



## BOARD OF DIRECTORS MEETING

200 WEST LOUDON AVE, CONFERENCE ROOM 110  
LEXINGTON, KY 40508

July 18, 2018

5:00 p.m.

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## BOARD OF DIRECTORS MEETING

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LEXINGTON, KY 40508

July 18, 2018

5:00 p.m.

### AGENDA

- |       |  |             |
|-------|--|-------------|
| I.    | Call to order  | 5:00        |
| II.   | Approval of Board Meeting Minutes                      | 5:00 – 5:05 |
|       | i. June 20, 2018 Board Meeting                         |             |
|       | ii. July 5, 2018 Board Meeting                         |             |
| III.  | Public Comment on Agenda Items / Public Hearing        | 5:05 – 5:10 |
| IV.   | Chair’s Report   | 5:10 – 5:15 |
| V.    | Action Items   | 5:15 – 5:50 |
|       | i. Resolution No. 2018-15: Employee Assistance Program |             |
|       | ii. Resolution No. 2018-16: Provision of Fuel          |             |
| VI.   | Change Order   |             |
| VII.  | Old Business   | 5:50 – 6:00 |
|       | i. Review of Board committees and positions            |             |
| VIII. | New Business   | 6:00 – 6:05 |
|       | i. Introduction to sustainability program              |             |
| IX.   | General Manager’s Report                               | 6:05 – 6:15 |
|       | i. Financial Statement                                 |             |
|       | ii. General Managers Report                            |             |
|       | iii. Key Performance Indicators                        |             |
| X.    | Proposed Agenda Items                                  | 6:15 – 6:20 |
| XI.   | Closed Session   | 6:20 – 6:30 |
| XII.  | Adjournment  | 6:30        |

**BOARD OF DIRECTORS MEETING****MINUTES**

June 20, 2018

**MEMBERS PRESENT**

George Ward, Vice Chair  
Christian Motley  
Rick Christman  
Marci Krueger-Sidebottom  
Dr. Augusta Julian  
Elias Haddad

**MEMBERS ABSENT**

Malcolm Ratchford, Chair  
Adrienne Thakur

**STAFF PRESENT**

Carrie Butler, General Manager  
Jill Barnett, Assistant General Manager  
Fred Combs, Planning and Technology Manager  
John Givens, Director of Risk Management  
Keith Srutowski, Director of Procurement  
Nikki Falconbury, Director of Finance  
Ronda Brooks, Administrative Assistant  
Tracy Sewell, Director of Operations  
Steve Richardson, Mechanic  
Kimberly Abdullah, Coach Operator  
David Sams, Service Worker

**STAFF ABSENT**

Mary Kate Gray, Community Relations Manager  
Carla McHale, Director of Human Resources  
Jim Barrett, Director of Maintenance

Jacob Walbourn, McBrayer Law Firm, Board Attorney

**OTHERS PRESENT**

Joseph David, Transportation Planner, LFUCG MPO  
Matthew Gidcomb, KFTC - Kentuckians for the Commonwealth

**I. CALL TO ORDER**

Mr. Ward called the June 20, 2018 meeting of Lextran's Board of Directors to order at 5:00 p.m.

**II. APPROVAL OF MINUTES**

Mr. Ward called for a motion to approve the minutes from the May 16, 2018 board meeting. Ms. Krueger-Sidebottom made a motion to approve the minutes, and it was seconded by Dr. Julian.

**III. PUBLIC COMMENT**

Mr. Richardson addressed the board regarding the management of the maintenance department. The fleet will not be able to run with the current conditions of the maintenance department, with the lack of parts and mechanics.

**IV. CHAIR'S REPORT**

No Chair's Report

**V. ACTION ITEMS**

Resolution 2018-13 Meeting Schedule for Fiscal Year 2019 – Ms. Butler reviewed the resolution requesting authority to adopt the meeting schedule of the Board of Directors for fiscal year 2019. Mr. Ward called for a motion. Dr. Julian made a motion, and Mr. Haddad seconded. The resolution will be amended to reflect a date change. The motion carried unanimously.

**VI. CHANGE ORDER**

Mr. Srutowski reviewed the change order with Crowe Horwath LLP Audit Services - The National Transit Database (NTD) has a new requirement for transit agencies to perform an Independent Auditor Statement for Financial Data (IAS-FD) in 2018 and once every ten years. This new reporting requirement will be added to the scope of work.

**VII. OLD BUSINESS**

- i. Board committees and position
- ii. Pension Update – Ms. Butler reviewed the Pension Update presentation.

**VIII. NEW BUSINESS**

No new business to report.

## IX. GENERAL MANAGER'S REPORT

Ms. Falconbury presented the financial statements, found on pages 21- 22 of the June 20, 2018 board packet.

Ms. Falconbury stated that the balance sheet is very similar to last year. The auditors have started on the preliminary work for the audit. They will return in August.

On the statement of revenues and expenses, Lextran received an additional \$188,000 of state funds making the state funds total \$538,000. Due to the uncertainty of getting any state funds we only budgeted \$100, 000.

Wages are over budget due to overtime, as is professional services. The maintenance department has had several engine re-builds. Diesel fuel was spiking up, but it is starting to come back down to \$2.31 per gallon. It had been as high as \$2.50 per gallon. Media advertising funds will be used in the month of June for new branding activities.

Ms. Butler reviewed the General Manager's report and Key Performance Indicators, found on pages 23-24 of the June 20, 2018 board packet. Highlights of the report include:

- Lextran hosted the Kentucky ITS & Autonomous Vehicle Peer Exchange – May 30<sup>th</sup>
- Lextran conducted employee meeting on May 25<sup>th</sup>. The next set of employee meetings will be in August and will be mandatory. Employees will be paid to attend in order to ensure we have another way to share information with all employees.
- Procurement update: Requests for Proposals have been released for diesel fuel; electric motor components; and website design/hosting services.

## X. PROPOSED AGENDA ITEMS

- Provide route trends
- Resolutions
- Update on board committees and positions

## XI. CLOSED SESSION

Mr. Ward made a motion to enter into closed session pursuant to KRS 61.810(1)(f), for the purpose of discussions which may lead to the appointment, discipline, or dismissal of an individual employee. Mr. Haddad seconded the motion. The motion was approved unanimously, and the Board of Directors, Ms. Butler, Ms. Barnett and Mr. Walbourn entered into closed session at 5:45 p.m.

The Board of Directors took no action while in closed session.

Mr. Ward made a motion to return to open session and Mr. Christman seconded. The motion was approved unanimously, and the Board of Directors returned to open session at 6:24 p.m.

**XII. ADJOURNMENT**

The meeting adjourned by consensus at 6:25 p.m.

**BOARD OF DIRECTORS SPECIAL MEETING****MINUTES**

July 5, 2018 |

**MEMBERS PRESENT**

Malcolm Ratchford, Chair  
George Ward, Vice Chair  
Rick Christman  
Dr. Augusta Julian  
Christian Motley  
Adrienne Thakur

**MEMBERS ABSENT**

Elias Haddad  
Marci Krueger-Sidebottom

**STAFF PRESENT**

Carrie Butler, General Manager  
Jill Barnett, Assistant General Manager

Jacob Walbourn, McBrayer and Associates, Board Attorney

**OTHERS PRESENT**

H. Gera Meyman

## **I. CALL TO ORDER**

Mr. Ratchford called the July 5, 2018 special meeting of the Lextran Board of Directors to order at 4:00 p.m.

## **II. CLOSED SESSION**

Mr. Motley made a motion to enter into closed session pursuant to KRS 61.810(1)(f), for the purpose of discussions which may lead to the appointment, discipline, or dismissal of an individual employee, and pursuant to KRS 61.810(1)(c), for the purpose of discussion of proposed or pending litigation against or on behalf of the public agency. Ms. Thakur seconded the motion. The motion was approved unanimously, and members of the public were excused. The Board of Directors, Ms. Butler, Ms. Barnett and Mr. Walbourn entered into closed session at 4:02 p.m.

The Board of Directors took no action while in closed session.

Mr. Ward made a motion to return to open session and Dr. Julian seconded. The motion was approved unanimously, and the Board of Directors returned to open session at 5:39 p.m. Ms. Heyman returned to the room.

## **III. ACTION ITEMS**

- Resolution No. 2018-14. A resolution was read aloud to the members of the Board concerning misrepresentations made to the Board at its May 16, 2018 Board meeting and directing the staff to investigate the misrepresentations and, if the investigation revealed conduct by a Lextran employee or employees that warranted discipline, to implement such discipline in accord with the practices and procedures contained in the Employee Handbook for Administrative Employees. Ms. Thakur made a motion to adopt resolution 2018-14, and Mr. Ward seconded. The motion carried unanimously.

## **IV. PUBLIC COMMENT**

There was no public comment.

## **V. ADJOURNMENT**

The meeting adjourned at 5:41 p.m.

**July 18, 2018**

TO: The Board of Directors

FROM: Carrie Butler, General Manager

**SUBJECT: Resolution to Award a Contract for the Provision of an Employee Assistance Program**

Attached is a resolution requesting authority to enter into a contract for the provision of an employee assistance program (EAP).

RFP 1805 was issued April 2, 2018 with proposals received on May 22, 2018. A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. Responsive proposals were received from two (2) qualified proposers:

- Human Development Company
- UPMC Benefit Management Services, Inc. d/b/a WorkPartners

The evaluation committee ranked the proposals received. The proposal from WorkPartners received the highest ranking and is recommended to be awarded the contract according to the terms of their proposal in response to RFP 1805.

The term of the contract awarded will be for five (5) years. Pricing will be \$1.50 per employee per month for the first year of the contract. The pricing for subsequent years shall be adjusted based upon the utilization of the services for that year. At the end of each year of the contract, it shall be determined what the percentage change was in the utilization from the previous year. The price shall be adjusted that same percentage, either as an increase or a decrease as appropriate. At no time, however, shall the price ever increase more than 10% over the previous year. In addition, WorkPartners will provide six (6) hours of on-site training programs, six (6) hours of on-site employee crisis services, and six (6) hours of on-site crisis intervention stress debriefing free of charge for each contract year. Additional hours will be charged at \$200 per hour.

If you have any questions or wish to review the proposal from WorkPartners, please call me at 255-7756.

**RESOLUTION****TRANSIT AUTHORITY OF THE LEXINGTON-FAYETTE  
URBAN COUNTY GOVERNMENT****MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_**DATE:** July 18, 2018 **RESOLUTION NO.:** 2018-15

**WHEREAS**, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) issued RFP 1805 for the provision of an employee assistance program; and

**WHEREAS**, RFP 1805 resulted in proposals from two qualified proposers; and

**WHEREAS**, the proposal from WorkPartners was the highest ranked proposal;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a contract with UPMC Benefit Management Services, Inc. d/b/a WorkPartners to provide an employee assistance program per the terms as set forth in RFP 1805 and the proposal submitted by WorkPartners which are incorporated herein by reference. The pricing shall be \$1.50 per employee per month for the first year of the contract. The pricing for subsequent years shall be adjusted based upon the utilization of the services for that year. At the end of each year of the contract, it shall be determined what the percentage change was in the utilization from the previous year. The price shall be adjusted that same percentage, either as an increase or a decrease as appropriate. At no time, however, shall the price ever increase more than 10% over the previous year. In addition, WorkPartners will provide six (6) hours of on-site training programs, six (6) hours of on-site employee crisis services, and six (6) hours of on-site crisis intervention stress debriefing free of charge for each contract year. Additional hours will be charged at \$200 per hour. The term of the contract awarded will be for five (5) years.

\_\_\_\_\_  
Chairperson, Malcolm Ratchford\_\_\_\_\_  
Date

**July 18, 2018**

TO: The Board of Directors

FROM: Carrie Butler, General Manager

**SUBJECT: Resolution to Award a Contract for the Provision of Fuel**

Attached is a resolution requesting authority to enter into a contract for the provision of fuel.

RFP 1806 was issued April 30, 2018 with proposals received on June 21, 2018. A staff evaluation committee reviewed and approved the proposals for compliance and responsiveness. Responsive proposals were received from seven (7) qualified proposers:

- Heritage Petroleum
- James River Solutions
- Key Oil Company
- Lykins Energy Solutions
- Mansfield Oil Company of Gainesville, Inc.
- Petroleum Traders Corporation
- RKA Petroleum Companies, Inc.

The evaluation committee ranked the proposals received. The proposal from James River Solutions received the highest ranking and is recommended to be awarded the contract according to the terms of their proposal in response to RFP 1806.

The term of the contract awarded will be for five (5) years. Pricing will be a firm fixed price in relation to the daily rack average Oil Price Information Service (OPIS) price for the Lexington, KY region. Diesel will be \$0.0230 below the OPIS price. Gasoline will be \$0.0200 below the OPIS price.

If you have any questions or wish to review RFP 1806 or the proposal from James River Solutions, please call me at 255-7756.

**RESOLUTION****TRANSIT AUTHORITY OF THE LEXINGTON-FAYETTE  
URBAN COUNTY GOVERNMENT**

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_

DATE: July 18, 2018 RESOLUTION NO.: 2018-16

**WHEREAS**, the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) issued RFP 1806 for the provision of fuel; and

**WHEREAS**, RFP 1806 resulted in proposals from seven qualified proposers; and

**WHEREAS**, the proposal from James River Solutions was the highest ranked proposal;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Transit Authority of the Lexington-Fayette Urban County Government (Lextran) hereby authorizes and directs the General Manager to execute a contract with James River Solutions to provide fuel per the terms as set forth in RFP 1806 and the proposal submitted by James River Solutions which are incorporated herein by reference. Pricing will be a firm fixed price in relation to the daily rack average OPIS price for the Lexington, KY region. Diesel will be \$0.0230 below the OPIS price. Gasoline will be \$0.0200 below the OPIS price. The term of the contract awarded will be for five (5) years.

\_\_\_\_\_  
Chairperson, Malcolm Ratchford\_\_\_\_\_  
Date

**Balance Sheet**

as of June 30, 2018

**UNAUDITED**

	Current Year-To-Date	Last Year-to-Date
<b>Assets</b>		
Current assets		
Operating Cash	\$11,076,515	\$13,469,124
Project Loan Account	\$1,145,044	\$1,145,044
Accounts receivable	\$1,852,518	\$1,004,183
Inventory	\$457,521	\$455,584
Net pension asset	\$1,331,841	\$1,331,841
Work in process	\$3,805,728	\$0
Prepaid	\$28,522	\$27,461
Total Current Assets	<u>\$19,697,690</u>	<u>\$17,433,237</u>
Long term note - Lextran Foundation Inc.	\$8,355,000	\$8,355,000
Net capital and related assets	\$25,639,398	\$31,023,807
<b>Total Assets</b>	<u><u>\$53,692,088</u></u>	<u><u>\$56,812,044</u></u>
<b>Liabilities</b>		
Current liabilities		
Accounts payable	\$2,333,184	\$2,425,522
Payroll liabilities	\$844,953	\$680,022
Short term note - Fifth Third Bank	\$911,425	\$884,345
Total Current Liabilities	<u>\$4,089,562</u>	<u>\$3,989,890</u>
Long term note - Fifth Third Bank	\$5,844,012	\$6,753,277
<b>Net Position</b>	\$43,758,515	\$46,068,877
<b>Total Liabilities and Net Position</b>	<u><u>\$53,692,088</u></u>	<u><u>\$56,812,044</u></u>

**STATEMENT OF REVENUES, EXPENSES AND CHANGE IN NET POSITION**

June 2018

FY 2018

**UNAUDITED**

				FY 2017
<b>Revenues</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>
Property taxes	\$18,113,481	\$17,079,540	\$1,033,941	\$17,119,661
Passenger revenue	\$1,316,501	\$1,521,957	(\$205,456)	\$1,459,615
Federal funds	\$4,000,000	\$4,000,000	\$0	\$9,292,960
State funds	\$538,000	\$100,000	\$438,000	\$500,000
Advertising revenue	\$263,679	\$200,000	\$63,679	\$299,428
Other revenue	\$2,805,441	\$2,721,728	\$83,713	\$4,222,456
<b>Total Revenues</b>	<b>\$27,037,101</b>	<b>\$25,623,225</b>	<b>\$1,413,876</b>	<b>\$32,894,119</b>
<b>Expenses</b>				
Wages	\$8,752,713	\$8,446,297	\$306,416	\$8,117,928
Fringe benefits	\$5,043,297	\$5,163,832	(\$120,535)	\$4,653,690
Professional services	\$1,043,842	\$1,676,200	(\$632,358)	\$1,472,023
Materials and supplies	\$1,213,309	\$864,000	\$349,309	\$1,062,896
Fuel-Diesel	\$954,088	\$1,061,000	(\$106,912)	\$758,636
Fuel-Other	\$255,884	\$267,100	(\$11,216)	\$348,233
Utilities - Facilities	\$326,706	\$379,300	(\$52,594)	\$371,707
Utilities - Electric Bus	\$86,783	\$63,600	\$23,183	\$38,866
Insurance	\$719,524	\$618,000	\$101,524	\$711,756
Fuel taxes	\$207,530	\$206,410	\$1,120	\$202,417
Paratransit Expenses	\$5,462,658	\$5,348,000	\$114,658	\$5,082,098
Vanpool Expenses	\$34,795	\$36,000	(\$1,205)	\$29,400
Dues and subscriptions	\$34,956	\$35,000	(\$44)	\$36,879
Travel, training and meetings	\$107,077	\$131,700	(\$24,623)	\$84,368
Media advertising	\$171,533	\$293,000	(\$121,467)	\$140,778
Miscellaneous	\$19,868	\$29,200	(\$9,332)	\$25,549
Interest Expense	\$219,660	\$217,500	\$2,160	\$272,435
Leases and rentals	\$789,086	\$787,086	\$2,000	\$831,117
Depreciation	\$3,904,155	\$3,904,155	\$0	\$3,665,115
<b>Total Expenses</b>	<b>\$29,347,464</b>	<b>\$29,527,380</b>	<b>(\$179,916)</b>	<b>\$27,905,889</b>
<b>Change in Net Position</b>	<b>(\$2,310,363)</b>	<b>(\$3,904,155)</b>	<b>\$1,593,792</b>	<b>\$4,988,230</b>

**Notes:**

Average price of diesel fuel for FY2018 - \$2.04; Latest price of diesel fuel (July 12, 2018) - \$2.35

Latest price of CNG diesel gallon equivalent - \$1.40

## MEMORANDUM

To: Board of Directors  
From: Carrie Butler, General Manager  
Date: July 18, 2018  
Re: General Manager's Report for the Period of June 2018

### Budget Statistics

Total revenue for June 2018, was \$1,039,214 and the expenditures totaled \$2,115,511. This resulted in a difference of (\$1,076,297) for the month. For a year to date comparison, with expenditures subtracted from revenues, the under budget variance is \$1,593,792.

### Community Involvement

- 'How to Ride' at Kentucky Refugee Ministries – June 1
- HOBY Leadership Program Service Project Trip Planning and Support – June 2
- KCHIP/Migrant Outreach/College of Public Health Meeting- June 5
- Mike Burnett – Roadeo Pre-trip winner interview on Live with Lee & Hayley- June 5
- Bus Stop Public Meetings 11 a.m. & 6 p.m.- June 6
- Onboard 'How to Ride' – Transportation Coordinator with The Refuge Clinic- June 7
- Safety City – Summer Safety Fair- June 9
- Intro to the Transit Center Community Outing with BG Council of the Blind- June 11
- BCTC Travel Training/How to Ride-June 19
- Public Engagement for Dump the Pump Day 2018- June 21
- BCTC Student Ride Along- June 21
- Expungement and Opportunity Fair with BG Reentry Council- June 21

### Meetings / Updates

In June, Lextran representatives participated in the following (external) meetings:

- Senior Services Commission- June 1
- Meeting with Fayette County Public Schools- June 4
- Town Branch Partners Meeting- June 6
- Town Branch Tech Coordination Meeting- June 7
- Reimagining Cheapside- June 8
- Kentuckians for Better Transportation (KBT) Mid-Year Review- June 8
- Transdev Way Forward Meeting- June 12-15
- LexWork Meeting- June 19
- Transportation Panel Discussion- June 27

### Bus Stop Public Meetings

Lextran staff hosted two public meetings to collect public feedback regarding bus stop locations in need of improvement. Comments focusing on safety concerns, amenities, bus stop location, and bus

stop additions were logged. A list of bus stop locations will be prioritized based on the public feedback so that improvements can begin to be implemented.

### Procurement Update

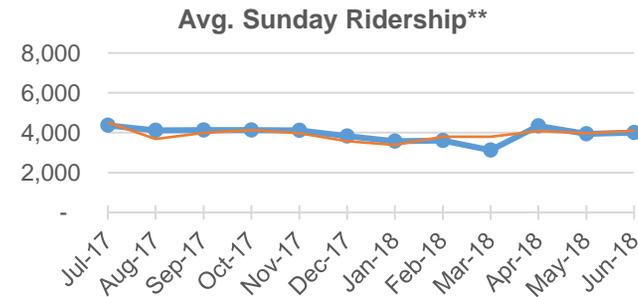
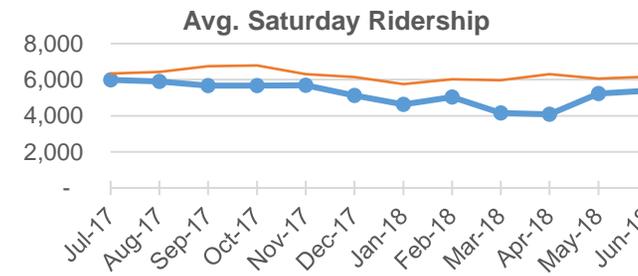
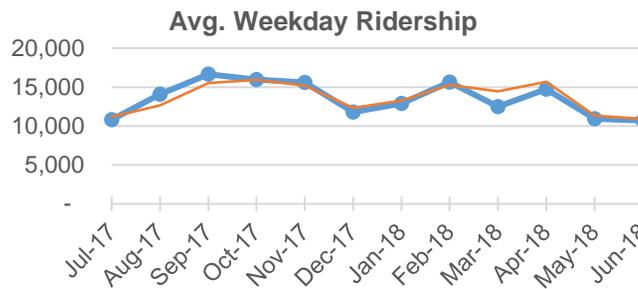
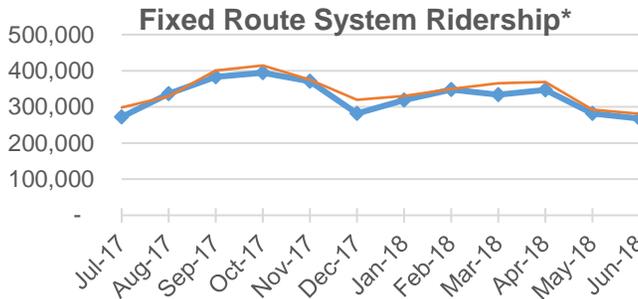
- An RFP has been for website design and hosting services was published on June 25, 2018. The pre-proposal conference was held on July 11, 2018. Proposals are due August 9, 2018. This is expected to be a September resolution.
- The deferred compensation procurement is now expected to be an August resolution.
- Work is continuing on a procurement for a customer service/community survey.
- Up-coming potential procurements include:
  - Parking lot striping and clean-up
  - Garage conversion to accommodate air flow for CNG buses
  - Bus shelter improvements
  - Customer service training

### Recruitment Activities

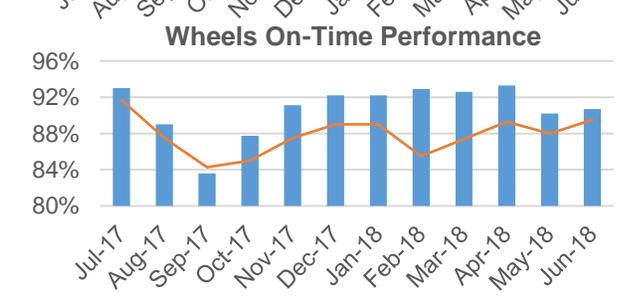
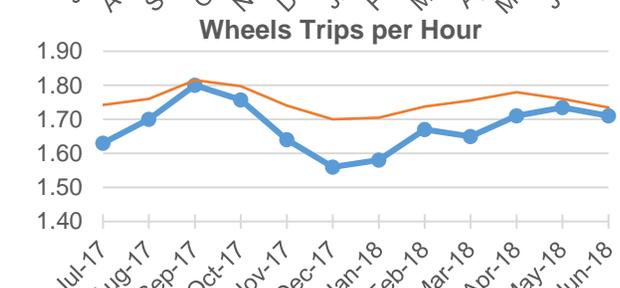
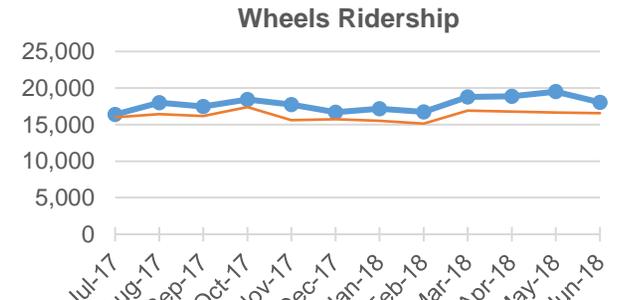
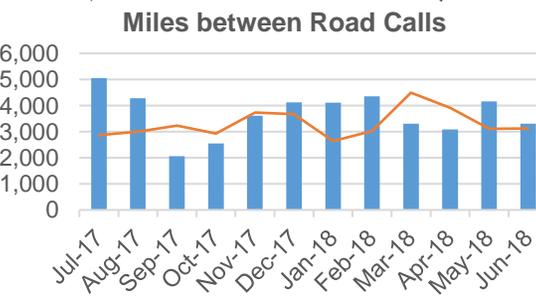
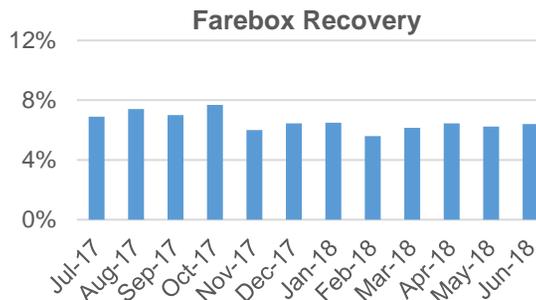
- Applications received: 32
  - Bus Operator: 18
  - Maintenance Mechanic: 2
  - Compliance Coordinator: 3
  - Parts Clerk: 6
  - Utility Worker: 3
- New Hires: 6
  - Bus Operators: 5
  - Mechanic: 1

### Training & Safety Activities

- One hundred and twenty employees attended open enrollment informational sessions
- Seven operators completed Defensive Driving Smith System Training
- Six operators completed Defending Yourself From a Seated Position training
- Six operators completed Roadworthy Communication training
- Two special trainings – servicing bus stops on Nicholasville Road
- Two service workers obtained their CDL License
- One mechanic obtained his CDL License
- Ten employees attended Proterra docking class
- Class of six operators started their “TAPCO “ behind-the-wheel (BTW) and classroom training
- Two operators and 1 mechanic completed their “TAPCO” BTW and classroom training
- Four Maintenance employees completed their OSHA training
- Two post-accident remedial Sessions
- Forty-eight operator trail checks completed



Performance Indicator	Lextran Fixed Route System			Wheels		
	This Month	FY18 YTD	FY17 Total	This Month	FY18 YTD	FY17 Total
Total Ridership	267,687	3,933,347	4,346,047	18,208	213,830	200,255
Total Revenue Miles	135,526	1,712,430	1,905,282	134,737	1,635,660	1,537,732
Total Revenue Hours	14,891	179,758	189,861	10,551	127,399	115,693
Pass. per Mile	1.98	2.30	2.28	0.14	0.13	0.13
Pass. per Hour	17.98	20.21	22.89	1.73	1.68	1.73

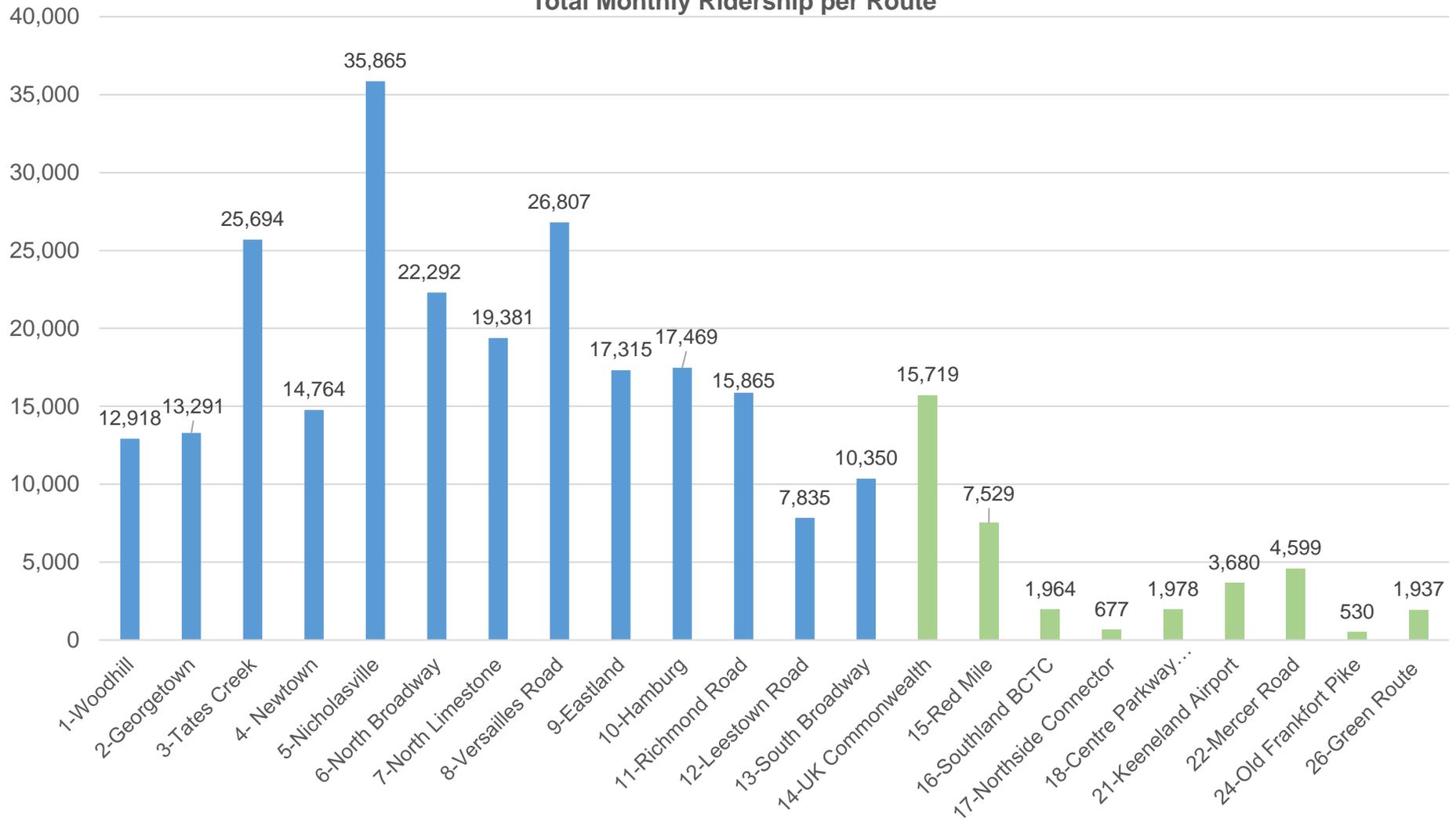


\*A mixture of automatic passenger counter and farebox data were used to calculate ridership in March and April.

Route Performance Indicators								
Route Name	Total Cost	Net Cost	Net Total Cost per Hour	Passengers per Mile	Passengers per Hour	Net Cost per Passenger	Farebox Recovery Rate	On-Time Performance
8-Versailles Road	\$86,816	\$74,147	\$92.83	3.81	33.56	\$2.77	14.6%	94.4%
6-North Broadway	\$81,648	\$70,554	\$88.58	3.84	27.99	\$3.16	13.6%	93.2%
7-North Limestone	\$75,086	\$67,163	\$91.65	3.63	26.45	\$3.47	10.6%	95.7%
5-Nicholasville	\$166,331	\$154,431	\$96.52	2.93	22.42	\$4.31	7.2%	90.1%
11-Richmond Road	\$79,691	\$73,650	\$103.08	2.34	22.20	\$4.64	7.6%	94.9%
9-Eastland	\$80,039	\$72,981	\$91.84	3.18	21.79	\$4.21	8.8%	92.9%
4- Newtown	\$85,867	\$80,086	\$99.58	2.20	18.36	\$5.42	6.7%	89.8%
13-South Broadway	\$65,927	\$62,188	\$105.43	1.84	17.55	\$6.01	5.7%	93.3%
3-Tates Creek	\$165,367	\$154,258	\$105.16	1.79	17.52	\$6.00	6.7%	91.9%
2-Georgetown	\$86,014	\$81,368	\$102.81	1.91	16.79	\$6.12	5.4%	92.3%
1-Woodhill	\$91,703	\$86,400	\$105.19	1.65	15.73	\$6.69	5.8%	93.7%
10-Hamburg	\$143,529	\$136,604	\$116.14	1.23	14.85	\$7.82	4.8%	84.8%
12-Leestown Road	\$75,106	\$72,101	\$111.31	1.14	12.10	\$9.20	4.0%	84.1%
15-Red Mile	\$28,517	\$28,291	\$106.02	3.38	28.21	\$3.76	0.8%	87.7%
14-UK Commonwealth	\$108,517	\$108,517	\$106.76	1.86	15.46	\$6.90	0.0%	NA
26-Green Route	\$27,747	\$27,747	\$112.92	0.80	7.88	\$14.32	0.0%	NA
18-Centre Parkway Connector	\$45,650	\$43,897	\$121.85	0.42	5.49	\$22.19	3.8%	88.8%
17-Northside Connector	\$20,431	\$19,808	\$116.54	0.34	3.98	\$29.26	3.1%	96.1%
22-Mercer Road	\$34,823	\$32,946	\$110.45	1.43	15.42	\$7.16	5.4%	92.0%
21-Keeneland Airport	\$40,761	\$38,340	\$109.60	0.98	10.52	\$10.42	5.9%	94.0%
16-Southland BCTC	\$27,864	\$27,162	\$103.36	0.92	7.47	\$13.83	2.5%	90.7%
24-Old Frankfort Pike	\$19,456	\$19,263	\$103.56	0.37	2.85	\$36.35	1.0%	92.2%
<b>Total</b>	<b>\$1,636,892</b>	<b>\$1,531,901</b>	<b>\$102.87</b>	<b>2.05</b>	<b>18.70</b>	<b>\$5.50</b>	<b>6.4%</b>	<b>90%</b>

Note: Route 14 UK Commonwealth and Route 26 Green Route do not collect fares.

### June 2018 Total Monthly Ridership per Route



### June Safety, Maintenance, and Operations Indicators

Indicator	Lextran Fixed Route System			Wheels		
	This Month	FY18 YTD	FY17 Total	This Month	FY18 YTD	FY17 Total
Preventable Accidents	2	38	44	1	16	22
Non-Preventable Accidents	4	56	32	2	18	9
Accident Frequency Rate	1.48	2.22	2.36	0.64	0.84	1.22
Accident Frequency Rate Goal*	1.75	1.75	1.75	2	2	2
Injury Frequency Rate	29.54	23.65	17.60	N/A	N/A	N/A
Injury Frequency Rate Goal**	27.04	27.04	27.04	N/A	N/A	N/A
Days without Preventable Accident	29	296	217	N/A	N/A	N/A
Days of Lost time	6	229	321	N/A	N/A	N/A
Workers Comp Claims	4	47	35	N/A	N/A	N/A
Miles Between Road Calls	3,303	3,451	4,449	N/A	N/A	N/A
Preventive Maintenance Inspections	33	441	390	N/A	N/A	N/A

\*The accident frequency goals are calculated per 100,000 miles.

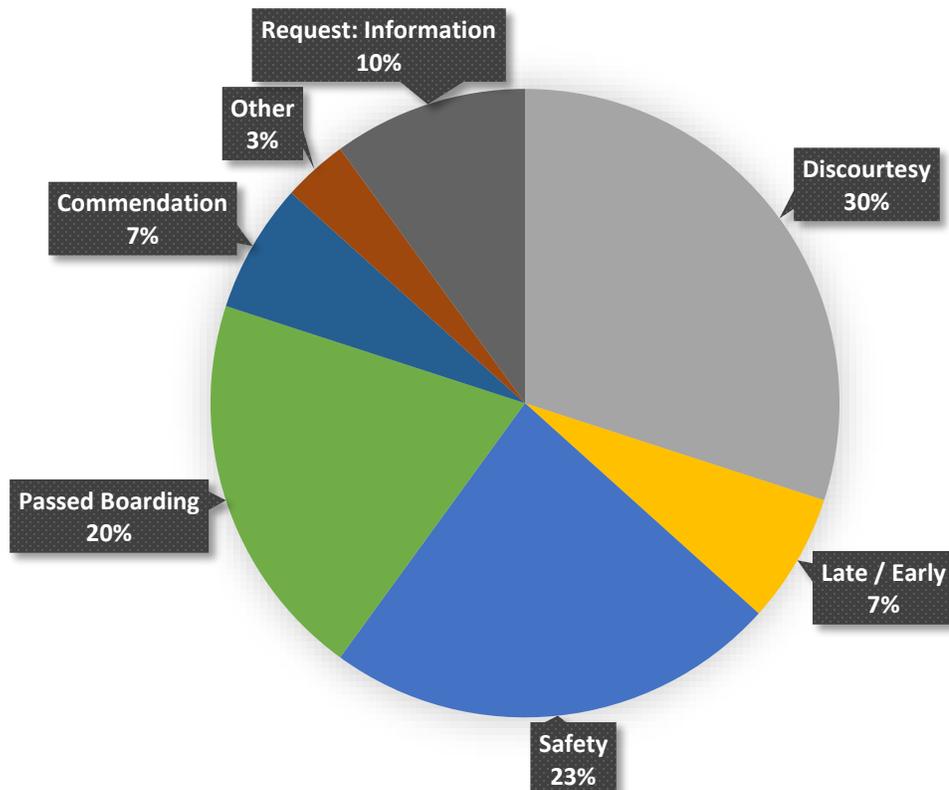
\*\*The incident frequency goal is calculated per 200,000 working hours.

### June Call Logs

Comments by Type	Lextran Fixed Route System			Wheels		
	This Month	FY18 YTD	FY17 YTD	This Month	FY18 YTD	FY17 YTD
Total Commendations	0	7	7	3	26	43
Discourtesy	9	81	105	8	75	78
Late / Early	2	37	47	4	63	59
Safety	7	73	50	7	96	111
Passed	6	52	61	0	0	0
Other	1	33	61	0	0	2
Request: Information	3	6	22	0	1	0
Request: Service	0	16	8	0	0	0
Request: Amenities	0	5	5	0	0	0
Website	0	3	5	0	0	0
Total Calls into System	10,982	150,641	61,265*	20,634	258,953	254,465
Total Calls into IVR	46,097	584,863	566,422*	N/A	N/A	N/A
Average Length of Call	1:31	1:26	1:24*	1:08	1:02	0:54
Average Time to Abandon	0:13	0:13	0:21*	1:24	1:11	1:05

\*Lextran began tracking calls in November of 2016, FY17 year-to-date excludes July through October 2016.

## Lextran Comments for June 2018



There was a medical event involving a passenger and the operator remained calm and professional and was able to get assistance.

Customer called to say that the inbound Eastland route passed the boarding stop at 5th and Nelson where he was standing.

Customer says bus driver was rude and trying to suggest he should have to pay 2.00 in order to get a transfer because of where he boarded. He says temperature was above 90 degrees and he needed to get out the heat.

The Newtown bus was pulling away from a bus stop and not paying attention. I was already beside him when he started pulling into traffic I had to get in the other lane to keep from hitting me and I almost hit another car. He needs to pay attention to what he is doing.



June 2018

Lextran in the media

**June 4, 2018 UK and Lextran formed the BluPass program, a partnership which allows all UK students, faculty and staff to ride any Lextran bus route free of charge when they show their Wildcard ID.**

<http://uknow.uky.edu/blogs/monday-blog/uk-transportation-services-parking-permit-renewal>

**Jun 5, 2018 Live With Lee & Hayley: International Bus Roadeo Winner**

[https://www.youtube.com/watch?v=w\\_Yxm00hAkg&feature=youtu.be](https://www.youtube.com/watch?v=w_Yxm00hAkg&feature=youtu.be)

**June 6, 2018 - Cosmic Charlie's to Move into Former Lextran Bus Wash**

<http://smileypete.com/cosmic-charlies-new-home>

**June 15, 2018 As temperatures rise, city wants to make sure everyone in Lexington is able to keep cool**

<http://www.kentucky.com/news/local/counties/fayette-county/article213300644.html>

**June 15, 2018 LEXINGTON ACTIVATES HOT WEATHER PLAN FOR HOMELESS**

<https://www.wtvq.com/2018/06/15/lexington-activates-hot-weather-plan-homeless/>

**Jun 15, 2018 Hope Center To Check On People Unsheltered In Hot Weather, Donations Needed**

<http://www.lex18.com/story/38432480/hope-center-to-check-on-people-unsheltered-in-hot-weather-donations-needed>

**Jun 17, 2018 Compassionate Caravan Checks On Lexington's Homeless In Extreme Heat**

<http://www.lex18.com/story/38443175/compassionate-caravan-checks-on-lexingtons-homeless-in-extreme-heat>

**JUN 20, 2018 Lexington Leaders Hear Of Plan To Offer Free Bus Service For Homeless**

<http://weku.fm/post/lexington-leaders-hear-plan-offer-free-bus-service-homeless>