING OF THE TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LEXTRAN) BOARD OF DIRECTORS**

Due to the COVID-19 pandemic, state of emergency and Governor Beshear's Executive Orders regarding social distancing, this meeting of the Lextran Board of Directors will be held via video-teleconference pursuant to Senate 150 (as signed by the Governor on March 30, 2020) and Attorney General Opinion 20-05, and in accordance with KRS 61.826, because it is not feasible to offer a primary physical location for the meeting.

Pursuant to KRS 96.A, the Lextran Board of Directors is to meet monthly. The next meeting will be:  
**Wednesday, June 16, 2021 at 10:00 a.m. EST**

Pursuant to KRS 61.810, the Board may enter into Closed Session, but shall not take any action in a Closed Session.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation for assistance with the meeting or meeting materials. Please contact Emily Elliott at 859-255-7756. Requests made as early as possible will allow time to arrange accommodation.

### **MEETING INSTRUCTIONS**

**Broadcast on YouTube at:**  
[bit.ly/lextranmeeting](https://bit.ly/lextranmeeting)

**Held via Webex Video Conference:**  
Go to [www.webex.com](https://www.webex.com) or download the app, and then when prompted:  
**Meeting number:** 132 561 2161  
**Meeting password:** 8791873458

**Audience or Lextran staff can join by phone:**  
312-535-8110 OR 408-418-9388  
Enter Meeting Number and Password when prompted.

Contact Alan Jones at [ajones@lextran.com](mailto:ajones@lextran.com) for assistance or for access from outside the US

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**BOARD OF DIRECTORS MEETING**

June 16, 2021

10:00 a.m.

**MEETING AGENDA**

- |       |   |               |
|-------|---|---------------|
| I.    | Call to Order & Roll Call                                       | 10:00         |
| II.   | Public Comment on Agenda Items / Public Hearing                 | 10:05 – 10:10 |
| III.  | Approval of May 2021 Board Meeting Minutes                      | 10:10 – 10:15 |
| IV.   | Chair's Report (Thakur)   | 10:15 – 10:20 |
| V.    | Nominating Committee Report (Rodgers)                           | 10:20 – 10:25 |
| VI.   | Lextran Monthly Performance Report & Financials – May           | 10:25 – 10:35 |
| VII.  | Action Items  | 10:35 – 10:50 |
|       | A. Resolution 2021-10 Pension Funds Management                  |               |
|       | B. Resolution 2021-11 Hybrid Battery Replacement                |               |
|       | C. Resolution 2021-12 FY2022 Meeting Schedule                   |               |
| VIII. | Presentation – Lextran Comprehensive Operations Analysis Update | 10:50 – 11:20 |
| IX.   | Change Order Report   | 11:20 – 11:25 |
| X.    | Old Business  | 11:25 – 11:30 |
| XI.   | New Business  | 11:30         |
| XII.  | Proposed Agenda Items   | 11:30 – 11:35 |
|       | A. Board Officer Elections (July)                               |               |
|       | B. Resolution – Contractor for Bus Stop Enhancements (July)     |               |
|       | C. Resolution – Management Services (July)                      |               |
|       | D. Resolution – Security and Access Control (July)              |               |
|       | E. Resolution – Procurement Policy Update (August)              |               |
| XIII. | Closed Session  |               |
| XIV.  | Adjournment   | 11: 35        |

## **BOARD OF DIRECTORS MEETING**

### **BOARD MINUTES**

**May 19, 2021**

#### **MEMBERS PRESENT**

Christian Motley, Board Chair  
Adrienne Thakur, Vice Chair  
George Ward  
Rick Christman  
Harding Dowell  
Jamie Rodgers  
Judge Lindsay Hughes Thurston

Anne-Tyler Morgan, McBrayer, Legal Counsel

#### **MEMBERS ABSENT**

Dr. Koffi Akakpo

#### **STAFF PRESENT**

Jill Barnett, General Manager  
Byron Robinson, Assistant General Manager  
Nikki Falconbury, Director of Finance and Human Resources  
John Givens, Director of Risk Management  
Fred Combs, Director of Planning, Technology, and Community Relations  
Dale Stone, Schedule and Service Manager  
Jim Barrett, Director of Maintenance  
Maria Alonso, Human Resources Manager  
Alan Jones, Systems Administrator  
Emily Elliott, Community Relations Manager

#### **OTHERS PRESENT** via phone and web

Donald Wakefield, Legal Counsel

#### **I. CALL TO ORDER**

Chairman Christian Motley called the May 19, 2021 meeting of the Lextran Board of Directors to order at 10:03 am. Mr. Motley performed a roll call to determine which members were present. Quorum was achieved.

Due to the COVID-19 pandemic, state of emergency and Governor Beshear's Executive Orders regarding social distancing, this meeting of the Lextran Board of Directors was held via video-teleconference pursuant to Senate 150 (as signed by the Governor on March 30, 2020) and Attorney General Opinion 20-05, and in accordance with KRS 61.826, because it was not feasible to offer a primary physical location for the meeting.

## **II. PUBLIC COMMENT**

There was no public comment.

## **III. APPROVAL OF MINUTES**

Mr. Motley called for a motion to approve the board meeting minutes from April 17, 2020. Mr. Dowell made a motion and Mr. Ward seconded. The motion passed unanimously.

## **IV. CHAIR'S REPORT**

Mr. Motley shared the Chair's Report noting that there are two new board members confirmed by Council on May 6<sup>th</sup>, Judge Lindsay Hughes Thurston and Dr. Koffi Akakpo. Judge Thurston introduced herself and expressed excitement to join the board.

Mr. Motley shared that Ms. Barnett presented the budget to City Council and it was accepted with no opposition. The Collective Bargaining process is underway and if there are any questions direct those to the team.

City Council is returning to in person sessions in August and if the board is interested, a discussion is needed to return to in person meetings. Mr. Dowell deferred to Ms. Barnett for a discussion on when, sooner rather than later. Mr. Ward asked how long the governor's executive order on social distancing will remain in effect. There is no date on the governor's order, however Ms. Barnett stated that if a board member is unable to attend in person, in order to count toward quorum and vote, members must see and be seen and hear and be heard. So, if someone needed to participate remotely, that option would be available. August will be first month of data from new fiscal year and that time frame would reflect council as well. Mr. Motley asked the board to give some thought. Other committees are leaving options open for attending, but not allowing the general public to attend. Mr. Motley requested discussion at the next board meeting.

Nominations for Chair and Vice chair will be in June with elections will be in July. A small nominating committee was formed with Judge Thurston and Mr. Rodgers volunteering to serve.

## **V. LEXTRAN PERFORMANCE REPORT & FINANCIALS**

Ms. Barnett welcomed two new employees, Noena Zerna, Marketing and Communications Coordinator and Tamira Higgins, Human Resources Specialist. Ms. Barnett clarified the mask requirements for public transportation in light of Governor Beshear recently lifting the mask mandate in Kentucky. Public transportation remains under a TSA mandate, with masks required onboard for employees and passengers until September 13<sup>th</sup>. Masks remain a requirement for all employees in the offices.

Mr. Combs presented the Monthly Performance Report for April 2021 which can be found on pages 9-13 of the May 2021 board packet.

### **HIGHLIGHTS FOR FEBRUARY:**

- Jill Barnett joined Attorney General Daniel Cameron and Prevent Child Abuse Kentucky for the launch of a new education campaign called, 'Are They Good for your Kids?'
- Lextran hosted the FTA in a virtual Triennial Review

- Lextran's partnering firm, ETC Institute completed the data collection phase of onboard surveys

Fixed route ridership April 2021 was stronger than April 2020, showing there is some recovery of ridership. Paratransit is recovering more quickly and approaching pre pandemic numbers. A quicker recovery is expected for paratransit, in the industry. Total ridership has tipped over 2 million trips for the fiscal year.

Reviewing safety, the percentage of preventable accidents continue to be strong for fixed route and paratransit. Preventable accident and injury frequency rates remain steady.

Maintenance remains perfect on all 450 inspections and will likely remain so through the fiscal year.

The Finance Committee recommended an expansion of the Rider Amenities at Many Places (RAMP) program to provide more shelters in the community. RAMP launched in 2019 and 32 stop improvements have been completed to date, including the installation of six shelters with a larger number of boarding pads. Current Lextran standards for transit amenities specify an average of 25 boardings per day for a shelter or 15 boardings a day for a bench.

The framework for expanding the RAMP program over the next seven years will include lowering requirement for the number of boardings per day and targeting an installation of 14 to 15 shelters per year. Costs have been estimated at \$15,000 per shelter with a five percent increase each year.

Mr. Ward asked if there was data available on changes in ridership after installing shelters. There is not good data because most shelters were added in the last two years including pandemic data. Ms. Barnett also responded that industry data point to a reduction in perceived wait times when a shelter is present.

Ms. Rodgers asked if dropping to six boardings a day for FY 2026 was related to the number of stops eligible for the program, and if federal funds were based on lowered standards. Mr. Combs stated that it was based on traditional budgeting in capital plan, and without reducing the number of boardings, there are not enough stops that meet the standard for an amenity.

Ms. Rodgers asked if there are potential issues with lowering the number of boardings to six per day. Mr. Combs stated that infrastructure must be added with caution, as route changes and roadway changes can cause concern. The cost of maintenance is also involved. Ms. Barnett stated that there are potential issues with the long-term sustainability of the program if shelters are placed at stops with only 5-6 passengers.

Mr. Christman asked if stops with benches were being targeted for shelters, and if all 14 shelter locations had benches currently, stating that preexisting benches could reduce the costs. Mr. Dowell responded that many shelters include a bench as part of the overall design, and existing benches could be relocated to other locations.

Mr. Christman asked if it was possible to complete more than 14 shelters per year. Mr. Combs stated that 14 shelters identified was an ambitious, but manageable, number based on current staffing and the work needed to complete the projects. Mr. Christman suggested 30 shelters. Mr. Dowell commented, explaining a “functional limit” to how fast the projects can be done. Lextran retains a contract with Kersey and Kersey Architects, for on-call architecture and engineering services, and would assist with work that cannot be completed in-house.

Mr. Dowell asked about the Title VI plan and about the current number of stops and shelters. Mr. Combs stated that the Title VI plan is available on the website and outlines our service standards, and that any official change to the standards would be reviewed by the Board. Mr. Dowell added that shelters are an opportunity to advertise Lextran and although more shelters may not increase the number of riders, it will provide a positive perception for expansion and availability. Ms. Barnett also added the desire to offer people a dignified experience and a covered shelter provides more of that experience.

Mr. Motley asked if there are additional factors outside of boardings being considered for prioritization. Mr. Combs stated that equitable distribution of shelters across the service area is also considered. Mr. Motley asked if this would be an example of a project to help work toward the DBE goal. The current contractor for the RAMP program is a DBE, but that contract is nearly complete. Mr. Combs mentioned the “Doing Business with Lextran” presentation for DBEs that is scheduled, and all DBEs on the Kentucky registry were invited.

It was clarified that the RFP for a new RAMP contractor will contain a number of improvements, with the hourly rate and the 14 stops included. Ms. Barnett added that during the Council session yesterday, there were questions related to stops and shelters.

Ms. Thakur asked about budgeting and factoring in maintenance, and if there is an opportunity to have sponsorships or community collaboration to keep maintenance sustainable. At this time, the additional costs beyond capital have not been thoroughly assessed. We do see examples of collaborations in other systems and that feedback will be noted.

The canopy project was also discussed. At this time, the size and overall budget have not been finalized since the project is still in design phase. The initial proposed budget was based on the grant received and could change dependent upon final design. The federal grant was \$2.3 million, with a toll credit match for the local share, and anything more would be local dollars.

## **FINANCIAL REPORT**

Ms. Falconbury presented the April 2021 Finance Report, found on pages 14-15 of the May 2021 board packet. The April balance sheet indicates more operating cash than last year. Lextran recently purchased new buses, which will be reflected next month. Mr. Christman asked if there was still a grant we were waiting to receive. There is a \$14 million grant that will be stretched over the next 2 years and is dispersed on a reimbursable basis.

Reviewing the revenue and expenses, property taxes are about \$160,000 more than this time last year and passenger revenue is still under budget. Ridership is being monitored. Wages are a little over budget due to overtime. All other items are on track and paratransit expenses are being

monitored. Mr. Ward pointed out that our passenger revenue has increased and is normalizing. He mentioned adding FY 19 as comparison for both financials and ridership to compare versus 2020 data. Ms. Falconbury thanked Ms. Barnett for presenting the budget to council. We are pleased with the passing and it will soon be submitted to the State.

#### **VI.ACTION ITEMS**

There are no action items.

#### **VII.CHANGE ORDER**

There are no change orders.

#### **VIII.OLD BUSINESS**

There is no old business.

#### **IX.NEW BUSINESS**

##### **A. Speigle Heights Redevelopment – Industrial Revenue Bonds**

The developers for the Speigle Heights project requested a meeting with Lextran which was held on May 13. Ms. Barnett shared slides provided by the developers, for the project on Manchester St. in the Distillery District. The intention is to fund the project through Industrial Revenue Bonds, a funding mechanism used to support development projects in urban and downtown areas. An Industrial Revenue Bond would remove the property from the tax roll for the life of the bond. In lieu of the tax payments, an agreement would be made with LFUCG outlining payments to Lextran, FCPS, and the library for the life of the bond. Funding would be based on the current assessment of the project with an added CPI inflator estimated at about two percent. The project will be recommended to City Council in May, by the Mayor's Economic Development Board. They have requested Lextran support for the project. There is no action required from the Board today.

Current ridership is not available for that route since it has been suspended for the last year. At this time, Route 24 – Old Frankfort Pike does not directly serve the area of Manchester St. where the project is planned. There was discussion regarding the nearby Davis Bottom neighborhood and access to transit, an area currently served by Route 8 Versailles Rd or Route 13 – S. Broadway.

#### **XII.PROPOSED AGENDA ITEMS**

- A. Update – Comprehensive Operations Analysis (June)**
- B. Resolution – Procurement Policy Update (June)**
- C. Resolution – FY 2022 Meeting Schedule (June)**
- D. Resolution – Pension Funds Management (June)**
- E. Resolution – Hybrid Battery Replacement (June)**
- F. Board Officer Nominations (June) and Elections (July)**

**X. CLOSED SESSION**

Ms. Thakur made a motion to enter closed session pursuant to KRS 61.810(c) and KRS 61.810(e) to discuss pending litigation against the agency as well as collective bargaining negotiations between public employers and their employees or their representatives. Mr. Dowell seconded the motion. The motion was approved unanimously, and members of the public and other Lextran staff were excused. The Board of Directors, Ms. Barnett, Mr. Robinson, and Ms. Falconbury as well as legal counsel, Ms. Anne-Tyler Morgan and Mr. Donald Wakefield, entered closed session at 11:05 a.m.

No action was taken during the closed session.

Ms. Thakur requested a motion to return to open session. Judge Thurston made the motion and Mr. Dowell seconded. The motion was approved unanimously, and the Board of Directors returned to open session at 11:51 a.m.

**XI. ADJOURNMENT**

Mr. Motley called for a motion to adjourn the May 19, 2021 meeting of the Lextran Board of Directors. There meeting was adjourned by consensus at 11:52 a.m.

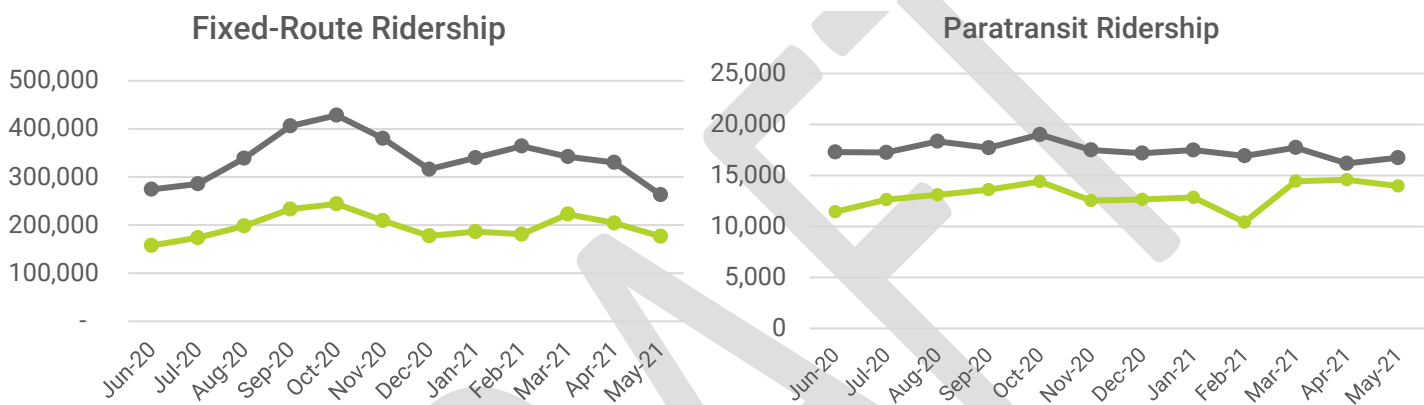


## LEXTRAN MONTHLY PERFORMANCE REPORT – MAY 2021

We serve people and our community with mobility solutions.

In May, Lextran implemented service improvements which reinstated service on Old Frankfort Pike and to Keeneland and the Bluegrass Airport. With these changes, service for the fixed-route system has returned to pre-pandemic levels. Lextran hosted a “Doing Business with Lextran” virtual meet-and-greet to share procurement policies, procedures, and upcoming solicitations with certified DBEs.

### DEMONSTRATE VALUE TO THE COMMUNITY



Performance Indicator	Fixed Route System				Paratransit (Wheels)		
System Production	This Month	FY21 YTD	FY20 YTD	FY19 YTD	This Month	FY21 YTD	FY20 YTD
Total Ridership	176,602	2,206,773	3,580,779	3,983,578	13,961	145,148	189,149
Weekday Ridership	143,101	1,858,244	3,084,750	3,480,874	11,101	121,870	158,036
Saturday Ridership	18,311	187,348	274,018	283,251	1,491	13,191	15,478
Sunday Ridership	12,374	144,633	202,051	197,188	1,101	8,981	13,516
Holiday Ridership	2,816	17,148	19,960	22,265	268	1,106	2,146
Total Revenue Miles	154,838	1,682,919	1,654,272	1,716,322	103,266	1,076,057	1,373,377
Total Revenue Hours	16,447	176,726	170,358	181,677	8,269	87,227	110,084
Trips per Mile	1.14	1.31	2.16	2.31	0.14	0.13	0.14
Trips per Hour	10.74	12.49	21.02	21.91	1.69	1.66	1.72

- Ridership for the fixed-route system in May was 33 percent below the historical monthly average, the strongest month relative to average since the pandemic began.
- Revenue miles and revenue hours for fixed-route have returned to pre-pandemic levels.

## LEXTRAN IN THE MEDIA

- May 7 – ‘Stand Down’ event offers services to Veterans  
<https://www.wtvq.com/2021/05/07/stand-down-event-offers-services-to-veterans/>
- May 13 – Lexington Library sets summer 2021 activities, Lextran free bus fare deal  
<https://www.wtvq.com/2021/05/13/lexington-library-sets-summer-2021-activities-lextran-free-bus-fares-deal/>
- May 20 – Op-Ed – New plan for Nicholasville Road will hurt our quality of life, not help it  
<https://www.kentucky.com/opinion/op-ed/article251557293.html>
- May 24 - Letters to the Editor: Bus problems. Nullifying our history. Pay People to work.  
<https://www.kentucky.com/opinion/letters-to-the-editor/article251634113.html>
- May 25 – Op-Ed – More sprawl is not the answer to traffic problems on Nicholasville Road  
<https://www.kentucky.com/opinion/op-ed/article251668988.html>
- May 26 – Lexington Library raises questions over incentive for new distillery district hotel  
<https://www.kentucky.com/news/local/counties/fayette-county/article251691628.html>
- May 27 – Letters to the Editor: Readers debate the future of traffic, buses on Nicholasville Road  
<https://www.kentucky.com/opinion/letters-to-the-editor/article251709263.html>
- May 28 – More handouts for developers? Distillery District hotel shows need for better policy  
<https://www.kentucky.com/opinion/linda-blackford/article251720793.html>

## COMMUNITY INVOLVEMENT/MEETINGS

- May 3 & 5 – ‘How to Ride’ – Chrysalis House
- May 3 – APTA Bus Ops Bi-Weekly COVID Call
- May 10 – Commission for People with Disabilities Meeting
- May 12 – OHPI Board Meeting
- May 12 – CM James Brown
- May 13 – Lextran-UK End of Year Discussion
- May 13 – Lexpark Board of Directors Meeting
- May 18 – APTA Legislative (Virtual) Conference
- May 19 – Onboard Travel Training – New Beginnings
- May 20 – Imagine Nicholasville Road Public Hearing
- May 21 – Railbird-Keeneland Call
- May 24 – Downtown Lexington Partnership Annual Meeting and Awards
- May 25 – Kentucky Public Transit Association Board Meeting
- May 25 – Doing Business with Lextran
- May 26 – Coalition for Smart Growth

**DELIVER A HIGH-QUALITY PRODUCT**

Performance Indicator	Fixed Route System				Paratransit (Wheels)		
Service Quality	This Month	FY21 YTD	FY20 YTD	FY19 YTD	This Month	FY21 YTD	FY20 YTD
On-Time Performance	91.00%	94.00%	90.00%	89.20%	92.97%	94.24%	89.83%
Farebox Recovery	4.50%	1.57%	5.04%	6.04%	N/A	N/A	N/A
Operating Expenses	\$1,621,530	\$18,460,062	\$18,045,398	\$19,300,437	\$358,936	\$4,055,178	\$4,462,486
Per Mile	\$3.19	\$3.40	\$3.20	\$3.57	N/A	N/A	N/A
Per Hour	\$68.56	\$72.61	\$76.75	\$72.56	N/A	N/A	N/A
Customer Service	This Month	FY21 YTD	FY20 YTD	FY19 YTD	This Month	FY21 YTD	FY20 YTD
Customer Feedback Totals per 100k Trips	23.78	21.25	9.91	19.05	128.93	169.48	121.07
Commendations	1.13	1.00	1.06	1.46	7.16	15.16	16.39
Discourtesy	6.79	6.03	2.90	5.13	50.14	62.69	37.01
Late or Early	2.26	1.40	1.15	2.45	0.00	6.20	22.20
Safety	5.10	3.67	1.68	4.25	71.63	84.74	39.65
Passed Boarding	5.66	5.12	1.28	2.74	0.00	0.00	0.00
Information and Service Requests	0.57	1.86	0.81	0.93	0.00	0.00	0.00
Other	2.26	2.18	1.03	1.51	0.00	0.69	5.82
Call Length	1:17	1:10	1:20	1:19	1:23	1:14	1:09
Time to Abandon	1:14	1:10	0:44	0:18	0:47	0:33	0:43

- On-time performance for both the fixed-route system and Wheels service continues to exceed FY20.
- Utilization of the Text-for-Next system among customers continued to gain popularity as usage increased by 8 percent in June compared to the previous month.

**MANAGE AND SUSTAIN RESOURCES**

Performance Indicator	Fixed Route System			Paratransit (Wheels)		
	This Month	FY21 YTD	FY20 YTD	This Month	FY21 YTD	FY20 YTD
<b>Safety</b>						
Preventable Accidents per 100,000 miles	1.86	1.30	1.95	0.00	0.97	1.90
Injury Frequency Rate	6.93	21.98	17.18	N/A	N/A	N/A
Days with No Preventable Accidents	28	309	296	29	329	323
Days of Lost Time	124	1,235	851	N/A	N/A	N/A
Workers Compensation Claims	1	38	30	N/A	N/A	N/A

- The fixed-route system has recorded 13 more days without a preventable accident in FY21 compared to FY20.
- Preventable accidents among paratransit service continues to trend down compared to FY20 as Wheels recorded no preventable accidents last month.

Performance Indicator	Fixed Route System		
	This Month	FY21 YTD	FY20 YTD
<b>Maintenance</b>			
Miles between Road Calls	6,194	6,678	7,602
Percent of Preventive Maintenance Inspections on Schedule	100%	100%	97%

- Maintenance has completed 100 percent (499 of 499) of scheduled preventative maintenance in FY21 compared to 97% (464 of 477) for the same period in FY20.

Performance Indicator	Fixed Route System	
	This Month	FY21 YTD
<b>Training Activities</b>		
Post-Accident Remedial Training	3	35
Smith System Training	4	101
Return to Work Training	2	24
Lockout/Tagout Training	38	38

Hiring and Recruiting	This Month	Interviews	New Hires
Open Positions	18	7	1
Operations	15	7	0
Maintenance	2	0	0
Administration	1	0	1

Procurement	
Pension Fund Management	June Resolution
Hybrid Battery Replacement	June Resolution
Management Services	In Evaluation
RAMP Phase II	Due June 25
Security Access and Control	Due June 29

DRAFT

**FINANCIALS**
**BALANCE SHEET**

as of May 31, 2021

	CURRENT YEAR-TO-DATE	LAST YEAR-TO-DATE
<b>ASSETS</b>		
Current assets		
Operating Cash	\$16,788,786	\$12,602,218
Accounts receivable	\$3,982,151	\$3,781,622
Inventory	\$730,461	\$698,491
Work in process	\$3,313,357	\$1,993,316
Prepaid	\$151,961	\$147,265
Total Current Assets	\$24,966,716	\$19,222,912
Long term note - Lextran Foundation Inc.	\$8,355,000	\$8,355,000
Long term asset - Pension	\$2,285,415	\$2,322,984
Total Long Term Assets	\$10,640,415	\$10,677,984
Net capital and related assets	\$22,834,119	\$23,704,348
<b>TOTAL ASSETS</b>	<b>\$58,441,250</b>	<b>\$53,605,243</b>
<b>LIABILITIES</b>		
Current liabilities		
Accounts payable	\$384,134	\$557,318
Payroll liabilities	\$1,055,703	\$556,300
Short term note - Fifth Third Bank	\$0	\$960,826
Total Current Liabilities	\$1,439,837	\$2,074,444
Long term note - Fifth Third Bank	\$0	\$4,023,216
Long term liability - Pension	\$2,589,356	\$2,911,112
Total Long Term Liabilities	\$2,589,356	\$6,934,328
<b>NET POSITION</b>	<b>\$54,412,057</b>	<b>\$44,596,472</b>
<b>TOTAL LIABILITIES AND NET POSITION</b>	<b>\$58,441,250</b>	<b>\$53,605,243</b>

## STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION

MAY 2021

	FY2021	FY2021	FY2021	FY 2020	FY 2019
REVENUES	ACTUAL	BUDGET	VARIANCE	ACTUAL	ACTUAL
Property taxes	\$19,415,367	\$17,424,000	\$1,991,367	\$19,113,100	\$18,572,427
Passenger revenue	\$304,302	\$1,134,000	(\$829,698)	\$949,346	\$1,203,055
Federal funds	\$9,434,425	\$3,941,667	\$5,492,759	\$3,912,869	\$3,904,931
State funds	\$0	\$250,000	(\$250,000)	\$497,500	\$465,500
Advertising revenue	\$260,000	\$260,000	\$0	\$260,000	\$262,378
Other revenue	\$2,203,865	\$1,873,201	\$330,664	\$1,975,996	\$2,233,645
<b>TOTAL REVENUES</b>	<b>\$31,617,959</b>	<b>\$24,882,868</b>	<b>\$6,735,092</b>	<b>\$26,708,811</b>	<b>\$26,641,936</b>
<b>EXPENSES</b>					
Wages	\$9,151,737	\$8,918,403	\$233,334	\$8,685,492	\$8,467,153
Fringe benefits	\$4,898,975	\$5,211,913	(\$312,938)	\$4,825,728	\$4,638,631
Professional services	\$978,359	\$1,316,846	(\$338,487)	\$850,091	\$1,361,388
Materials and supplies	\$1,193,031	\$1,015,208	\$177,823	\$1,031,281	\$1,125,856
Fuel-Diesel	\$605,891	\$995,042	(\$389,151)	\$685,291	\$911,306
Fuel-Other	\$239,004	\$297,000	(\$57,996)	\$229,311	\$254,865
Utilities - Facilities	\$326,254	\$318,966	\$7,288	\$325,924	\$248,354
Utilities - Electric Bus	\$48,640	\$110,000	(\$61,360)	\$77,378	\$70,900
Insurance	\$742,771	\$749,833	(\$7,062)	\$762,847	\$694,717
Fuel taxes	\$164,596	\$206,250	(\$41,654)	\$184,763	\$206,260
Paratransit Expenses	\$4,455,661	\$5,775,000	(\$1,319,339)	\$5,029,284	\$5,298,269
Vanpool Expenses	\$14,139	\$23,100	(\$8,961)	\$18,701	\$24,770
Dues and subscriptions	\$41,268	\$34,833	\$6,435	\$31,203	\$39,176
Travel, training and meetings	\$89,383	\$163,075	(\$73,692)	\$102,102	\$74,983
Media advertising	\$102,866	\$169,583	(\$66,718)	\$166,172	\$112,256
Miscellaneous	\$34,248	\$54,633	(\$20,385)	\$37,886	\$46,417
Interest Expense	\$60,930	\$160,248	(\$99,318)	\$150,055	\$175,606
Leases and rentals	\$757,218	\$757,220	(\$2)	\$736,998	\$735,172
Depreciation	\$3,008,211	\$3,008,211	\$0	\$2,903,524	\$3,293,497
<b>TOTAL EXPENSES</b>	<b>\$26,913,183</b>	<b>\$29,285,365</b>	<b>(\$2,372,182)</b>	<b>\$26,834,032</b>	<b>\$27,779,576</b>
<b>CHANGE IN NET POSITION</b>	<b>\$4,704,776</b>	<b>(\$4,402,498)</b>	<b>\$9,107,274</b>	<b>(\$125,221)</b>	<b>(\$1,137,640)</b>

**MEMORANDUM**

June 16, 2021

**TO:** Lextran Board of Directors

**FROM:** Jill Barnett, General Manager

**SUBJECT:** Resolution to Award a Contract for Pension Fund Management Services

Attached is a resolution requesting the authority to enter into a contract for pension fund management services.

RFP 2021-08 was issued on April 29, 2021, with proposals received on May 21, 2021. Proposals were reviewed for compliance and responsiveness. Responsive bids were received from three (3) qualified proposers.

- ARG Investment Services LLC
- Mariner Wealth Advisors
- PFM Asset Management LLC

The members of the pension committee, along with the actuary, evaluated the proposals. Mariner Wealth Advisors received the highest-ranking evaluation score and is recommended to perform Lextran's Pension Fund Management Services for a flat fee of 0.4% (40 basis points). All fees assessed are funded through the pension fund. The contract awarded will be for a term of five (5) years and will begin on July 1, 2021.

If you have any questions, please contact me at 859.255.7756.



**RESOLUTION 2021-10****TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY  
GOVERNMENT****JUNE 16, 2021**

**BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to enter into a contract with Mariner Wealth Advisors to perform pension fund management services at a flat fee not to exceed 0.4% of Lextran's assets in the plan (40 basis points) as set forth in RFP 2021-08 and the proposal submitted by Mariner Wealth Advisors. All fees assessed are funded through the pension fund. The contract awarded will be for a term of five (5) years and will begin on July 1, 2021.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

\_\_\_\_\_  
**CHAIRPERSON**

\_\_\_\_\_  
**DATE**

**MEMORANDUM**

June 16, 2021

**TO: Lextran Board of Directors****FROM: Jill Barnett, General Manager****SUBJECT: Resolution to Award a Contract for Hybrid Battery Replacement**

Attached is a resolution requesting the authority to enter into a contract for equipment and services related to the replacement of hybrid batteries for Lextran's revenue vehicle fleet. The purpose of this contract is to ensure that Lextran can receive timely repairs at a reasonable cost when the need arises to have a hybrid battery replaced due to the length of service, major accident, or other battery failure or fault code. These funds are budgeted as part of the contract maintenance line item.

RFP 2021-01 was issued on April 26, 2021, with proposals received on June 3, 2021. A staff evaluation committee reviewed and approved the proposal for compliance and responsiveness. Responsive proposal was received from one (1) qualified proposer.

- Clarke Power Services, Inc.

Pricing will be as follows:

- 2009 Gillig Trolley 29ft. – Aftermarket Parts Cost - \$52,790
- 2009 Gillig Trolley 29ft. – OEM Parts Cost - \$52,314
- 2009 Gillig Trolley 29ft. – Labor Cost - \$1,704
- 2009 Gillig Trolley 29ft. – Misc. Fees and Charges - \$207
- 2009 Gillig Trolley 29ft. – Freight - \$1,175
- 2011 Gillig Bus 35ft. – Aftermarket Parts Cost - \$52,790
- 2011 Gillig Bus 35ft. – OEM Parts Cost - \$52,314
- 2011 Gillig Bus 35ft. – Labor Cost - \$1,136
- 2011 Gillig Bus 35ft. – Misc. Fees and Charges - \$207
- 2011 Gillig Bus 35ft. – Freight - \$1,175
- 2012 Gillig Bus 40ft. – Aftermarket Parts Cost - \$52,790
- 2012 Gillig Bus 40ft. – OEM Parts Cost - \$52,314
- 2012 Gillig Bus 40ft. – Labor Cost - \$1,136
- 2012 Gillig Bus 40ft. – Misc. Fees and Charges - \$207
- 2012 Gillig Bus 40ft. – Freight - \$1,175

The term of the contract awarded will be for one (1) year with the option to extend the contract for one (1) additional year.

The source of funds is (federal) Section 5307 Formula – Capital/Preventive Maintenance.

If you have any questions, please contact me at 859.255.7756.

**RESOLUTION 2021-11****TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY  
GOVERNMENT****JUNE 16, 2021**

**WHEREAS**, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) issued RFP 2021-01 for the provision of hybrid battery replacement, and;

**WHEREAS**, RFP 2021-01 resulted in responsive proposal from one (1) qualified proposer, and;

**WHEREAS**, the proposal from Clarke Power Services Inc. was a high ranked proposal;

**NOW, THEREFORE BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a contract with Clarke Power Services Inc. to provide the replacement of hybrid batteries according to the terms as set forth in RFP 2021-01 and the proposal submitted by Clarke Power Services Inc. which are incorporated herein by reference.

Pricing will be as follows:

- 2009 Gillig Trolley 29ft. – Aftermarket Parts Cost - \$52,790
- 2009 Gillig Trolley 29ft. – OEM Parts Cost - \$52,314
- 2009 Gillig Trolley 29ft. – Labor Cost - \$1,704
- 2009 Gillig Trolley 29ft. – Misc. Fees and Charges - \$207
- 2009 Gillig Trolley 29ft. – Freight - \$1,175
- 2011 Gillig Bus 35ft. – Aftermarket Parts Cost - \$52,790
- 2011 Gillig Bus 35ft. – OEM Parts Cost - \$52,314
- 2011 Gillig Bus 35ft. – Labor Cost - \$1,136
- 2011 Gillig Bus 35ft. – Misc. Fees and Charges - \$207
- 2011 Gillig Bus 35ft – Freight - \$1,175
- 2012 Gillig Bus 40ft. – Aftermarket Parts Cost - \$52,790
- 2012 Gillig Bus 40ft. – OEM Parts Cost - \$52,314
- 2012 Gillig Bus 40ft. – Labor Cost - \$1,136
- 2012 Gillig Bus 40ft. – Misc. Fees and Charges - \$207
- 2012 Gillig Bus 40ft. – Freight - \$1,175

The term of the contract awarded will be for one (1) year with the option to extend the contract for one (1) additional year. The final price of any bus and charger purchase will vary based upon the exact specifications chosen by Lextran.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

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**CHAIRPERSON**

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**DATE**





## SECTION 10. COST PROPOSAL FORM

### 1. 2009 Gillig Trolley 29ft.

a. Aftermarket Parts Cost	\$ 52,790
b. OEM Parts Cost	\$ 52,314
c. Labor Cost	\$ 1,704
d. Miscellaneous fees and charges	\$ 207
e. Other: <u>Freight</u>	\$ 1,175

### 2. 2011 Gillig Bus 35 ft.

a. Aftermarket Parts Cost	\$ 52,790
b. OEM Parts Cost	\$ 52,314
c. Labor Cost	\$ 1,136
d. Miscellaneous fees and charges	\$ 207
e. Other: <u>Freight</u>	\$ 1,175

### 3. 2012 Gillig Bus 40 ft.

a. Aftermarket Parts Cost	\$ 52,790
b. OEM Parts Cost	\$ 52,314
c. Labor Cost	\$ 1,136
d. Miscellaneous fees and charges	\$ 207
e. Other: <u>Freight</u>	\$ 1,175

Date 5/19/2021

Signature   
Clarke Power Services, Inc.

Company Name \_\_\_\_\_

Print Name Thomas Greenwood

Title Director of Government Business



**COST PROPOSAL EXPLANATION AND ADDITIONAL FACTS**

1. Work can be performed with an OEM (Allison) battery pack or with an Aftermarket (EnerDel) battery pack.
2. The labor and other charges would remain the same with OEM or Aftermarket options. The only difference would be in the parts cost.
3. Clarke will handle the disposal of the batteries being removed.
4. Work would be performed at Clarke's Louisville location.
5. Extended warranties are available to purchase.

	Buy American	Lead Time	Clarke Warranty	Product Warranty
<b>EnerDel</b>	Yes	8 weeks	90 Days Workmanship	3 years.
<b>Allison</b>	No	3-6 months	90 Days Workmanship	1 year.

**MEMORANDUM**

June 16, 2021

**TO:** Lextran Board of Directors

**FROM:** Jill Barnett, General Manager

**SUBJECT:** Resolution to Adopt Fiscal Year 2022 Meeting Schedule of the Board of Directors

Attached is a resolution requesting the adoption of the Fiscal Year 2022 Meeting Schedule of the Lextran Board of Directors.

If you have any questions, please contact me at 859.255.7756.

**RESOLUTION 2021-12****TRANSIT AUTHORITY OF LEXINGTON-FAYETTE URBAN COUNTY  
GOVERNMENT****JUNE 16, 2021**

**BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government hereby adopts the following schedule of meetings for fiscal year 2022, which runs from July 1, 2021 until June 30, 2022. In person meetings will be held at 200 W. Loudon Avenue.

**Board Meetings at 10 a.m.**

July 21, 2021	Regular Public Meeting
August 18, 2021	Regular Public Meeting
September 15, 2021	Regular Public Meeting
October 13, 2021	Work Session (as needed)
October 20, 2021	Regular Public Meeting
November 17, 2021	Regular Public Meeting
December 15, 2021	Regular Public Meeting
January 19, 2022	Regular Public Meeting
February 16, 2022	Regular Public Meeting
March 16, 2022	Regular Public Meeting
April 13, 2022	Work Session (as needed)
April 20, 2022	Regular Public Meeting
May 18, 2022	Regular Public Meeting
June 15, 2022	Regular Public Meeting

**Finance Committee Meetings at 9 a.m.**

September 23, 2021  
January 27, 2022  
March 31, 2022

**Pension Committee Meetings at 10 a.m.**

August 10, 2021  
November 9, 2021  
February 8, 2022  
May 10, 2022

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_

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**CHAIRPERSON**

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**DATE**

## CHANGE ORDER REPORT - JUNE 2021

Contractor	Type of Service	Original Price	Change	Reason for Change	Prior Change Orders
DeBra-Kuempel	HVAC and Plumbing	Rate per hour \$75.06	Rate per hour increased \$11.74	Lextran is looking to enter into the fifth year of the contract with DeBra-Keumpel for HVAC and Plumbing Services, the fifth year being an extension year. DeBra-Kumpel notified Lextran of this change due to escalating costs of business. To continue with the extension of the contract for the fifth year their labor rate would increase to \$86.80 per hour. This is an \$11.74 per hour increase. Lextran estimates the increase in cost from June 16, 2021- May 18, 2022 will be \$5,800.	None
Gillig	Surface Conduit Entry Frame		\$7,438	The purchase of two Surface Conduit Entry Frames is required for the installation of the Gillig electric extended range chargers.	1
S&D Construction	Construction/Bus Stop Improvements	\$5,248	\$1,525	Stop #81 required additional regrading of existing sidewalk to remove hazards to mobility.	1
		\$9,207	\$1,925	Stop #1614 required an additional 220 square feet of concrete to ensure ADA accessibility.	